

DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
CHESTER, PENNSYLVANIA 19013

MINUTES

AUGUST 18, 2020 (VIRTUAL)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, August 18, 2020, at 3:30 P.M. The meeting was held virtually via Zoom.com. REGULAR MEETING

Messrs. Boland, Kern, Knapp, Lucas, Monaghan, Mullen, Pisani, and Mesdames Nichols and Sage, Board Members, constituting a quorum were present. ROLL CALL

Messrs. Cherico, Hurst, Lehman, McNichol, Willert, Mesdames Amadio, Bonnett, Byrd, and Caulk were also present.

Mr. Boland, Chairman, called the meeting to Order.

ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

COMMENTS FROM THE PUBLIC: No members of the public were present. Mrs. Amadio stated that there were no public comments or questions submitted. PUBLIC

APPROVAL OF MINUTES: It was moved by Ms. Sage, seconded by Mr. Lucas, and unanimously carried that the minutes of the Regular Meeting of July 21, 2020, be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Mr. Lucas stated that the Committee met on August 10, 2020. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Ms. Sage stated that the Committee met on August 10, 2020. There were no additions to the meeting minutes. Strategic, Planning & Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on August 11, 2020. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering

- d. Finance. Mr. Knapp reported that the Committee met on August 12, 2020. He noted one item requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Finance
- e. Pension. Mr. Boland stated that there was no formal meeting of the Pension Committee and had nothing to report at this time. He also noted that there will be another Pension Committee meeting scheduled soon. Pension
2. CHAIRMAN: Mr. Boland stated that there were no items to report at this time. CHAIRMAN
3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report. EXECUTIVE DIRECTOR
4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report. DIRECTOR OF ENGINEERING
5. DIRECTOR OF OPERATIONS & MAINTENANCE: In Mr. DiSantis' absence, Mr. Willert stated that there were no additions to the written report. DIRECTOR OF OPERATIONS & MAINTENANCE
6. SOLICITOR: Mr. McNichol had no items to report at this time. SOLICITOR
- OPERATING FUND PAYMENTS: OPERATING FUND PAYMENTS
1. CHIEF FINANCIAL OFFICER REPORT: In Mr. Pileggi's absence, Mr. Cherico stated that there were no additions to the written report. CHIEF FINANCIAL OFFICER
2. PAYMENT OF BILLS: PAYMENT OF BILLS
- Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of July 2020.
- It was moved by Mr. Knapp, seconded by Ms. Sage, and unanimously carried that the statement and the list of bills in the amount of \$4,881,492.49 for the month of July 2020 contained in the Chief Financial Officer's report, be approved.
- CONSTRUCTION FUND PAYMENTS: CONSTRUCTION FUND PAYMENTS
1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report. ENGINEERING ADVISOR
2. CHANGE ORDERS: Mr. Boland stated that there were no contract change orders at this time. CHANGE ORDERS
3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL: CONTRACT CLOSEOUT  
Mr. Boland stated that there were no contract closeouts at this time.

4. PAYMENT OF BILLS:

PAYMENT OF  
BILLS

It was moved by Mr. Knapp, seconded by Mr. Lucas, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$2,101,012.04 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

AUTHORIZATION  
TO ADVERTISE  
CONTRACTS

• Contract No. TEW-2008-C – Furnishing Equipment, Labor & Supervision For Electrical Maintenance, Repairs & Other Construction Related Projects: Mr. Hurst stated that there is an existing electrical services contract to perform electrical services on an 'as needed' basis, similar to the Sewer Maintenance contract. This contract will replace the previous electrical services contract.

Contract No.  
TEW-2008-C

Mr. Mullen stated that this contract advertisement was not previously discussed at the Operations and Engineering Committee meeting. Following discussion, it was the consensus of the Board to recommend approval.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to advertise Contract No. TEW-2008-C – Furnishing Equipment, Labor & Supervision For Electrical Maintenance, Repairs & Other Construction Related Projects.

AWARD OF CONTRACTS:

AWARD OF  
CONTRACTS

• Contract No. P2020-04 – Replacement Belts For A Belt Filter Press Gravity Belt Thickeners. Mr. Boland stated that three bids were received and that the lowest qualified bidder was GSM Filtration, Inc. with a bid amount of \$47,770.00 and was in full compliance with DELCORA's requirements.

Contract No.  
P2020-04  
Belts for Belt Filter  
Press

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to award Contract No. P2020-04 to GSM Filtration, Inc. in the amount of \$47,770.00.

**AWARD OF PENNBID ELECTRONIC BIDDING:**

AWARD OF  
PENNBID  
ELECTRONIC  
BIDDING

• Contract No. SEW-2007-C – CCTV Inspection And Repair Project – Edgmont, Middletown And Rose Valley: Mr. Boland stated that there were five bids received via the PennBid Electronic Bidding Program and that Mobile Dredging & Video Pipe, Inc. was the lowest qualified bidder with a bid amount of \$884,674.82, and was in full compliance with DELCORA's requirements.

Contract No.  
SEW-2007-C  
CCTV  
Inspection/Repair

It was moved by Mr. Mullen, seconded by Mr. Knapp, and unanimously carried to award Contract No. SEW-2007-C to Mobile Dredging & Video Pipe, Inc. in the amount of \$884,674.82.

OLD BUSINESS: Mr. Boland stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds)

Authorization for  
Professional  
Services

A. Gannett Fleming – Proposal Dated August 4, 2020 – For Additional Engineering Services To Provide Construction Observation Services For The Lower Delaware Interceptor Project Under The EPS-1 Pumping Station Upgrade Project (Amendment No. 5) As Part Of The WRTP Plant Upgrades–2018 Project – Total Additional Amount Not To Exceed \$10,800.00 (Capital Funds). Mr. Hurst stated that this proposal is for extra onsite construction observation services of a pipe that is currently under construction to ensure elevations are exactly as needed.

Gannett Fleming  
LDI Project  
Amendment No. 5

Mr. Boland stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Pisani, and unanimously carried to accept Gannett Fleming's proposal dated August 4, 2020, for a total additional amount not to exceed \$10,800.00.

B. Resources Management – Proposal Dated August 6, 2020 – For Professional Services To Provide Environmental And Real Estate Services At 2<sup>nd</sup> & Dock Streets And At 5<sup>th</sup> & Townsend Streets In Chester – Total Amount Not To Exceed \$30,185.00 (Capital Funds). Mr. Hurst stated that this proposal is for environmental services and real estate transaction services for parcels needed relative to the Long Term Control Plan. One parcel is owned by the City of Chester adjacent to our Chester pump station at 2<sup>nd</sup> and Dock Streets. The

Resources  
Management  
Real Estate/  
Environmental  
Services

second parcel is located at 5<sup>th</sup> & Townsend Streets beside Veterans' Memorial Park.

Mr. Boland stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to accept Resources Management's proposal dated August 6, 2020, for a total amount not to exceed \$30,185.00.

2. Authorization for Professional Services: (Operating Funds)

Authorization for Professional Services

A. NewGen Strategies & Solutions – Proposal Dated July 28, 2020 – Provide Rate Model Update For 2021 Rates – Total Amount Not To Exceed \$9,570.00 (Operating Funds). Mr. Cherico stated that this proposal will provide a 2021 rate model which will be used to estimate the 2021 budget.

NewGen Rate Model Update for 2021

Mr. Boland stated that this item was discussed at the Finance Committee meeting and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Knapp, seconded by Mr. Lucas, and unanimously carried to accept NewGen Strategies & Solutions' proposal dated July 28, 2020, for a total amount not to exceed \$9,570.00.

EXECUTIVE SESSION. There was no Executive Session.

EXECUTIVE SESSION

ADJOURNMENT: It was moved by Mr. Lucas, seconded by Mr. Monaghan, and unanimously carried to adjourn the meeting at 3:45 P.M.

ADJOURNMENT

ATTEST  
Secretary