

MINUTES
OPERATIONS & ENGINEERING COMMITTEE MEETING
November 9, 2021 (VIRTUAL)

Attendants: Messrs. Cherico, DiSantis, Hurst, Kern, Knapp, Lehman, Lucas, Mullen, Nagle, Pileggi, Pisani, Willert, and Mesdames Caulk, Cummings, Nichols, and Sage.

1. ROLL CALL: Nine members of the DELCORA Board of Directors were present at the meeting constituting a quorum.

Mr. Jim McLaughlin of Energy Justice Network was present for the meeting. There were no other members of the public present.

2. PLEDGE OF ALLEGIANCE: All parties present at the meeting recited the Pledge of Allegiance.

3. BID OPENING:

- Contract No. P2021-08 – DISPENSING OF UNLEADED GASOLINE AND DIESEL FUEL WITH TRACKING SYSTEM

Ms. Caulk stated that there was one bid received.

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
PHL GAS CONVENIENCE	\$112,716.00

Mr. Mullen stated that this bid will be reviewed by Staff and our Solicitor's office, and consideration of award will be placed on the agenda for the November 16th Board meeting.

4. MONTHLY REPORT – DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis highlighted certain items in the written report. He stated that there were no violations at the WRTP or remote facilities during October. Mr. DiSantis stated that the WRTP received 99% of the flow from Central Delaware Pump Station. Mr. DiSantis reported that there were four reportable incidents during the month of October. One was a wet weather SSO at the Rose Valley Pump Station due to rain. The other three incidents were emissions incidents caused by RTO short stack openings. Mr. DiSantis reported that Maintenance had a good month. However, there is an ongoing issue with the number 2 incinerator which is causing the RTO to require more maintenance than normal which results in more down time. Engineering and O&M continue work to resolve the issue. Truck Waste was lower than usual however it still seems to be on track. Mr. DiSantis wanted to highlight that DELCORA received a sewer complaint on 7th street, during this sewer issue the residents insurance company placed them in a hotel and following no response from the City of Chester they contacted DELCORA. DELCORA's Sewer Maintenance saw that the main line was clean however since this issue needed to be addressed and the homeowners were not able to financially repair this themselves the crew took it upon themselves to help this customer and clean their lines to get them back up and running. Mrs. Nichols asked if the City of Chester has a

sewer lateral ordinance. Mr. DiSantis stated he is not aware of the City ever adopting an order. Mr. DiSantis had no additional comments to the written report. The Committee had no other questions regarding the written report.

5. MONTHLY REPORT – DIRECTOR OF ENGINEERING: Mr. Hurst highlighted certain items in the written report. Concerning the HVAC contract Mr. Hurst stated that they just completed an upgrade in the B3 Building which will help the corrosion situation in that building. He reported that the 2020 WRTP upgrade project is nearing completion. He stated that the T-28 construction project is in the midst of being able to be kicked off they are awaiting one more permit from the state and construction will begin. Mr. Hurst reported that the USEPA has responded to the Long Term Control Plan, he stated that some parts were approved, however, the EPA wants DELCORA to continue to work to lowering the activation frequency, the Engineering Department met with the Long Term Control Plan team to get the activation frequency down. Mr. Hurst stated that the projects that are included in the NPDES Permit the design of those projects are moving forward. He reported that the regulator modification project and one of the sets are due to be completed by the end of next year. Mr. Hurst reported that the ESA project is moving along. This past month, the comments were received regarding the 537 Plan. These comments will be addressed and then request the adoption by the municipalities of the 537 Plan. Mr. Hurst had no additional comments to the written report. The Committee had no questions regarding the written report.

6. MONTHLY REPORT – ENGINEERING ADVISOR: Mr. Lehman highlighted several on-going projects on the written report, which had been provided to all Board members in advance of today's meeting. He stated that the Annual SWMM Modeling continues with no issues. Regarding the Metering Program, he stated that some equipment is being replaced. Mr. Lehman had no additional comments to the written report. The Committee had no questions regarding the written report.

7. CHANGE ORDERS: Mr. Mullen stated that there were no Contract Change Orders at this time.

8. REQUEST FOR APPROVAL OF CONTRACT CLOSE-OUT & FINAL PAYMENT:

- Contract No. SEW-1901-CO – Annual Furnishing Equipment, Labor And Supervision For Sewer Maintenance Repairs & Other Construction Related Projects (A.J. Jurich)
- Contract No. TC-2005-C – DELCORA Roof Replacement Project (Paneko Construction Inc.)

Mr. Hurst briefly reviewed the two close outs he stated that these have been closed out for a while and we were just waiting for the returned close out documents.

It was the consensus of the Committee to recommend Board approval of the above Contract Close Outs and Final Payments. These items will be placed on the agenda for the November 16th Board meeting.

9. AUTHORIZATION FOR PROFESSIONAL SERVICES:

- A. Corrosion Probe, Inc. – Proposal Dated October 22, 2021 – For Professional Services for On-Call Consulting, Inspection, And Engineering Services For Issues Including Corrosion And Chemical Attack of Structures, Equipment, And Piping – Total Amount Not To Exceed \$42,000.00 (Capital Funds)

Mr. Hurst stated that this a specialty firm that is used to keep maintenance up on the assets, this will also help the ESA project to make sure that the tunnel as constructed will have the appropriate corrosion provisions embedded within it.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the November 16th Board meeting.

- B. D'Huy Engineering, Inc. – Proposal Dated November 8, 2021 – For Professional Engineering Services to Provide Additional Construction Management Services for The WRTP Plant Upgrades 2020 Project, T-28 Construction Project, and PS-5 Modifications Project To Extend Full Time Onsite Coverage Until July 2023 – Total Additional Amount Not To Exceed \$488,300.00 (Capital Funds)

Mr. Hurst stated that this is for the full-time resident inspection services which D'Huy provides to DELCORA.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the November 16th Board meeting.

- C. D'Huy Engineering, Inc. – Proposal Dated November 8, 2021 – For Construction Administration Services in Support of both The DELCORA WRTP Plant Upgrades 2020 Project, T-28 Construction, And the PS-5 Modification Project – Total Additional Amount Not To Exceed \$140,000.00 (Capital Funds)

Mr. Hurst stated that this proposal is for the office portion of the engineering that goes into the construction of a job. This is associated with the T-28 project and the 2022 projects which were discussed.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the November 16th Board meeting.

- D. D'Huy Engineering, Inc. – Proposal Dated November 8, 2021 – For Professional Engineering Services For Additional ESA Program Services – Total Additional Amount To Not Exceed \$500,000.00 (Capital Funds)

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the November 16th Board meeting.

- E. Gannett Fleming – Proposal Dated November 2, 2021 – For Professional Engineering Services To Provide Additional Scope of Services Under The Sludge Cake Pump No.3 Modifications Project – For A Total Additional Amount Not To Exceed \$168,600.00 (Capital Funds)

Mr. Hurst stated that this is associated with the third cake pump project, this will add a third cake pump to the WRTP and will also add a fifth belt filter press.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the November 16th Board meeting.

- F. Scheffler Condition Monitoring Solutions and Services – Proposal Dated October 27, 2021 – For Professional Services To Provide and Install Vibration Monitoring System – Total Amount Not To Exceed \$14,976.00 (Capital Funds)

Mr. DiSantis stated that DELCORA currently has a vibration Monitoring System for the larger equipment. He stated that this system needs upgrades, and sensors. He stated that Scheffler has a friendly interface which is easier to use.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the November 16th Board meeting.

10. AUTHORIZATION TO ADVERTISE FOR BIDS:

- Contract No. P2021-12 – Residential Delinquent Notice Posting Service

Mr. Pileggi stated that this is for the distribution of notices to remind customers that there is a customer assistance program, or of a 10-day delinquent notice. This is to allow that company to continue performing their services.

It was the consensus of the Committee to recommend Board approval of the above Authorization to Advertise. This item will be placed on the agenda for the November 16th Board meeting.

ADJOURNMENT: It was moved by Mr. Lucas, seconded by Mr. Knapp, and unanimously carried to adjourn the regular meeting at 3:57 p.m.