

MINUTES
STRATEGIC PLANNING & GOALS COMMITTEE MEETING

JUNE 8, 2020 (VIRTUAL)

Attendants: Messrs. Boland, Kester, Knapp, Lenton, Lucas, Monaghan, Mullen, Pileggi, Pisani, and Willert, Mesdames Amadio (Isler), Bonnett, Byrd, Carrero-Papi, Caulk, and Sage.

There were no members of the public present.

1. ROLL CALL: Eight members of the DELCORA Board of Directors were present constituting a quorum.

2. MONTHLY REPORT/ACTIVITY STATUS: The report was provided for the Committee's information. Mr. Lenton reported that the Trucked Waste business had a very good month. He reported that they had a total of 3,649 trucks were received and 17,440,938 million gallons of waste was received.

3. UPCOMING ACTIVITIES: Mr. Lenton thanked Pam Caulk and Ryan Richards for DELCORA's New Locker Room for employee uniforms. He reported that they look great. He reported that the Radiation Plan for Modification is very near completion. Truck waste continues to operate under the pandemic with drivers adhering to social distance, masks, and hand washing being strictly enforced. All employees are back in Central Maintenance, Sewer Maintenance and the Electrical Departments. Everyone has been briefed on the protocols and seems to be happy to be back. Things are getting done that was put on hold. Mr. Lenton reported that they are still having weekly meetings at the WRTP with management to ensure communication between departments stays up to date. Lastly, Client Swope and Tom Czwalina have done an excellent job at focusing on the incineration process. They have been meetings with a team of people to produce new ways to make the two incinerators run non-stop with no problem. Mr. Lenton had no additions to his written report but would be happy to answer any questions.

The Committee had no other questions regarding the written report.

4. ADJOURNMENT: It was moved by Mrs. Sage, seconded by Mr. Monaghan, and unanimously carried to adjourn the meeting at 3:42 p.m.



Inter – Office Memorandum

To: Robert J. Willert, Executive Director
From: Christopher L. Lenton, Facilities Superintendent *CLL smf*
Subject: Board Report for June 8, 2020 SP&G Committee Meeting
Date: June 5, 2020

The following are highlights of planning and development activities for May 2020.

- Trucked Waste Business had a very good month – Trucks: 3,649 – Gallons: 17,440,938

1. UPCOMING ACTIVITIES:

- New lockers for employee uniforms have been installed and look great, thanks to Pam Caulk and Ryan Richards for a job well done.
- Working on updating the Radiation Plan for modification.
- Trucked Waste continues to operate under the Pandemic with drivers adhering to social distance, masks, and handwashing being strictly enforced.
- All employees have been trained on social distancing. Disinfection products are being disbursed as well as PPE. Teams are riding in vehicles by themselves and work schedules have been adjusted to limit contact with each other as much as possible. This process is ongoing.
- Trucks and vehicles are being disinfected every day, all door handles are being disinfected hourly.
- Masks, gaiters, bandannas, gloves are all readily available to all employees, contractors who may need them. Guests are still not permitted on site.
- Weekly meetings are being held at WRTP with management to ensure communication between departments stays up to date.
- All meetings are being held via teleconferencing.
- Huge strides have been made in the retraining of Incineration Personnel and Maintenance.

CLL:smf