

**DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
POST OFFICE BOX 999
CHESTER, PENNSYLVANIA 19016**

REGULAR MEETING

DECEMBER 21, 2021 (VIRTUAL)

PRESIDING: _____

CALL TO ORDER: _____

ROLL CALL:

Board Members

Mr. Kern
Mr. Knapp
Mr. Lucas
Mr. Monaghan
Mr. Mullen
Mr. Nagle
Ms. Nichols
Mr. Pisani
Ms. Sage

Advisors and Staff

Mr. McNichol
Mr. Lehman
Mr. Willert
Mr. DiSantis
Mr. Hurst
Mr. Lenton
Mr. Pileggi

PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC:

APPROVAL OF MINUTES:

Moved by _____, seconded by _____
that the minutes of the Regular Meeting of November 16, 2021, be approved as submitted.

REPORTS:

1. Committees
 - a) Human Resources & Administration
 - b) Strategic Planning & Goals
 - c) Operations & Engineering
 - d) Finance
 - e) Pension
2. Chairman

3. Executive Director
4. Director of Engineering
5. Director of Operations & Maintenance
6. Solicitor
7. Other

OPERATING FUND PAYMENTS:

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of November 2021.

Moved by _____, seconded by _____, that the statement and the list of bills in the amount of \$3,138,159.11 for the month of November 2021 contained in the Chief Financial Officer report, be approved.

CONSTRUCTION FUND PAYMENTS:

1. Engineering Advisor's Report
2. Change Orders:
 - None at this time.
3. Contract Closeout and Final Payment Approval:
 - None at this time.
4. Payment of Bills:

Moved by _____, seconded by _____ as follows:
(a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,582,128.27 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

- None at this time.

AWARD OF CONTRACTS:

- Contract No. P2021-09 – Janitorial Services
- Contract No. SU-2102-C – Church Street Sewer Upgrade in Upland Borough

AWARD OF PENNBID ELECTRONIC BIDDING:

- Contract No. P2021-10 – Liquid Chlorine in One Ton Cylinder
- Contract No. P2021-11 – Liquid Caustic Soda

OLD BUSINESS: None at this time.

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds)
 - A. Greeley & Hansen – Proposal Dated December 10, 2021 – For Professional Services To Provide Assistance In Responding To The USEPA’s Comments On The Financial Capability Assessment (FCA) Update And The Long Term Control Plan Update (LTCPU) (Task Order No. 12) – Total Amount Not To Exceed \$100,000.00 (Capital Funds)
 - B. Remington & Vernick Engineers – Proposal Dated December 9, 2021 – For Professional Engineering Services For Additional Engineering, Bidding And Construction Inspection Services For The Townsend Street Combined Sewer Separation Project – Phase 2 – Total Additional Amount Not To Exceed \$390,600.00 (Capital Funds)
 - C. Ryan Appraisal & Real Estate Company – Proposal Dated December 6, 2021 – For Professional Services To Estimate The Individual Market Value Of Thirteen (13) Various Properties Located Throughout Ridley Township, Darby Township, And Chester City To Support The Land Acquisition For The Tunnel Project – Total Amount Not To Exceed \$8,500.00 (Capital Funds) (added to agenda)
2. Authorization for Professional Services: (Operating Funds)
 - A. Weston Solutions, Inc. – Proposal Dated December 1, 2021 – For Professional Engineering Services To Prepare DELCORA’s Annual Chapter 94 Municipal Wasteload Management Reports For 2021 – Total Amount Not To Exceed \$34,000.00 (Operating Funds)
 - B. Industrial Controls Distributors, LLC – Proposal Dated November 3, 2021 – For Professional Services For Global Care Renewal For The SCADA System For 2022 – Total Amount Not To Exceed \$23,848.64 (Operating Funds)
 - C. Chavond-Barry Engineering – Proposal Dated November 2, 2021 – For Professional Engineering Services To Provide Additional General Advice During Calendar Years 2021-2022 – Phase 2 – Total Additional Amount Not To Exceed \$30,000.00 (Operating Funds)
 - D. Chavond-Barry Engineering – Proposal Dated November 1, 2021 – For Professional Engineering Services To Provide Incinerator Operator Training And Air Modeling During Calendar Years 2021-2022 – Total Amount Not To Exceed \$40,000.00 (Operating Funds)

- E. Castle Valley Consultants, Inc. – Proposal Dated November 17, 2021 – Professional Engineering Services For Preparation Of Municipal Wasteload Management Report For The Preserves (Corinne Village) Wastewater Treatment Plant, Pocopson Township, Chester County, PA – Total Amount Not To Exceed \$1,984.00 (Operating Funds)
 - F. Castle Valley Consultants, Inc. – Proposal Dated November 17, 2021 – Professional Engineering Services For Preparation Of Groundwater Report For The Preserves (Corinne Village) Wastewater Treatment Plant, Pocopson Township, Chester County, PA – Total Amount Not To Exceed \$1,323.00 (Operating Funds)
 - G. Castle Valley Consultants, Inc. – Proposal Dated November 17, 2021 – Professional Engineering Services For Preparation Of The Water Quality Management Permit Renewal Application For The Preserves (Corinne Village) Wastewater Treatment Plant, Pocopson Township, Chester County, PA – Total Amount Not To Exceed \$4,862.00 (Operating Funds)
 - H. Castle Valley Consultants, Inc. – Proposal Dated November 17, 2021 – Professional Engineering Services For Preparation Of Municipal Wasteload Management Report For The Riverside Wastewater Treatment Plant, Pocopson Township, Chester County, PA – Total Amount Not To Exceed \$1,984.00 (Operating Funds)
 - I. Castle Valley Consultants, Inc. – Proposal Dated November 17, 2021 – Professional Engineering Services For Preparation Of Groundwater Report For The Riverside Wastewater Treatment Plant, Pocopson Township, Chester County, PA – Total Amount Not To Exceed \$1,224.00 (Operating Funds)
3. Engineering Advisor Appointment:
- Weston Solutions, Inc. – Proposal Dated November 30, 2021 – Engineering Advisor Services For The First Quarter 2022 – Total Amount Not To Exceed \$2,500.00 Per Quarter
4. Approval Of The Health Insurance Caps For 2022:
- Monthly Caps On Authority Contribution For Medical And Dental Premiums For 2022: (added to agenda)
 - Single \$ 857.82
 - Parent/Child \$1,529.81
 - Parent/Children \$1,529.81
 - Husband/Wife \$1,973.73
 - Family \$2,610.67
5. Approval Of The 2022 Committee and Board Meetings Schedule and Authority To Advertise

6. Approval of the 2022 Holiday Schedule
7. Appointments Of Advisors For 2022:
 - Auditor (Leitzell & Economidis, PC) [fee: \$37,100] – No Action-Approved in November
 - Pension Advisors (CBIZ InR Advisory Services, LLC Continues As Investment Advisor And CBIZ Savitz Retirement Plan Services Continues To Provide Actuarial Services) [CBIZ InR fee as Fiduciary Investment Manager for the Defined Benefit Pension Plan is .30% of assets] & [CBIZ Savitz fee: \$25,000 for recurring services billable quarterly plus \$450 for pension benefit calculations]
 - Financial Advisor (Public Financial Management, Inc.) [fee: \$35,000-\$45,000 for each bond issue]
 - Solicitor (McNichol, Byrne & Matlawski, P.C.) [fee: \$280/hr; paralegal \$105/hr]
8. Resolution No. 2021-33 – Resolution Authorizing Disposition Of Records Of Misc. Files From Accounting As Set Forth In The Municipal Records Manual Approved December 16, 2008 And As Amended July 23, 2009
9. Resolution No. 2021-34 – Update Signatories On TD Ameritrade Corporate Account No. 913232097 JJP
10. Resolution No. 2021-35 – Update Signatories On TD Ameritrade Corporate Account No. 913232093 MJD
11. Resolution No. 2021-36 – Update Signatories On TD Ameritrade Corporate Account No.913053515 RJW
12. Authorization To Purchase:
 - Purchase Of Two (2) 6-Inch Krohne Flow Meters And Controllers For The Gravity Belt Thickener Through A Sole Source Vendor (Stover Sensor Controls Quote #211051JC) For A Total Amount Not To Exceed \$20,686.00 (Capital Funds) (added to agenda)

EXECUTIVE SESSION

ADJOURNMENT: _____