

AGENDA

STRATEGIC PLANNING & GOALS COMMITTEE MEETING

JANUARY 10, 2022

1. ROLL CALL

2. MONTHLY REPORT/ACTIVITY STATUS:

- TRUCKED WASTE BUSINESS HAD A GOOD MONTH – TRUCKS: 4,180 – GALLONS: 17,710,322

3. UPCOMING ACTIVITIES:

- WEEKLY CONTRACTOR MEETINGS ARE ONGOING.
- REMOVED OLD TECHNICAL SERVICES TRAILER AND WE HAVE INSTALLED A NEW TRAILER ON THE SAME SITE. THIS NEW OFFICE TRAILER WILL NOW HOUSE THE ENTIRE IT & OT TEAM UNDER THE SAME ROOF WHICH IS VERY BENEFICIAL FOR PRODUCTIVITY AND COMMUNICATION. THE MAINTENANCE PLANNER HAS BEEN MOVED TO BUILDING B-5 WHICH NOW MAKES HIM MORE ACCESSIBLE TO MAINTENANCE FOR DRAWINGS AND PARTS QUESTIONS. THIS MOVE HAS BEEN COMPLETED AND IS IN OPERATION! PLUMBING, HEATING, ELECTRICAL ALL WORK DONE INTERNALLY.
- CDC GUIDELINES ARE BEING ENFORCED FOR COVID. THE LATEST VARIANT IS HITTING DELCORA PRETTY HARD WITH AS MANY AS 12-15 EMPLOYEES BEING SICK AND QUARANTINED.
- SAFETY COMMITTEE IS CONTINUING TO DO INSPECTIONS OF ALL OF DELCORA'S PUMP STATIONS FOR SAFETY AND HOUSEKEEPING PURPOSES.
- SAS SYSTEM HAS BEEN UPGRADED AND IS PERFORMING WELL.
- RISK MANAGEMENT PLAN BEING UPDATED FOR AUDIT PURPOSES.
- EPA CHLORINE AUDIT HAS BEEN COMPLETED AND SENT TO EPA FOR EVALUATION. WE JUST RECEIVED FEEDBACK FROM EPA WITH ADDITIONAL INFORMATION REQUESTS WHICH ARE BEING ADDRESSED. EPA ADVISED THAT THEY WILL BE ONSITE FOR AN AUDIT ON JANUARY 20, 2022.
- OPERATIONS MEETINGS ONGOING WITH PERSONNEL IN EVERY SHIFT. ALL FOREMAN HAVE BEEN INTERVIEWED AND GREAT INPUT HAS BEEN GIVEN.
- CHESTER RIDLEY PUMP STATION IS BEING USED TO HOUSE SEWER MAINTENANCE VAC TRUCKS DUE TO FREEZING CONDITIONS.
- ALL TRUCKS FROM THE BONEYARD HAVE BEEN REMOVED
- ADOBE YEARLY LICENSE RENEWED, WEBTITAN HAS BEEN RENEWED FOR THE YEAR AS WELL, THIS IS A CLOUD BASED WEB FILTER USED TO PROTECT OUR COMPUTER SYSTEM.
- SAFETY COORDINATOR IS SETTING UP YEARLY REFRESHER TRAININGS FOR EMPLOYEES WHICH I WILL GO OVER WHEN RECEIVED.
- SNOW EMERGENCY TEXT SYSTEM IS IN PLACE AS WELL AS THE CALL IN NUMBER #155. BOTH HAVE BEEN TESTED AND VERIFIED.

4. ADJOURNMENT

CLL:SMF