

MINUTES

STRATEGIC PLANNING & GOALS COMMITTEE MEETING

JANUARY 13, 2020

Attendants: Messrs. Boland, Cherico, Kester, Knapp, Lenton, Lucas, Monaghan, Mullen, Pileggi, Pisani, and Willert, Mesdames Bonnett, Carrero-Papi, Cummings, Middleton, and Sage.

There were no members of the public present.

1. ROLL CALL: Eight members of the DELCORA Board of Directors were present constituting a quorum.

2. MONTHLY REPORT/ACTIVITY STATUS: The report was provided for the Committee's information. Mr. Lenton reported that the Trucked Waste business had a good month. Plenty of leachate was received. There was a total of 5,877 trucks and a total of over 28 million gallons were received. Yearly totals were good a total of 66,231 trucks and over 324 million gallons of waste were brought to the plant.

3. UPCOMING ACTIVITIES: Mr. Lenton reported that DELCORA received the results of the testing for air quality in the B-3 incinerator and press area's by Gannett Fleming an outside firm. The results were better than the last time the air quality was tested five years ago. This information will be shared with our employees at the next employees meeting. The computer system is being updated to Window 10 and Mike Opet is working on getting this done. Also, upgrades are being done on the Sludge Accounting System. Chris Lenton and Mike Opet are currently working to update DELCORA's back up system. Mr. Lenton mentioned that DELCORA currently is using Barracuda as an email filter but this is getting to be too expensive. DELCORA has been testing Web Titan running synchronous with the Barracuda system and we find that Web Titan is a better solution. The Highland Avenue gate which was repaired was said to have been hit again and is not working properly. Mr. Lenton has looked at the surveillance camera and cannot find the day when the gate was hit. New wheels have been ordered for the gate and a new vendor is being used to install. The annual right to know training which is for the chemicals used at the plant has been done for all employees. The annual Haulers appreciation luncheon was held on December 20, 2019 and was successful. Mr. Lenton reported that the Hauled Waste Areas have been made ready for the winter. Mr. Lenton stated that he had no additional comments to the written report. The Committee had no questions regarding the written report.

4. ADJOURNMENT: It was moved by Mr. Kester, seconded by Mrs. Sage, and unanimously carried to adjourn the meeting at 3:45 p.m.

Robert J. Willert, Executive Director

Christopher L. Lenton, Chief Operating Officer

Board Report for January 13, 2020 SP&G Committee Meeting

January 13, 2020

The following are highlights of planning and development activities for December 2019.

1. MONTHLY REPORT/ACTIVITY STATUS:

- Trucked Waste Business had a very good month – Trucks: 5,877 – Gallons: 28,782,315
- Trucked Waste Yearly Totals for 2019 – Trucks 66,231 – Gallons 324,517,498

2. UPCOMING ACTIVITIES:

- We received the results of our Testing for Air Quality in the B-3 Incinerator and Press Area's from Gannett Fleming. I am happy to report that the Air Quality in this building is below the OSHA Exposure Limits which is great news for our employees.
- Computer System Upgrades almost complete. Upgrade taking place on SAS System and converting Users to Windows 10.
- New Email Filter is being tested to improve performance. We are moving away from Barracuda to another filter saving. New System is called Web Titan.
- Highland Avenue Gate repairs have been completed, gate has been hit again so it isn't working as of this report.
- Annual Right to Know Training is complete for all employees.
- Haulers Appreciation Luncheon scheduled for December 20, 2019 for Haulers at the WRTP all went well.
- All Haulers Waste Area's ready for the winter weather to prevent freeze ups!

3. ADJOURNMENT