

MINUTES

STRATEGIC PLANNING & GOALS COMMITTEE MEETING

NOVEMBER 8, 2021 (VIRTUAL)

Attendants: Messrs. Kern, Knapp, Lenton, Lucas, Monaghan, Mullen, Nagle, and Willert, Mesdames Amadio, Bonnett, Byrd, Caulk, Cummings, Nichols, and Sage.

Mr. Mike Ewall of Energy Justice Network was present. There were no other members of the public present.

1. ROLL CALL: Eight members of the DELCORA Board of Directors were present constituting a quorum.

2. MONTHLY REPORT/ACTIVITY STATUS: The report was provided for the Committee's information. Trucked Waste did not have a good month. Flows were down and not a lot of leachate. It seems as if the whole business is slow. We are expecting it to pick up soon.

3. UPCOMING ACTIVITIES: Mr. Lenton again reported that DELCORA is still having weekly contractors meeting to be sure everybody is following our safety guidelines. The same with our COVID guidelines. Our Safety Committee continue their inspections at the pump stations ensuring safety and housekeeping rules are being followed. They are doing an excellent job. People are still trying to get into our computer system and our IT people are doing a great job of keeping our computers secure. They continue to stop ransomware threats or any other threat. We are having a little issue with the Radiation Arch. The Arch is so sensitive that we are getting a lot of hits from some the railcars coming in or out. We had a technician come out to adjust the sensitivity for the Arch. So far it is working fine for what we need it to do. The Clean Diesel Program is moving forward. So far, about 70% of the haulers have clean diesel trucks. We have signs posted and all the haulers are on board with what we are trying to do. We have been working the last couple of weeks on the Risk Management Plan for audit purposes. We are now in the process of finalizing that plan. Updates were not needed until 2022 but we had a gentleman come in and do an audit. He made several suggestion that we are currently working on. We have also been notify by the EPA they would like to do a chlorine audit on DELCORA as we use chlorine in our plant to help clean waste water. We did submit our plan at one time, but they returned it to us with a number of questions. This has to be completed within the next six months to get EPA on board with our chlorine situation. We are working on giving the answer to these questions. One of our IT employee has been out on disability and will be out until maybe the end of 2022. He helped with programing for our sludge accounting and with the help desk. Mr. Lenton wanted to put a proposal to the Board to have an outside contractor come in to help with any IT problems that may occur. The contractor is familiar with our programs and would not have to learn anything. His hourly rate would be \$45.00. He would only work as needed. It would be an on call bases. Mr. Lenton asked for a motion to approve on hiring this contractor. Mrs. Nichols had a question that he would be replacing an employee who is out on leave until 2022. She wanted to know if this was standard

practice for the Authority to hold the position for someone that long. She wanted to know why we would put a contractor in the position instead of hiring someone to fill the position. Mr. Lenton reported that salary employees are offered long term disability as oppose to our Union workers who only get 32 weeks of disability. Salary employees can be out a long as need or until they are permanently disabled. This employee is hoping to return sooner than the end of 2022. He may be out only six months. At this point, we do not want to hire another employee in case this employee will be able to get back sooner. Ms. Sage made a motion to have the contractor come in on an as needed base. Mr. Nagle seconded the motion. This item will be placed on the agenda for the November 16th Board meeting for approval. Every year, except for last year, we have had a Wellness Day where health professional come in and do various screening for the health of our employees. They screen for blood pressure, blood sugar, vision, etc. The company we normally used to get to people in went out of business. We currently are looking for a similar company to help us get the profession people we need. Board members are invited to come in and participate. Mr. Lenton had no additions to his written report but would be happy to answer any questions. Mr. Nagle asked if they thought to use shielding to help with the Radiation Arch sensitivity. Mr. Lenton said this was mentioned and that if the sensitivity cannot be adjusted enough the shielding would be put up. Mr. Lenton also reported that they received good news from the State Police that all the 15 trucks that came out of the entrance and made a left turn only one truck came from DELCORA. All the other truck ticketed was from Covanta. The Committee had no questions regarding the written report.

4. ADJOURNMENT: It was moved by Ms. Sage, seconded by Mr. Lucas, and unanimously carried to adjourn the meeting at 3:54 p.m.