

MINUTES

STRATEGIC PLANNING & GOALS COMMITTEE MEETING

APRIL 13, 2020 (VIRTUAL)

Attendants: Messrs. Boland, Cherico, Kester, Knapp, Lenton, Lucas, Monaghan, Mullen, Pileggi, Pisani, Willert, and Zidek, Mesdames Amadio (Isler), Bonnett, Byrd, Carrero-Papi, Caulk, and Sage.

There were no members of the public present.

1. ROLL CALL: Nine members of the DELCORA Board of Directors were present constituting a quorum.

2. MONTHLY REPORT/ACTIVITY STATUS: The report was provided for the Committee's information. Mr. Lenton reported that the Trucked Waste business had a very good month. It has been operating its normal six (6) days per week. The employees are practicing social distancing and the truck drivers really appreciate DELCORA staying open because they have nowhere else to take their waste. He reported that they had a total of 5,158 trucks were received and almost 25 million gallons of waste was received.

3. UPCOMING ACTIVITIES: Mr. Lenton reported that the new email filter has been put in place "Webtitan", this will take the place of the current Barracuda Program. He reported that all the gates at the plant are functioning properly. The EPS-1 is completed and ready for new lockers for the employee uniforms, the radiation plan for major modification is underway, it is completed and on its way for submittal. Mr. Lenton reported that the operations control room has been separated from the press room operator, due to social distancing, no one is sitting close to anyone. The new partition walls are postponed until they can be delivered and installed. The Trucked Waste Building has been painted and cleaned, given the man have time on their hands. Lastly, all employees have been trained on social distancing. Disinfection products are being disbursed as well as PPE's. Teams are riding in vehicles by themselves a work schedules have been adjusted to limit contact with each other as much as possible. Again, Mr. Lenton stated that, hats off should be given to the employees for being diligent and coming in every day. He reported that the employees have been instructed to take their close off for washing and showering after going home to their families.

Mr. Boland asked if they were having any issued with anybody. Mr. Lenton replied that, and an employee approached him with thanks to the management team for their concern for the employees. He then asked what the inventory was because of request for front liners needs. Mr. Lenton replied that DELCORA does not have a stock of the N95 required mask. They have only been able to locate the surgical mask. Orders are being placed to stock up. Mr. Willert asked if it would be good to donate money to organization in replace of the mask. Mr. Zidex stated that there is really a need for the N95 mask for the health care worker.

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After discussion, it was the consensus of the Board to try to locate N95 or something equivalent for donating.

The Committee had no other questions regarding the written report.

Mr. Willert wanted to thank Lindsey (Isler) Amadio for making it possible for the meetings to take place on-line.

4. ADJOURNMENT: It was moved by Mr. Lucas, seconded by Mr. Pisani, and unanimously carried to adjourn the meeting at 4:03 p.m.

Robert J. Willert, Executive Director

Christopher L. Lenton, Facilities Superintendent

Board Report for April 13, 2020 SP&G Committee Meeting

April 8, 2020

The following are highlights of planning and development activities for March 2020.

- New Email Filter has been put into place “Webtitan” this will take the place of the current Barracuda Program. This system is in place and working well.
- Highland Avenue Gate repairs have been completed, gate is functioning on a time schedule. Loop in ground is fixed and operational.
- EPS-1 is completed and ready for new lockers for Employee Uniforms.
- Working on updating the Radiation Plan for major modification.
- Operations Control Room has been separated from the Press Room Operator.
- New partition wall has been ordered for Large Conference Room at WRTP insuring a sound barrier between the Lunch Room and Conference Room. Waiting for delivery which has been delayed due to Pandemic.
- Trucked Waste Building has been painted.
- EB-2 top floor and bottom floor have been GI cleaned from floor to ceiling.
- All employees have been trained on Social Distancing. Disinfection products are being disbursed as well as PPE. Teams are riding in vehicles by themselves and work schedules have been adjusted to limit contact with each other as much as possible.

CLL:smf