

MINUTES

STRATEGIC PLANNING & GOALS COMMITTEE MEETING

AUGUST 10, 2020 (VIRTUAL)

Attendants: Messrs. Boland, Kern, Knapp, Lenton, Lucas, Monaghan, Mullin, Nichols, Pisani, and Willert, Mesdames Amadio, Bonnett, Byrd, and Sage.

There were no members of the public present.

1. ROLL CALL: Nine members of the DELCORA Board of Directors were present constituting a quorum.

2. MONTHLY REPORT/ACTIVITY STATUS: The report was provided for the Committee's information. Mr. Lenton reported that the Trucked Waste business had a very good month. He reported that they had over five million gallons up from last month of trucked waste was received. This was due to campgrounds closing.

3. UPCOMING ACTIVITIES: Mr. Lenton mentioned that the mod for the Radiation Plan has been submitted to DEP. Mr. Lenton invited the Board Members to attend the Safety BBQ which will be tomorrow. Labor Management Meeting have been held with the Shop Stewarts monthly to answer any questions or concerns they may have. Every Wednesday and Thursday DELCORA meet with various contractors down at the plant to over communications on things that are shut down are done correctly. DELCORA is fully stock with PPE and sanitizers. Mr. Lenton reported that the plant employees are following social distancing as best that they can and that common areas are kept clean. Mr. Lenton had no additions to his written report but would be happy to answer any questions. The Committee had no other questions regarding the written report.

4. ADJOURNMENT: It was moved by Mr. Lucas, seconded by Mr. Monaghan, and unanimously carried to adjourn the meeting at 3:50 p.m.



Inter – Office Memorandum

To: Robert J. Willert, Executive Director
From: Christopher L. Lenton, Facilities Superintendent *CL*
Subject: Board Report for September 10, 2020 SP&G Committee Meeting
Date: September 8, 2020

The following are highlights of planning and development activities for August 2020.

- Trucked Waste Business had a very good month – Trucks: 5,116 – Gallons: 25,293,341

UPCOMING ACTIVITIES:

- Radiation Plan for minor modification with DEP has been submitted.
- Annual Safety BBQ to be held on Friday, September 11th from 11 a.m. till 12:30 p.m.
- Labor Management meeting was held with Shop Stewards to discuss various topics.
- Weekly contractor meetings between DELCORA and onsite Contractors being held every Thursday or as needed.
- Trucked Waste continues to operate well under the Pandemic with drivers adhering to Social Distance, masks, and hand washing being strictly enforced.
- Trucks and vehicles are being disinfected everyday using new backpack disinfectant sprayer.
- Masks, gaiters, bandannas, gloves are all readily available to all employees, contractors who may need them. Guests are permitted on site but must follow Co-Vid Guidelines.
- Weekly meetings are being held at WRTP with Management to ensure communication between departments stays up to date.
- All meetings are being held in person with Social Distancing protocols in place. Meetings occur prior to workday starting.
- Employee and Management common bathrooms/shower areas are being professionally cleaned and sanitized two times per week by an outside service to insure proper disinfection is upheld.
- PPE and sanitizers are being stocked by our Storeroom in case of future outbreaks.
- Weekly meetings with IT, Hauled Waste, Safety, Operations, Sewer Maintenance, Central Maintenance, and Engineering are held to ensure communication lines are open.

CLL:smf