

DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
CHESTER, PENNSYLVANIA 19013

MINUTES

OCTOBER 20, 2020 (VIRTUAL)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, October 20, 2020, at 3:30 P.M. The meeting was held virtually via Zoom.com. REGULAR MEETING

Messrs. Boland, Kern, Knapp, Lucas, Monaghan, Mullen, Pisani, and Mesdames Nichols and Sage, Board Members, constituting a quorum were present. ROLL CALL

Messrs. Centrone, DiSantis, Hurst, Lehman, Lenton, McNichol, Pileggi, Willert, Mesdames Amadio, Bonnett, Byrd, and Caulk were also present.

Mr. Edward Kozlowski was present for the retirement plaque presentation.

Mr. Boland, Chairman, called the meeting to Order.

ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

PRESENTATION OF RESOLUTION NO. 2020-13 – HONORING THE SERVICE OF EDWARD KOZLOWSKI UPON HIS RETIREMENT: Mr. Boland read the resolution aloud and presented the resolution plaque to Mr. Koslowski. All present congratulated Mr. Koslowski upon his retirement. RES. NO. 2020-13

Mr. Willert expressed his appreciation to Ed for his years of service to DELCORA and wished him well upon his retirement.

Mr. DiSantis stated that through his 38 years of service, Ed did not miss much time from work and that he was part of a group of very knowledgeable senior leadership individuals in the Operations Department with a vast base of experience, and was always very helpful to others in that area. He also stated that Ed is a devoted family man and loved Philadelphia sports.

Mr. Lenton stated that Ed was a role model to him in that Ed was devoted to his family and has dealt with some serious health issues of his wife. Mr. Lenton noted that since he has known Ed since 2001, Ed never used profanity, was always very professional, and was a great mentor to the younger men. He wished Ed good luck upon his retirement and that he will be missed.

Mr. Kozlowski thanked all those present and sincerely appreciated the acknowledgement of his service.

COMMENTS FROM THE PUBLIC: No members of the public were present. Mrs. Amadio stated that there were no public comments or questions submitted. PUBLIC

APPROVAL OF MINUTES: It was moved by Ms. Sage, seconded by Mr. Lucas, and unanimously carried that the minutes of the Regular Meeting of September 15, 2020, be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Mr. Lucas stated that the Committee met on October 15, 2020. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Ms. Sage stated that the Committee met on October 15, 2020. There were no additions to the meeting minutes. Strategic, Planning & Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on October 13, 2020. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering

d. Finance. Mr. Knapp reported that the Committee met on October 14, 2020. He noted one item requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Finance

e. Pension. Mr. Boland stated that there was no formal meeting of the Pension Committee and had nothing to report at this time. Pension

2. CHAIRMAN: Mr. Boland stated that there were no items to report at this time. CHAIRMAN

3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report. EXECUTIVE DIRECTOR

4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report; however, there was one change order added to the Board agenda. DIRECTOR OF ENGINEERING

5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report. DIRECTOR OF OPERATIONS & MAINTENANCE

6. SOLICITOR: Mr. McNichol had no items to report at this time. SOLICITOR

OPERATING FUND PAYMENTS:

OPERATING
FUND PAYMENTS

1. CHIEF FINANCIAL OFFICER REPORT: Mr. Pileggi stated that there were no additions to the written report.

CHIEF FINANCIAL
OFFICER

2. PAYMENT OF BILLS:

PAYMENT
OF BILLS

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of September 2020.

It was moved by Mr. Knapp, seconded by Mr. Mullen, and unanimously carried that the statement and the list of bills in the amount of \$3,803,298.89 for the month of September 2020 contained in the Chief Financial Officer's report be approved.

CONSTRUCTION FUND PAYMENTS:

CONSTRUCTION
FUND PAYMENTS

1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report.

ENGINEERING
ADVISOR

2. CHANGE ORDERS:

CHANGE ORDERS

• Contract No. PR-1804-C – Marcus Hook Pump Station and Chester Ridley Creek Pump Station Electrical Upgrades – Change Order No. 1 – Increase In Contract Amount Due To Multiple Generator Rentals and Unanticipated Switchgear Maintenance – Increase In Contract Amount Of \$98,190.20 (Philips Brothers Electrical Contractors, Inc.). Mr. Boland stated that this change order was added to the agenda and not previously discussed at the Operations and Engineering Committee meeting.

Contract No.
PR-1804-C
MHPS/CRCPS
Electrical Upgrades
CO #1

Mr. Hurst stated that this change order covers unanticipated switchgear maintenance and the cost of generator rental. Mr. DiSantis stated that PECO requested DELCORA to terminate electrical service for a period of time to the Chester Pump Station and to the WRTP. Both of these facilities have dual power and removing one line from service means that there would be no power at either facility. Generators must be rented in anticipation of this and sometimes PECO does not show up to do their scheduled repair work. This issue has been addressed with PECO since the cost to rent the generators is about \$27,000 per week.

It was the consensus of the Board to recommend approval.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to approve Change Order No. 1 for Philips Brothers Electrical Contractors, Inc. for an increase in contract amount of \$98,190.20.

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL:

CONTRACT
CLOSEOUT

- Contract No. SC-1710-C – Chester Creek East and West Interceptor Pipe Grouting (Part A – West) (Mobile Dredging & Video Pipe Services).
- Contract No. TC-1801-C – Incinerator Maintenance And Emergency Repairs 2018 (Industrial Furnace Company).

Contract No.
SC-1710-C
Chester Creek
East/West Interceptor
Pipe Grouting (Part A-
West)

Contract No.
TC-1801-C
Incinerator Maint. &
Emergency Repairs
2018

Mr. Boland stated that these contract closeouts were discussed at the Operations and Engineering Committee meeting and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to approve the contract closeout and final payment of the above contracts.

4. PAYMENT OF BILLS:

PAYMENT OF
BILLS

It was moved by Mr. Knapp, seconded by Mr. Mullen, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,503,764.45 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS: Mr. Boland stated that there were no Authorizations to Advertise Contracts at this time.

AUTHORIZATION
TO ADVERTISE
CONTRACTS

AWARD OF CONTRACTS:

AWARD OF
CONTRACTS

- Contract No. P2020-05 – Dewatered Solids Transportation, Stabilization And Beneficial Use/Disposal Services. Mr. Mullen stated that two bids were received and that the lowest qualified bidder was Solid Waste Services dba JP Mascaro & Sons with a bid amount of \$1,834,380.00 for Normal Operations and \$591,514.00 for Emergency Operations, and was in full compliance with DELCORA's requirements.

Contract No.
P2020-05
Dewatered Solids
Transportation

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to award Contract No. P2020-05 to Solid Waste Services dba JP Mascaro & Sons in the amount of \$1,834,380.00 for Normal Operations and \$591,514.00 for Emergency Operations.

- Contract No. P2020-06 – Janitorial Services. Mr. Mullen stated that two bids were received and that the lowest qualified bidder was Golden, Inc. with a bid amount of \$18,800.00 and was in full compliance with DELCORA's requirements.

Contract No.
P2020-06
Janitorial Services

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to award Contract No. P2020-06 to Golden, Inc. in the amount of \$18,800.00.

Ms. Nichols asked if the bids are reviewed prior to award at the Board meeting. Mr. Boland responded that all bids are reviewed by Staff and the Solicitor in between the bid opening and the Board meeting.

OLD BUSINESS: Mr. Boland stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds)

Authorization for
Professional
Services

A. Environmental Resources Management – Proposal Dated October 6, 2020 – For Professional Services To Provide Real Estate Support Services For ESA Tunnel Project – Total Amount Not To Exceed \$175,225.00 (Capital Funds). Mr. Mullen stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Environmental
Resources Mngmnt.
Real Estate Support
Services
ESA Tunnel Project

It was moved by Mr. Mullen, seconded by Ms. Sage, and unanimously carried to approve Environmental Resources Management's proposal dated October 6, 2020, for a total amount not to exceed \$175,225.00.

2. Authorization for Professional Services: (Operating Funds)

Authorization for
Professional
Services

A. Alliance Source Testing – Proposal Dated September 25, 2020 – For Professional Engineering Services To Provide Compliance Testing On Two Incinerators And One Odor Scrubber – Total Amount Not To Exceed \$84,000.00 (Operating Funds).

Alliance Source
Testing
Compliance Testing

B. Material Matters, Inc. – Proposal Dated October 9, 2020 – For An Increase In Scope To The Solid Waste Permit Modification Proposal – Total Additional Amount Not To Exceed \$9,000.00 (Operating Funds).

Material Matters
Solid Waste Permit
Modification
Addtnl. Scope

Mr. Hurst provided a brief overview of both proposals. The Alliance

Source Testing will perform stack testing for both incinerators and will measure many parameters while in operation. The test results are reported to the state. Material Matters has supported DELCORA in modifying the solid waste permit and a change in regulatory requirements requires additional work.

Mr. Mullen stated that these items were discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to approve the two Professional Services proposals listed above.

3. Authorization To Purchase:

Authorization to
Purchase
Two Vehicles

• Two (2) Vehicles Through PA-COSTARS Contract For A Total Amount Not To Exceed \$114,444.00 (Capital Funds). Mr. Boland stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Boland, seconded by Mr. Mullen, and unanimously carried to approve the above purchase of two vehicles through the PA CO-STARS Contract for a total amount not to exceed \$114,444.00.

• Phosphoric Acid 85% Through PA-COSTARS Contract For A Total Amount Not To Exceed \$229,710.00 (Operating Funds) (Formerly Contract No. P2020-07). Mr. Boland stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Phosphoric Acid
85%

It was moved by Mr. Boland, seconded by Mr. Lucas, and unanimously carried to approve the above purchase of Phosphoric Acid 85% through the PA CO-STARS Contract for a total amount not to exceed \$229,710.00.

4. Approval of Lease Agreement Between DELCORA And Joseph W. Manzi For The Property At 221-227 Eddystone Avenue Located In The Borough Of Eddystone, PA To Be Used And Occupied To Store Equipment Products/Materials, Including But Not Limited To Soil Boring Samples For The Term Of Three Years – Total Amount Not To Exceed \$33,600.00 (Capital Funds).

Lease Agreement
Joseph Manzi
221-227 Eddystone
Avenue

Mr. Hurst stated that this property is a small portion of a warehouse in Eddystone that will be used to store soil samples for future inspection and to store equipment associated with the tunnel project.

Mr. Boland stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to approve the Lease Agreement.

5. Approval Of The Amended And Restated Agreement For Calculation Agent Services With PFM Financial Advisors LLC For The Irrevocable Trust For A Quarterly Fee Of \$11,500.00. Mr. Boland stated that this item was discussed at the Finance Committee meeting, and it was the consensus of the committee to recommend Board approval.

PFM
Calculation Agent
Agreement
Amended &
Restated

In response to questions from Ms. Nichols, Mr. Pileggi stated that the quarterly fee lasts for the duration of the trust to 2028. He added that PFM has performed very well for previous DELCORA bond issues. Mr. Willert also stated that PFM, as calculation agent, will confirm the Aqua withdrawal figures.

It was moved by Mr. Knapp, seconded by Mr. Mullen, and unanimously carried to approve the Amended and Restated Agreement For Calculation Agent Services with PFM Financial Advisors LLC for the Irrevocable Trust for a Quarterly Fee of \$11,500.00.

EXECUTIVE SESSION. There was a brief Executive Session.

EXECUTIVE
SESSION

ADJOURNMENT: It was moved by Mr. Mullen, seconded by Mr. Lucas, and unanimously carried to adjourn the meeting at 3:55 P.M.

ADJOURNMENT

ATTEST
Secretary