

## MINUTES

### HUMAN RESOURCES AND ADMINISTRATION COMMITTEE MEETING

AUGUST 8, 2022 (VIRTUAL)

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Attendants: Messrs. Cherico, Garner, Kern, Knapp, Lenton, Monaghan, Moss, Mullen, Nagle, Mesdames. Amadio, Billings, Bonnett, Byrd, Caulk, Cummings, Nichols, and Sage.

There were no members of the Public present.

1. ROLL CALL: Nine members of the DELCORA Board of Directors were present constituting a quorum.

2. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present.

3. DIRECTOR OF HUMAN RESOURCES REPORT: The report was provided for the Committee's information. Mrs. Amadio reported the retirement of Richard Golato who retired at the end of July as well as Mark Sloan who retired at the beginning of July. She reported that she is continuing the interview process for the Community Outreach position. Lastly, she stated she plans on sending out job offers at the end of the month or the beginning of September.

Ms. Nichols asked if Mike and Charlie are involved in the interview process. Mrs. Amadio answered that the only people involved in the interview process are herself, Bob Willert, and Pamela Caulk.

4. RESOLUTION NO. 2022-04 – HONORING THE SERVICE OF RICHARD GOLATO:

Following discussion, it was the consensus of the Committee to recommend Board approval of the above resolution. This item will be placed on the agenda for the August 16<sup>th</sup> Board meeting.

5. RESOLUTION NO. 2022-05 – HONORING THE SERVICE OF MARK SLOAN:

Following discussion, it was the consensus of the Committee to recommend Board approval of the above resolution. This item will be placed on the agenda for the August 16<sup>th</sup> Board meeting.

6. ADMINISTRATION REPORT: Ms. Bonnett stated that the report lists the items that the Admin team worked on during the last four weeks. She noted that the Sewer Maintenance Contract was awarded to A.J. Jurich. The award documents were executed and received. The Notice to Proceed was just done and will be listed on the report next month. Also, the Board approved the change order, and close out was processed for the Church Street Sewer Upgrade project. She reported that there were six sewer planning module applications received and processed, and various pretreatment correspondence was finalized and mailed. Ms. Bonnett provided examples

of the various regulatory reports completed by Engineering that were finalized and recently submitted to the EPA and PADEP. These include the semi-annual Title V operating Permit reports and one quarterly report. The remainder of the report lists the other routine items the Admin team worked on. Ms. Bonnett had no additions or changes to her written report. The Committee had no questions or comments to the written report.

7. EXECUTIVE SESSION: There was no Executive Session.

8. ADJOURNMENT: It was moved by Mr. Mullen, seconded by Mr. Nagle, and unanimously carried to adjourn the meeting at 3:35 p.m.