

DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
CHESTER, PENNSYLVANIA 19013

MINUTES

APRIL 20, 2021 (VIRTUAL)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, April 20, 2021, at 3:30 P.M. The meeting was held virtually via Zoom.com. REGULAR MEETING

Messrs. Kern, Knapp, Lucas, Monaghan, Mullen, Nagle, Pisani, and Madames Nichols and Sage, Board Members, constituting a quorum were present. ROLL CALL

Messrs. DiSantis, Hurst, Lehman, McNichol, Pileggi, Willert, and Mesdames Amadio, Bonnett, Byrd, and Caulk, were also present.

Mr. Lucas, Chairman, called the meeting to Order.

ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

COMMENTS FROM THE PUBLIC: No members of the public were present. Mrs. Amadio stated that there were no public comments or questions submitted. PUBLIC

APPROVAL OF MINUTES: It was moved by Ms. Sage, seconded by Mr. Knapp, and unanimously carried that the minutes of the Regular Meeting of March 16, 2021 be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Mr. Monaghan stated that the Committee met on April 12, 2021. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Ms. Sage stated that the Committee met on April 12, 2021. There were no additions to the meeting minutes. Strategic, Planning & Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on April 13, 2021. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering

- d. Finance. Mr. Knapp reported that the Committee met on April 14, 2021. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Finance
- e. Pension. Mr. Lucas stated that there was no formal meeting of the Pension Committee and had nothing to report at this time. Pension
2. CHAIRMAN: Mr. Lucas had no items to report at this time. CHAIRMAN
3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report; however, he did request a brief Executive Session. EXECUTIVE DIRECTOR
4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report. DIRECTOR OF ENGINEERING
5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report. DIRECTOR OF OPERATIONS & MAINTENANCE
6. SOLICITOR: Mr. McNichol had no items to report at this time. SOLICITOR
- OPERATING FUND PAYMENTS: OPERATING FUND PAYMENTS
1. CHIEF FINANCIAL OFFICER REPORT: Mr. Pileggi stated that there were no additions to the written report. CHIEF FINANCIAL OFFICER
2. PAYMENT OF BILLS: PAYMENT OF BILLS
- Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of March 2021.
- It was moved by Mr. Knapp, seconded by Mr. Nagle, and unanimously carried that the statement and the list of bills in the amount of \$3,324,063.38 for the month of March 2021 contained in the Chief Financial Officer report be approved.
- CONSTRUCTION FUND PAYMENTS: CONSTRUCTION FUND PAYMENTS
1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report. ENGINEERING ADVISOR
2. CHANGE ORDERS: CHANGE ORDERS
- Contract No. PFR-1903-C (Re-Bid) – Springhill Farm WWTF Pump Station and Sanitary Force Main – Contract 2 – Electrical/SCADA – Change Order No. 1 – Decrease In Contract Amount And Increase in Contract Time Due To Various Design Modifications and Unforeseen Conditions – Decrease In Contract Amount Of \$119,662.00 and Increase In Contract Time of 157 Days (AJM Electric) (added after O&E meeting) Contract No. PFR-1903-C (Re-Bid) Springhill Farm WWTF PS & FM – Contract 2 – Electrical – CO #1

Mr. Mullen stated that the above contract change order was added to the agenda and not previously discussed at the Operations and Engineering Committee meeting. Mr. Hurst reviewed the change order and stated that this is associated with the project close-out. The decrease in contract amount is due to a reduction of scope for the electrical contract when it was decided to build the control panel in-house.

It was the consensus of the Board to recommend approval.

It was moved by Mr. Mullen, seconded by Mr. Knapp, and unanimously carried to approve the above contract change order.

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL:

CONTRACT
CLOSEOUT

- Contract No. PFR-1903-C (Re-Bid) – Springhill Farm WWTF Pump Station and Sanitary Force Main – Contract 2 – Electrical/SCADA (AJM Electric) (pending receipt of properly executed Statement of Surety form) (added after O&E meeting)

Contract No.
PFR-1903-C
(Re-Bid)
Springhill Farm
WWTF PS & FM –
Contract 2 – Electrical

Mr. Mullen stated that the above contract closeout was added to the agenda and not previously discussed at the Operations and Engineering Committee meeting.

It was the consensus of the Board to recommend approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the above contract closeout and final payment pending receipt of the executed Statement of Surety form from the contractor.

4. PAYMENT OF BILLS:

PAYMENT OF
BILLS

It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,848,884.42 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS: Mr. Lucas stated that there were no Authorizations to Advertise Contracts at this time.

AUTHORIZATION
TO ADVERTISE
CONTRACTS

AWARD OF CONTRACTS: Mr. Lucas stated that there were no Contract Awards at this time.

AWARD OF
CONTRACTS

OLD BUSINESS: Mr. Lucas stated that there was no Old Business at this time. OLD BUSINESS

NEW BUSINESS: NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds) Authorization for Professional Services

Mr. Lucas stated that there were no Authorizations for Professional Services using Capital Funds at this time.

2. Authorization for Professional Services: (Operating Funds) Authorization for Professional Services

A. Trinity Consultants – Proposal Dated March 19, 2021 – For Professional Services To Provide Air Quality Permitting Evaluation For New Back-Up Scrubber And Prepare Plan Approval Application – Total Amount Not To Exceed \$9,400.00 (Operating Funds) Trinity Consultants Air Quality Permitting/Prepare Plan Approval Application

B. Alliance Source Testing – Proposal Dated March 9, 2021 – For Professional Engineering Services To Provide Additional Compliance Testing Of Two Incinerators And One Odor Scrubber – Total Additional Amount Not To Exceed \$26,640.00 (Operating Funds) Alliance Source Testing Addtnl. Compliance Testing

C. Brown And Caldwell – Proposal Dated April 8, 2021 – For Professional Engineering Services To Provide Local Limits Development For The WRTP – Total Amount Not To Exceed \$64,910.00 (Operating Funds) Brown & Caldwell Develop New Local Limits for WRTP

D. Weston Solutions, Inc. – Proposal Dated April 9, 2021 – For Professional Engineering Services To Continue Annual SWMM Modeling – Total Amount Not To Exceed \$25,000.00 (Operating Funds) Weston Continue Annual SWMM Modeling

Mr. Mullen stated that these items were discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the Professional Services proposals “A” through “D” listed above.

E. GRB Law – Proposal Dated March 10, 2021 – For Professional Services To Provide Collection Services to DELCORA – Total Cost Will Be Determined By Number Of Accounts And Level Of Legal Activity In The Collection Effort (Operating Funds) (from Finance meeting) GRB Law Provide Collection Services

Mr. Knapp stated that this item was discussed at the Finance Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried to approve the Professional Services proposal "E" listed above.

3. Authorization To Purchase:

- Purchase Of Five Valves For The Central Delaware Pump Station Through The PA CO-STARs Contract For A Total Amount Not To Exceed \$29,640.00 (Capital Funds)

Authorization to Purchase

5 Valves for CDPS

- Purchase Of Labor And Materials For The Repair Of A Pump Rotating Assembly For The Chester Pump Station Through The PA CO-STARs Contract For A Total Amount Not To Exceed \$50,000.00 (revised amount-was \$65,000) (Capital Funds)

Pump Rotating Assembly for CPS

Mr. Mullen stated that these items were discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval. The above purchases will be made through the PA-COSTARS Contract.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the two purchases listed above through the PA CO-STARs Contract.

- Purchase of Equipment Parts For Three (3) Valve Exercisers And Appurtenances Through The PA CO-STARs Contract For A Total Amount Not To Exceed \$31,510.00 (Capital Funds) (added after O&E meeting)

3 Valve Exercisers & Appurtenances

Mr. Mullen stated that this Authorization to Purchase was added to the agenda and not previously discussed at the Operations and Engineering Committee meeting. Mr. Hurst stated that these are valve exercising tools; two are portable units and one is truck mounted for the Central Maintenance and Operations staff. These are specialized tools to count turns to know when full closure is achieved and they also measure torque. The goal is to be more active in exercising the valves and gates to keep them in good service. The above purchase will be made through the PA-COSTARS Contract.

It was the consensus of the Board to recommend approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the above purchase through the PA CO-STARs Contract.

4. Approval of 2020 Audit of DELCORA Financial Statements: Mr. Knapp stated that this item was discussed at the Finance Committee meeting and it was the consensus of the committee to recommend approval. 2020 Audit Approval

It was moved by Mr. Knapp, seconded by Mr. Nagle, and unanimously carried to approve the 2020 Audit.

EXECUTIVE SESSION. There was a brief Executive Session to discuss an EPA issue. EXECUTIVE SESSION

ADJOURNMENT: It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried to adjourn the meeting at 3:42 P.M. ADJOURNMENT

ATTEST
Secretary