

DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
CHESTER, PENNSYLVANIA 19013

MINUTES

MARCH 16, 2021 (VIRTUAL)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, March 16, 2021, at 3:30 P.M. The meeting was held virtually via Zoom.com. .

REGULAR  
MEETING

Messrs. Kern, Knapp, Lucas, Monaghan, Mullen, Nagle, Pisani, and Madames Nichols and Sage, Board Members, constituting a quorum were present.

ROLL CALL

Messrs. Hurst, Lehman, Lenton, McNichol, Pileggi, Willert, and Mesdames Amadio, Bonnett, and Caulk, were also present.

Mr. Lucas, Chairman, called the meeting to Order.

ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present.

PLEDGE OF  
ALLEGIANCE

COMMENTS FROM THE PUBLIC: No members of the public were present. Mrs. Amadio stated that there were no public comments or questions submitted.

PUBLIC

APPROVAL OF MINUTES: It was moved by Ms. Sage, seconded by Mr. Pisani, and unanimously carried that the minutes of the Regular Meeting of February 16, 2021 be approved as submitted.

APPROVAL  
OF MINUTES

REPORTS:

REPORTS

1. COMMITTEES:

COMMITTEES

a. Human Resources and Administration. Mr. Monaghan stated that the Committee met on March 8, 2021. There were no additions to the meeting minutes.

Human Resources  
and Administration

b. Strategic Planning and Goals. Ms. Sage stated that the Committee met on March 8, 2021. There were no additions to the meeting minutes.

Strategic, Planning  
& Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on March 9, 2021. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes.

Operations and  
Engineering

- d. Finance. Mr. Knapp reported that the Committee met on March 10, 2021. There were no additions to the meeting minutes. Finance
- e. Pension. Mr. Pileggi stated that there was no formal meeting of the Pension Committee; however, he noted that in September/October 2020, the Actuary learned that there would be no ongoing Plan once Aqua purchases DELCORA's assets and that there was a change of assumptions which resulted in a new estimate of \$8.5 million to fund the unfunded liability. Pension
2. CHAIRMAN: Mr. Lucas had no items to report at this time. CHAIRMAN
3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report. EXECUTIVE DIRECTOR
4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report; however, two change orders were added to the agenda regarding the purchase and installation of the temporary electrical pumps at the Central Delaware Pump Station due to ongoing pump failures and sanitary sewer overflows. DIRECTOR OF ENGINEERING
5. DIRECTOR OF OPERATIONS & MAINTENANCE: In Mr. DiSantis' absence, Mr. Willert stated that there were no additions to the written report. DIRECTOR OF OPERATIONS & MAINTENANCE
6. SOLICITOR: Mr. McNichol had no items to report at this time. SOLICITOR
- OPERATING FUND PAYMENTS: OPERATING FUND PAYMENTS
1. CHIEF FINANCIAL OFFICER REPORT: Mr. Pileggi stated that there were no additions to the written report. CHIEF FINANCIAL OFFICER
2. PAYMENT OF BILLS: PAYMENT OF BILLS
- Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of February 2021.
- It was moved by Mr. Knapp, seconded by Mr. Mullen, and unanimously carried that the statement and the list of bills in the amount of \$3,535,183.16 for the month of February 2021 contained in the Chief Financial Officer report be approved.
- CONSTRUCTION FUND PAYMENTS: CONSTRUCTION FUND PAYMENTS
1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report. ENGINEERING ADVISOR

2. CHANGE ORDERS:

CHANGE ORDERS

- Contract No. TC-1717-C – 2018 WRTP Plant Upgrades – Contract A – General Construction – Change Order No. 3 – Decrease In Contract Time Of 91 Days And Decrease In Contract Amount Of \$5,273.00 (Allan Myers) (Pending Receipt Of Executed Change Order From The Contractor)

Contract No.  
TC-1717-C  
2018 WRTP Plant  
Upgrades  
Contract A –  
General – CO #3

Mr. Mullen stated that the above contract change order was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Ms. Sage, and unanimously carried to approve the above contract change order pending receipt of the executed change order from the contractor.

- Contract No. TEW-2008-C – Furnishing Equipment, Labor, & Supervision For Electrical Maintenance, Repairs & Other Construction-Related Projects – Change Order No. 1 – Increase In Contract Amount To Account For Support Of Insurance Claim Work, Added B-3 Electrical Work, Additional Switchgear Maintenance – Increase In Contract Amount Of \$195,000.00 (Philips Brothers Electric Contractors) (Pending Receipt Of Executed Change Order From The Contractor)

Contract No.  
TEW-2008-C  
Electrical  
Maintenance  
– CO #1

Mr. Mullen stated that the above contract change order was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval. Mr. Hurst noted that the insurance check was received yesterday and deposited.

It was moved by Mr. Mullen, seconded by Mr. Nagle, and unanimously carried to approve the above contract change order pending receipt of the executed change order from the contractor.

- Contract No. TC-2006-C – WRTP Plant Upgrades Project 2020 – Contract A – General – Change Order No. 1 – Increase In Contract Amount Due To Emergency Acquisition And Installment Of The Bypass Pumps – Increase In Contract Amount Of \$550,000.00 (Allan Myers) (Pending Receipt Of Executed Change Order From The Contractor) (added after O&E meeting)

Contract No.  
TC-2006-C –  
WRTP Plant  
Upgrades 2020 –  
Contract A –  
General – CO #1

Mr. Mullen stated that the above contract change order was added to the agenda and not previously discussed at the Operations and Engineering Committee meeting. Mr. Hurst reviewed the change order and stated that the final amount for this change order is \$525,375.00. It was the consensus of the Board to recommend approval.

It was moved by Mr. Mullen, seconded by Mr. Knapp, and unanimously carried to approve the above contract change order in the amount of \$525,375.00 pending receipt of the executed change order from the contractor.

- Contract No. TC-2006-C – WRTP Plant Upgrades Project 2020 – Contract D – Electrical – Change Order No. 1 – Increase In Contract Amount Due To Emergency Set Up And Installation Of The Electric To Operate Pumps – Increase In Contract Amount Of \$162,338.48 (Philips Brothers Electrical Contractors) (Pending Receipt Of Executed Change Order From The Contractor) (added after O&E meeting)

Contract No.  
TC-2006-C –  
WRTP Plant  
Upgrades 2020 –  
Contract D –  
Electrical – CO #1

Mr. Mullen stated that the above contract change order was added to the agenda and not previously discussed at the Operations and Engineering Committee meeting. Mr. Hurst reviewed the change order and stated that quieter electrical pumps were chosen over using diesel powered pumps. It was the consensus of the Board to recommend approval.

It was moved by Mr. Mullen, seconded by Mr. Knapp, and unanimously carried to approve the above contract change order in the amount of \$162,338.48 pending receipt of the executed change order from the contractor.

### 3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL:

CONTRACT  
CLOSEOUT

- Contract No. TC-1717-C – 2018 WRTP Plant Upgrades – Contract A – General Construction (Allan Myers, L. P.) (Pending Receipt Of Executed Close-Out Documents From The Contractor)

Contract No.  
TC-1717-C  
2018 WRTP Plant  
Upgrades  
Contract A – General

Mr. Mullen stated that this contract closeout was discussed at the Operations and Engineering Committee meeting and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Knapp, and unanimously carried to approve the above contract closeout and final payment pending receipt of the executed closeout documents from the contractor.

### 4. PAYMENT OF BILLS:

PAYMENT OF  
BILLS

It was moved by Mr. Knapp, seconded by Mr. Nagle, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,932,968.02 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust

Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

AUTHORIZATION  
TO ADVERTISE  
CONTRACTS

- Contract No. P2021-02 – Polymer Flocculant – Dewatering Process
- Contract No. P2021-03 – Polymer Flocculant For Sludge Thickening

Contract No.  
P2021-02

Contract No.  
P2021-03

Mr. Mullen stated that the above contract advertisements were discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Ms. Sage, and unanimously carried to advertise the above contracts.

AWARD OF CONTRACTS:

AWARD OF  
CONTRACTS

- Contract No. P2021-01 – Sewer Lateral Cleaning (Part A) & Maintenance Services (Part B) Services

Contract No.  
P2021-01  
Sewer Lateral  
Cleaning (Part A) &  
Maintenance  
(Part B)

Mr. Mullen stated that the lone bidder was MOR Construction Services, Inc. with a total bid amount of \$360,400.00 (Part A-Cleaning – \$150,000.00 and Part B-Maintenance – \$210,400.00) and was in full compliance with DELCORA's requirements.

It was moved by Mr. Mullen, seconded by Ms. Nichols, and unanimously carried to award Contract No. P2021-01 to MOR Construction Services, Inc. in the total amount of \$360,400.00 (Part A-Cleaning – \$150,000.00 and Part B-Maintenance – \$210,400.00).

In response to a request from Ms. Nichols, Mr. Hurst reviewed the scope of this contract.

OLD BUSINESS: Mr. Lucas stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds)

Authorization for Professional Services

A. ANDRIS Consulting LLC – Proposal Dated March 8, 2021 – For Professional Services For Assistance With Program Management Of The Implementation LTCP, Nine Minimum Controls, And Related NPDES Permit Provisions – Total Amount Not To Exceed \$148,200.00 (Capital Funds)

ANDRIS Consulting Assistance with LTCP, NMC, & NPDES Permit

Mr. Mullen stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Knapp, and unanimously carried to approve the Professional Services proposal listed above.

2. Authorization for Professional Services: (Operating Funds)

Authorization for Professional Services

Mr. Lucas stated that there were no Authorizations for Professional Services using Operating Funds at this time.

3. Engineering Advisor Appointment:

Engineering Advisor

- Engineering Advisor Services For Second Quarter 2021 – Weston Solutions, Inc. – Total Amount Not To Exceed \$2,500.00 Per Quarter

Mr. Mullen stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Ms. Sage, and unanimously carried to appoint Weston Solutions, Inc. as Engineering Advisor for the second quarter of 2021 in the amount of \$2,500.00 per quarter.

EXECUTIVE SESSION. There was no Executive Session.

EXECUTIVE SESSION

ADJOURNMENT: It was moved by Mr. Nagle, seconded by Ms. Sage, and unanimously carried to adjourn the meeting at 3:50 P.M.

ADJOURNMENT

ATTEST  
Secretary