

DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
CHESTER, PENNSYLVANIA 19013

MINUTES

JUNE 15, 2021 (VIRTUAL)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, June 15, 2021, at 3:30 P.M. The meeting was held virtually via Zoom.com. REGULAR MEETING

Messrs. Kern, Knapp, Lucas, Monaghan, Pisani, and Madames Nichols and Sage, Board Members, constituting a quorum were present. ROLL CALL

Messrs. DiSantis, Hurst, Lehman, McNichol, Pileggi, Willert, and Mesdames Amadio, Bonnett, and Caulk, were also present.

Mr. Lucas, Chairman, called the meeting to Order.

ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

COMMENTS FROM THE PUBLIC: No members of the public were present. Mrs. Amadio stated that there were no public comments or questions submitted. PUBLIC

APPROVAL OF MINUTES: It was moved by Ms. Sage, seconded by Mr. Monaghan, and unanimously carried that the minutes of the Regular Meeting of May 19, 2021 be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Mr. Monaghan stated that the Committee met on June 7, 2021. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Ms. Sage stated that the Committee met on June 7, 2021. There were no additions to the meeting minutes. Strategic, Planning & Goals

c. Operations and Engineering. Mr. Lucas stated that the Committee met on June 8, 2021. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering

- d. Finance. Mr. Knapp reported that the Committee met on June 9, 2021. He noted one item requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Finance
- e. Pension. Mr. Pileggi stated that there was no formal meeting of the Pension Committee and had nothing to report at this time; however, he did mention that a meeting would be held in July. Pension
2. CHAIRMAN: Mr. Lucas had no items to report at this time. CHAIRMAN
3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report; however, he did request an Executive Session after the meeting. EXECUTIVE DIRECTOR
4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report. DIRECTOR OF ENGINEERING
5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report. DIRECTOR OF OPERATIONS & MAINTENANCE
6. SOLICITOR: Mr. McNichol had no items to report at this time. SOLICITOR
- OPERATING FUND PAYMENTS: OPERATING FUND PAYMENTS
1. CHIEF FINANCIAL OFFICER REPORT: Mr. Pileggi stated that there were no additions to the written report. CHIEF FINANCIAL OFFICER
2. PAYMENT OF BILLS: PAYMENT OF BILLS
- Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of May 2021.
- It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried that the statement and the list of bills in the amount of \$3,853,671.89 for the month of May 2021 contained in the Chief Financial Officer report be approved.
- CONSTRUCTION FUND PAYMENTS: CONSTRUCTION FUND PAYMENTS
1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report. ENGINEERING ADVISOR
2. CHANGE ORDERS: CHANGE ORDERS
- Contract No. TC-2005-C – Roof Replacements – Change Order No. 1 – Credit For Unused Allowance – Decrease In Contract Amount Of \$100,560.00 (Paneko Construction) Contract No. TC-2005-C Roof Replacements CO #1

Mr. Lucas stated that the above contract change order was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Ms. Nichols, seconded by Mr. Knapp, and unanimously carried to approve the above contract change order.

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL: CONTRACT CLOSEOUT  
Mr. Lucas stated that there were no Contract Close-Outs at this time.

4. PAYMENT OF BILLS: PAYMENT OF BILLS

It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$2,206,508.74 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS: Mr. Lucas stated that there were no Authorizations to Advertise Contracts at this time. AUTHORIZATION TO ADVERTISE CONTRACTS

AWARD OF CONTRACTS: AWARD OF CONTRACTS

- Contract No. P2021-04 – Sodium Bisulfite 38% Contract No. 2021-04 Sodium Bisulfate 38%

Mr. McNichol stated that two bids were received and that the lowest bidder was Univar Solutions USA, Inc. with a bid amount of \$37,950.00; however, Univar added terms and conditions to its bid which were not part of the bid package. Therefore, Univar's bid is non-responsive. The second lowest bidder was Coyne Chemical Company, Inc. with a bid amount of \$44,673.00 and was in full compliance with DELCORA's requirements.

It was moved by Mr. Monaghan, seconded by Mr. Knapp, and unanimously carried to reject the bid of Univar Solutions USA, Inc. as non-responsive.

It was moved by Mr. Monaghan, seconded by Ms. Sage, and unanimously carried to award Contract No. P2021-04 to Coyne Chemical Company Inc. in the amount of \$44,673.00.

OLD BUSINESS:

1. Authorization for Professional Services: (Operating Funds)

A. Mingis, Gutowski & Company, LLP (John R. Hanna, CPA) – Proposal Dated May 7, 2021 – For Professional Services To Provide Accounting And Consulting Services In Support Of The Aqua/DELCORA Customer Trust Fund And DELCORA Accounts Receivable Balances At Closing With Aqua – Amount Based On A Per Hour Fee Of \$180.00 Plus Misc. Out-Of-Pocket Expenses (Operating Funds) (from May Finance Meeting)

Mr. Lucas stated that this item was previously on the May Board agenda for approval but it was tabled at that time.

It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried to remove this item from the table, and to place it before the Board for consideration and approval.

It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried to approve the Professional Services proposal from Mingis, Gutowski & Company subject to review and approval by the Solicitor.

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds)

A. Gannett Fleming, Inc. – Proposal Dated May 14, 2021 – For Professional Engineering Services To Provide Additional Scope Of Services Under The Sludge Cake Pump No. 3 Modifications Project (Amendment No. 3) – Total Additional Amount Not To Exceed \$144,300.00 (Capital Funds)

Mr. Lucas stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Monaghan, seconded by Mr. Pisani, and unanimously carried to approve the Professional Services proposal from Gannett Fleming, Inc.

B. Material Matters, Inc. – Proposal Dated June 7, 2021 – For Professional Engineering Services For The Review Of The Technical Feasibility To Install Pyrolysis Technology To Manage Wastewater Solids At The WRTP – Total Amount Not To Exceed \$66,250.00 (Capital Funds)

OLD BUSINESS

Authorization for Professional Services (Operating)

Mingis, Gutowski & Co. (John Hanna) Accounting Consulting RE: Aqua Closing

NEW BUSINESS

Authorization for Professional Services (Capital)

Gannett Fleming Addtnl. Scope Sludge Cake Pump #3 (Amndmnt. #3)

Material Matters Feasibility Study of Pyrolysis Technology

Mr. Lucas stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Monaghan, seconded by Ms. Sage, and unanimously carried to approve the Professional Services proposal from Material Matters.

2. Authorization for Professional Services: (Operating Funds) Authorization for Professional Services (Operating)

A. Trace Environmental Systems, Inc. – Proposal Dated April 15, 2021 – For Professional Engineering Services For CEMS And DAS Maintenance And Support Renewal – Total Amount Not To Exceed \$32,567.00 (Operating Funds) Trace Env. CEMS/DAS Maintenance & Support

Mr. Lucas stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Pisani, seconded by Ms. Nichols, and unanimously carried to approve the Professional Services proposal from Trace Environmental Systems, Inc.

B. Weston Solutions, Inc. – Proposal Dated June 4, 2021 – For Professional Engineering Services For Continued Assistance On The Delaware County Metering Program For 2021-2022 – Total Amount Not To Exceed \$20,000.00 (Operating Funds) Weston Continued Assistance – Metering Program – 2021-2022

Mr. Lucas stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Monaghan, seconded by Mr. Knapp, and unanimously carried to approve the Professional Services proposal from Weston Solutions, Inc.

C. GHD, Inc. – Proposal Dated June 6, 2021 – For Professional Engineering Services To Provide Incinerator Operator Training At The WRTP – Total Amount Not To Exceed \$5,700.00 (Operating Funds) GHD, Inc. Incinerator Operator Training

Mr. Lucas stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Knapp, seconded by Ms. Sage, and unanimously carried to approve the Professional Services proposal from GHD, Inc.

3. Authorization To Purchase:

Authorization to  
Purchase

- Purchase Of RTO Media Replacement Through A Sole Source Provider (NESTEC) For A Total Amount Not To Exceed \$120,496.00 (Capital Funds)

RTO Media  
Replacement

Mr. Lucas stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval. The above purchase will be made through a Sole Source Provider.

It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried to approve the purchase listed above through a Sole Source Provider for a total amount not to exceed \$120,496.00.

- Purchase And Installation Of Two New Custom Built Caustic Tanks Through The PA CO-STARS Contract No. Q-22762 For A Total Amount Not To Exceed \$157,280.00 (Capital Funds)

Two New Custom  
Built Caustic Tanks

Mr. Lucas stated that this item was discussed at the Operations and Engineering Committee meeting. At that time, Mr. DiSantis had requested that this item not be placed on the June Board agenda for approval since he was waiting for a more detailed quote and a PA-COSTARS Contract Number from the provider.

Mr. DiSantis has since received a new quote and a PA-COSTARS Contract Number from the provider, and requested the Secretary place this item on the June agenda for approval.

It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried to approve the purchase listed above through the PA CO-STARS Contract No. Q-22762 for a total amount not to exceed \$157,280.00.

4. Advisor Appointment:

Engineering Advisor

- Engineering Advisor Services For The Third Quarter 2021 – Weston Solutions, Inc. – Total Amount Not To Exceed \$2,500.00 Per Quarter

Mr. Lucas stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Knapp, seconded by Ms. Sage, and unanimously carried that Weston Solutions, Inc. be appointed as Engineering Advisor for the third quarter of 2021 for an amount of \$2,500.00 per quarter.

EXECUTIVE SESSION: There was a brief Executive Session held per Mr. Willert's request. EXECUTIVE SESSION

ADJOURNMENT: It was moved by Mr. Monaghan, seconded by Mr. Knapp, and unanimously carried to adjourn the meeting at 3:50 P.M. ADJOURNMENT

ATTEST  
Secretary