

**MINUTES**  
**STRATEGIC PLANNING & GOALS COMMITTEE MEETING**  
**MAY 10, 2021 (VIRTUAL)**

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Attendants: Messrs. Kern, Knapp, Lenton, Lucas, Monaghan, Mullen, Nagle, and Willert, Mesdames Amadio, Bonnett, Byrd, Caulk, Nichols, and Sage.

There were no members of the public present.

1. ROLL CALL: Eight members of the DELCORA Board of Directors were present constituting a quorum.
2. MONTHLY REPORT/ACTIVITY STATUS: The report was provided for the Committee's information. Mr. Lenton reported that the Trucked Waste business was down a little this month as we are not getting as much leachate due to the dryness of the weather. Mr. Lenton reported that it is picking up this month. There was also a lot of truck reroutes done and work being done in the lanes. This might have contributed to our business being lower. The work has been completed.
3. UPCOMING ACTIVITIES: Mr. Lenton mentioned they were having weekly meetings with contractors as there are so many construction jobs being done. Communications has to be maintained with all contractors to still continue with the operation of the plant. We are still disinfecting the offices and trucks on a daily bases. Deep cleaning of the general areas, locker rooms and bathrooms areas for the employees are being maintained after hours. We are still in the process of the Risk Management Plan audit which is something that has to be done because we use chlorine gas and other chemicals. We are in the process of updating our three years renewal. Today, tomorrow, and Wednesday we are continuing our Boom Truck training for our employees who operate the boom truck. The trucks are used to help our employees get into and out of the tanks. Also, for putting items on the roof of the building. Rigging is an important part of this training for safety reasons. We preformed Hazwhopper training for about fifteen of our employees who volunteer for this. We like to have this done yearly to get the employees re-certified. Some of the work being done by our Strategic Planning and Goals has been looking into some key areas that Mr. Willert and other staff consider needed to have a succession plan for people who might be retiring soon. We would like to have younger employees trained to fill these position when the employee decides to retire. Hauled Waste upgrades are completed We made the area more user friendly. The concrete in the area was changed to a draker color so that any spills would not be too noticeable. Hauled Waste traffic had to be diverted while this was being done, but is now back to a normal traffic pattern and for safety reasons for employees trucks do not go through the plant. Mr. Lenton had no additions to his written report but would be happy to answer any questions. Ms. Nichols asked if there was any planning done with PennDOT on the traffic flow in the area due to all the truck traffic entering and exiting the plant? Mr. Willert mentioned that Mr. Lenton would look into the problem to see if signage is needed or anything that would help with the traffic situation. The Committee had no questions regarding the written report.

4. ADJOURNMENT: It was moved by Ms. Sage, seconded by Mr. Monaghan, and unanimously carried to adjourn the meeting at 3:48 p.m.