

DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
CHESTER, PENNSYLVANIA 19013

MINUTES

MAY 19, 2021 (VIRTUAL)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Wednesday, May 19, 2021, at 3:30 P.M. The meeting was held virtually via Zoom.com. REGULAR MEETING

Messrs. Kern, Knapp, Lucas, Monaghan, Mullen, Nagle, Pisani, and Madames Nichols and Sage, Board Members, constituting a quorum were present. ROLL CALL

Messrs. DiSantis, Garner, Lehman, McNichol, Willert, and Mesdames Amadio, Bonnett, Byrd, and Caulk, were also present.

Mr. Lucas, Chairman, called the meeting to Order.

ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

COMMENTS FROM THE PUBLIC: No members of the public were present. Mrs. Amadio stated that there were no public comments or questions submitted. PUBLIC

APPROVAL OF MINUTES: It was moved by Ms. Sage, seconded by Mr. Monaghan, and unanimously carried that the minutes of the Regular Meeting of April 20, 2021 be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Mr. Monaghan stated that the Committee met on May 10, 2021. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Ms. Sage stated that the Committee met on May 10, 2021. There were no additions to the meeting minutes. Strategic, Planning & Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on May 11, 2021. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering

- d. Finance. Mr. Knapp reported that the Committee met on May 12, 2021. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Finance
- e. Pension. Mr. Lucas stated that there was no formal meeting of the Pension Committee and had nothing to report at this time. Pension
2. CHAIRMAN: Mr. Lucas had no items to report at this time. CHAIRMAN
3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report. EXECUTIVE DIRECTOR
4. DIRECTOR OF ENGINEERING: In Mr. Hurst's absence, Mr. DiSantis stated that there were no additions to the written report. DIRECTOR OF ENGINEERING
5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report. DIRECTOR OF OPERATIONS & MAINTENANCE
6. SOLICITOR: Mr. McNichol had no items to report at this time. SOLICITOR
- OPERATING FUND PAYMENTS: OPERATING FUND PAYMENTS
1. CHIEF FINANCIAL OFFICER REPORT: In Mr. Pileggi's absence, Mr. Garner stated that there were no additions to the written report. CHIEF FINANCIAL OFFICER
2. PAYMENT OF BILLS: PAYMENT OF BILLS
- Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of April 2021.
- It was moved by Mr. Knapp, seconded by Ms. Sage, and unanimously carried that the statement and the list of bills in the amount of \$3,654,326.94 for the month of April 2021 contained in the Chief Financial Officer report be approved.
- CONSTRUCTION FUND PAYMENTS: CONSTRUCTION FUND PAYMENTS
1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report. ENGINEERING ADVISOR
2. CHANGE ORDERS: CHANGE ORDERS
- Contract No. P2020-06 (Re-Bid) – Janitorial Services – Change Order No. 1 – Final – Increase In Contract Amount Of \$2,380.00 With No Increase In Contract Time – Adjustment To Contract Price Due To Additional Service Areas At WRTP Determined After The Award Of Contract Based Upon COVID-19-CDC Recommendations. (TG Cleaning Service, LLC) Contract No. P2020-06 (Re-bid) Janitorial Services – CO #1

- Contract No. TC-2006-C – WRTP Plant Upgrades Project 2020 – Contract D – Electrical – Change Order No. 2 – Increase In Contract Amount To Account For Relocation Of Generator Docking Station And Site Lighting – Increase In Contract Amount Of \$45,139.46 (Philips Brothers Electrical Contractors, Inc.)

Contract No.
TC-2006-C – WRTP
Plant Upgrades 2020
– Contract D-
Electrical - CO #2

Mr. Mullen stated that the above contract change orders were discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the above contract change orders.

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL:

CONTRACT
CLOSEOUT

- Contract No. SEW-1902-CO – Annual Paving Restoration Services (A. F. Damon, Inc.)

Contract No.
SEW-1902-CO
Annual Paving

Mr. Mullen stated that this contract closeout was discussed at the Operations and Engineering Committee meeting and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the above contract closeout and final payment.

4. PAYMENT OF BILLS:

PAYMENT OF
BILLS

It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$3,636,904.51 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

AUTHORIZATION
TO ADVERTISE
CONTRACTS

- Contract No. P2021-04 – Sodium Bisulfite 38%

Contract No.
P2021-04

Mr. Mullen stated that the above contract advertisement was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to advertise the above contract.

AWARD OF CONTRACTS:

AWARD OF
CONTRACTS

- Contract No. P2021-02 – Polymer Flocculant For A Dewatering Process

Contract No. 2021-02
Polymer Flocculant-
Dewatering

Mr. Mullen stated that the lone bidder was Polydyne, Inc. with a total bid amount of \$681,674.00 and was in full compliance with DELCORA's requirements.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to award Contract No. P2021-02 to Polydyne, Inc. in the total amount of \$681,674.00.

- Contract No. P2021-03 – Polymer Flocculant For Sludge Thickening

Contract No. 2021-03
Polymer Flocculant-
Sludge Thickening

Mr. Mullen stated that the lone bidder was Polydyne, Inc. with a total bid amount of \$108,587.50 and was in full compliance with DELCORA's requirements.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to award Contract No. P2021-03 to Polydyne, Inc. in the total amount of \$108,587.50.

OLD BUSINESS: Mr. Lucas stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds)

Authorization for
Professional
Services (Capital)

A. Clyde Wilber, LLC – Proposal Dated April 28, 2021 – For Continued Professional Engineering Services To Assist DELCORA In Rose Valley Remediation Management (Authorization No. 5A) – Total Additional Amount Not To Exceed \$62,560.00 (Capital Funds)

Clyde Wilber
Continued Svcs.
Rose Valley

B. Clyde Wilber, LLC – Proposal Dated April 28, 2021 – For Continued Professional Engineering Services To Review And Consultation On The Final Long Term Control Plan Report And Other Services (Authorization No. 7) – Total Additional Amount Not To Exceed \$77,600.00 (Capital Funds)

Clyde Wilber
Continued Svcs.
LTCP

Mr. Mullen stated that these items were discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the Professional Services proposals “A” and “B” listed above.

C. D’Huy Engineering, Inc. – Proposal Dated May 6, 2021 – For Professional Engineering Services For The T-28 Final Clarifier Addition – Amendment For Expanded Engineering Services – Total Additional Amount Not To Exceed \$192,000.00 (Capital Funds) D’Huy Addtnl. Svcs. T-28 Final Clarifier Addition

D. D’Huy Engineering, Inc. – Proposal Dated May 6, 2021 – For Professional Engineering Services For The Long Term Control Plan For Preliminary Engineering Services – Total Additional Amount Not To Exceed \$150,000.00 (Capital Funds) D’Huy Addtnl. Svcs. LTCP

E. D’Huy Engineering, Inc. – Proposal Dated May 6, 2021 – For Professional Engineering Services For On-Call Engineering – Total Additional Amount Not To Exceed \$290,000.00 (Capital Funds) D’Huy Addtnl. Svcs. On-Call Eng.

F. D’Huy Engineering, Inc. – Proposal Dated May 6, 2021 – For Professional Engineering Services For The WRTP Plant Upgrades 2020 Project – Total Additional Amount Not To Exceed \$85,000.00 (Capital Funds) D’Huy Addtnl. Svcs. WRTP Plant Upgrades 2020

Mr. Mullen stated that these items were discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the Professional Services proposals “C” through “F” listed above.

G. Gannett Fleming – Proposal Dated May 4, 2021 – For Professional Engineering Services For The Western Regional Treatment Plant Outfall Hydraulic Modeling – Total Amount Not To Exceed \$139,000.00 (revised amount) (Capital Funds) Gannett Fleming WRTP Outfall Hydraulic

Mr. Mullen stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the Professional Services proposal “G” listed above.

H. Stantec – Proposal Dated May 5, 2021 – For Professional Engineering Services For The Southwest Delaware County Municipal Authority I&I Removal – Total Amount Not To Exceed \$73,600.00 (Capital Funds) Stantec SWDCMA I&I Removal

Mr. Mullen stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the Professional Services proposal "H" listed above.

2. Authorization for Professional Services: (Operating Funds) Authorization for Professional Services (Operating)

A. Catania Engineering – Proposal Dated April 15, 2021 – For Professional Engineering Services For The Review Of Sewage Planning Modules For 2021 – Total Amount Not To Exceed \$15,000.00 (Operating Funds) Catania 2021 Sewage Planning Module Review

Mr. Mullen stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the Professional Services proposal "A" listed above.

B. Mingis, Gutowski & Company, LLP (John R. Hanna, CPA) – Proposal Dated May 7, 2021 – For Professional Services To Provide Accounting And Consulting Services In Support Of The Aqua/DELCORA Customer Trust Fund And DELCORA Accounts Receivable Balances At Closing With Aqua – Amount Based On A Per Hour Fee Of \$180.00 Plus Misc. Out-Of-Pocket Expenses (Operating Funds) (from Finance Meeting) Mingis-Gutowski John R. Hanna Accounting Svcs. – Customer Trust Fund – Accts. Receivables – Aqua Closing

Mr. Willert requested that this item be tabled until next month since Mr. Pileggi is on vacation and not in attendance at today's meeting.

It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried to table the Professional Services proposal "B" listed above until next month.

3. Authorization To Purchase: Authorization to Purchase

• Steerable Pipe Ranger for Video Camera System Through The PA CO-STARS Contract For A Total Amount Not To Exceed \$17,990.00 (Capital Funds) Steerable Pipe Ranger for Video Camera

Mr. Mullen stated that this item was discussed at the Finance Committee meeting and it was the consensus of the committee to recommend Board approval. The above purchase will be made through the PA-COSTARS Contract.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the purchase listed above through the PA CO-STARS Contract.

EXECUTIVE SESSION: There was no Executive Session.

EXECUTIVE
SESSION

ADJOURNMENT: It was moved by Mr. Knapp, seconded by Ms. Sage, and unanimously carried to adjourn the meeting at 3:45 P.M.

ADJOURNMENT

ATTEST
Secretary