

DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
CHESTER, PENNSYLVANIA 19013

MINUTES

JULY 21, 2020 (VIRTUAL)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, July 21, 2020, at 3:30 P.M. The meeting was held virtually via Zoom.com. REGULAR MEETING

Messrs. Boland, Kern, Knapp, Lucas, Monaghan, Mullen, Pisani, and Mesdames Nichols and Sage, Board Members, constituting a quorum were present. ROLL CALL

Messrs. DiSantis, Hurst, Lehman, McNichol, Pileggi, Willert, Mesdames Amadio, Bonnett, Byrd, Caulk, and Cummings were also present.

Prior to the Order of Business, Mr. Willert introduced and welcomed new Board member Ieasa Nichols to all those present. NEW BOARD MEMBER

Mr. Boland, Chairman, called the meeting to Order.

ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

COMMENTS FROM THE PUBLIC: No members of the public were present. Mrs. Amadio stated that there were no public comments or questions submitted. PUBLIC

APPROVAL OF MINUTES: It was moved by Ms. Sage, seconded by Mr. Mullen, and unanimously carried that the minutes of the Regular Meeting of June 16, 2020, be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Mr. Lucas stated that the Committee met on July 13, 2020. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Ms. Sage stated that the Committee met on July 13, 2020. There were no additions to the meeting minutes. Strategic, Planning & Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on July 14, 2020. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering

- d. Finance. Mr. Knapp reported that the Committee met on July 15, 2020. There were no additions to the meeting minutes. Finance
- e. Pension. Mr. Boland stated that the Committee met on July 15, 2020. He also noted that there will be another Pension Committee meeting scheduled in October 2020. There were no additions to the meeting minutes. Pension
2. CHAIRMAN: Mr. Boland stated that there were no items to report at this time. CHAIRMAN
3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report. EXECUTIVE DIRECTOR
4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report. DIRECTOR OF ENGINEERING
5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report. DIRECTOR OF OPERATIONS & MAINTENANCE
6. SOLICITOR: Mr. McNichol had no items to report at this time. SOLICITOR
- OPERATING FUND PAYMENTS: OPERATING FUND PAYMENTS
1. CHIEF FINANCIAL OFFICER REPORT: Mr. Pileggi stated that there were no additions to the written report. CHIEF FINANCIAL OFFICER
2. PAYMENT OF BILLS: PAYMENT OF BILLS
- Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of June 2020.
- It was moved by Mr. Knapp, seconded by Mr. Lucas, and unanimously carried that the statement and the list of bills in the amount of \$3,955,044.41 for the month of June 2020 contained in the Chief Financial Officer's report, be approved.
- CONSTRUCTION FUND PAYMENTS: CONSTRUCTION FUND PAYMENTS
1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report. ENGINEERING ADVISOR
2. CHANGE ORDERS: Mr. Boland stated that there were no contract change orders at this time. CHANGE ORDERS
3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL: CONTRACT CLOSEOUT
- Contract No. TC-1608-C – Solids Handling Upgrade 2016 – Part B – Electrical (Philips Brothers Electrical). Mr. Boland stated that this contract closeout was discussed at the Operations and Engineering Contract No. TC-1608-C Part B - Electrical

Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to approve the contract closeout and final payment of Contract No. TC-1608-C – Solids Handling Upgrade 2016 – Part B – Electrical (Philips Brothers Electrical).

4. PAYMENT OF BILLS:

PAYMENT OF
BILLS

It was moved by Mr. Knapp, seconded by Ms. Sage, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,714,275.73 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

AUTHORIZATION
TO ADVERTISE
CONTRACTS

• Contract No. P2020-04 – Replacement Belts For A Belt Filter Press: Mr. Hurst stated that this a routine purchasing contract that is put out for bid in order to keep a supply of replacement belts in stock for the belt filter press that dewateres the sludge prior to incineration.

Contract No.
P2020-04

Mr. Mullen stated that this contract advertisement was discussed at the July 14th Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Pisani, and unanimously carried to advertise Contract No. P2020-04 – Replacement Belts For A Belt Filter Press.

• Contract No. P2020-05 – Dewatered Solids Transportation, Stabilization And Beneficial Use Disposal Services: Mr. Hurst stated that this purchasing contract is for alternate disposal services for solids.

Contract No.
P2020-05

Mr. Mullen stated that the above contract advertisement was discussed at the July 14th Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to advertise Contract No. P2020-05 – Dewatered Solids Transportation, Stabilization And Beneficial Use Disposal Services.

AWARD OF CONTRACTS:

- Contract No. SEW-2002-CO – Furnishing Equipment, Labor & Supervision For Sewer Maintenance, Repairs & Other Construction Related Products. Mr. Boland stated that two bids were received and that the lowest qualified bidder was A. J. Jurich, Inc. with a one-year bid amount of \$1,048,655.00 and a total two-year bid amount of \$2,079,310.00, and was in full compliance with DELCORA's requirements.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to award Contract No. SEW-2002-CO to A. J. Jurich, Inc. for a two-year contract in the amount of \$2,079,310.00.

- Contract No. TC-2006-C – WRTP Plant Upgrades Project 2020:

- Contract A – General Construction

Mr. Boland stated that there were four bids received for Contract A – General Construction and that Allan Myers, L.P. was the lowest qualified bidder with a bid amount of \$7,142,020.00, and was in full compliance with DELCORA's requirements. The award is for the base bid only.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to award Contract No. TC-2006-C – Contract A – General Construction to Allan Myers, L.P. in the amount of \$7,142,020.00.

- Contract D – Electrical Construction

Mr. Boland stated that there were two bids received for Contract D – Electrical Construction and that Philips Brothers Electrical Contractors, Inc. was the lowest qualified bidder with a bid amount of \$892,000.00, and was in full compliance with DELCORA's requirements.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to award Contract No. TC-2006-C – Contract D – Electrical Construction to Philips Brothers Electrical Contractors, Inc. in the amount of \$892,000.00.

OLD BUSINESS: Mr. Boland stated that there was no Old Business at this time.

AWARD OF
CONTRACTS

Contract No.
SEW-2002-CO
Annual Sewer
Maintenance

Contract No.
TC-2006-C
WRTP Plant
Upgrades – 2020

Contract A –
General
Construction

Contract D –
Electrical
Construction

OLD BUSINESS

NEW BUSINESS:

NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds)

Authorization for Professional Services

A. Trace Environmental Systems, Inc. – Proposal Dated May 31, 2020 – For Professional Services To Provide An Upgrade To The DAHS Platform – WebDAS2K – Total Amount Not To Exceed \$20,850.00 (Capital Funds). Mr. Hurst stated that this upgrade service is necessary for certain portions of the incinerator air quality monitoring system (CEMS).

Trace Env. Systems Upgrade to DAHS Platform

Mr. Boland stated that this item was discussed at the Operations and Engineering Committee meetings, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to accept Trace Environmental Systems, Inc.'s proposal dated May 31, 2020, for a total amount not to exceed \$20,850.00.

2. Authorization for Professional Services: (Operating Funds)

Authorization for Professional Services

A. AquaLaw PLC Of Richmond, Virginia – Proposal Dated July 13, 2020 – For Continued Assistance With Transaction With Aqua Pennsylvania – Total Additional Amount Not To Exceed \$50,000.00 (Operating Funds) (AquaLaw is not affiliated with Aqua PA). Mr. Hurst stated that this proposal provides for continued routine support regarding DELCORA's transition to Aqua PA, most recently related to permit transfer.

AquaLaw PLC Continued Assistance with Aqua PA

Mr. Boland stated that this item was discussed at the Operations and Engineering Committee meetings, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Pisani, and unanimously carried to accept AquaLaw PLC's Proposal dated July 13, 2020, for a total additional amount not to exceed \$50,000.00.

3. Authorization to Purchase:

Authorization to Purchase

- Trimble Water – Quote Dated July 9, 2020 – To Purchase Replacement Modems For The Metering Program Due To The Sunset Of 3G Service Through A Sole Source Purchase – Total Amount Not To Exceed \$55,806.00 (Capital Funds)

Mr. Hurst stated that Trimble Water provides components for the metering program. The metering program is used to establish rates and the modems need to be upgraded to 5G technology.

Mr. Boland stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Pisani, and unanimously carried to approve the above purchase.

4. Renewal Of Agreement With Environmental Fuel Research (for a period beginning August 1, 2020 and ending September 30, 2022).

Environmental Fuel
Research –
Agreement
Renewal

Mr. Hurst stated that this agreement permits the continuation of an onsite research project funded by Drexel grant money that takes delivered grease and converts it to a fuel product.

Mr. Boland stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Pisani, and unanimously carried to approve the renewal of the agreement with Environmental Fuel Research (for a period beginning August 1, 2020 and ending September 30, 2022).

EXECUTIVE SESSION. There was no Executive Session.

EXECUTIVE
SESSION

ADJOURNMENT: It was moved by Mr. Lucas, seconded by Mr. Knapp, and unanimously carried to adjourn the meeting at 3:49 P.M.

ADJOURNMENT

ATTEST
Secretary