

MINUTES
STRATEGIC PLANNING & GOALS COMMITTEE MEETING
JANUARY 09, 2023 (VIRTUAL)

Attendants: Messrs. Cherico, Garner, Kern, Knapp, Lenton, Monaghan, Moss, Mullen, Nagle, Willert, Mesdames Amadio, Billings, Bonnett, Byrd, Caulk, Cummings, Jackson, Nichols, and Sage.

The following were present: Mike Ewall and S. Vinci. There were no other members of the public present.

1. ROLL CALL: Nine members of the DELCORA Board of Directors were present constituting a quorum.

2. MONTHLY REPORT/ACTIVITY STATUS: The report was provided for the Committee's information. Mr. Lenton reported that December was a very good month for trucked waste business. There was a total of about 23 million gallons of flow into the plant and a little less than 5,000 trucks.

3. UPCOMING ACTIVITIES: The report was provided for the Committee's information. Mr. Lenton reported that the weekly contractors' meetings are still ongoing with new topics discussed each week. The Management meetings are still ongoing to discuss the various projects and plans that are going forward. The CDC guidelines continue to be followed concerning cleaning and enforcement. The iPad upgrade is going well. There are two departments left to upgrade, the Central Maintenance and Operations Departments. They will be done as soon as the iPads are received. Mr. Lenton reported that he and Mr. Willert perform monthly tours of the facility. The buildings are clean and everything looks good. Repair work has started on the hatches which is a safety concern and is being addressed as quickly as possible. He stated that several IT support services needed to be renewed; namely, Bandura, Adobe, and Smartnet. These services provide internet security to prevent cyber hacking of our IT system. Our insurance carrier audited our system and made some suggested changes. We are acting upon those suggestions and he thanked the IT department for their assistance in keeping the system safe. He stated that the monthly Safety Committee was held. Mr. Lenton also mentioned that the Risk Management Plan was submitted to EPA for approval. He noted that Delaware County and the City of Chester now have task forces in place to handle emergencies such as chlorine leaks and first responders are trained to deal with these situations. Continuing, Mr. Lenton stated that IT has issued new policy procedures to ensure cyber security; one being the issuance of a multi-factor authentication process. Passwords can no longer be stored on work computers. Work computers also shut down out after a certain amount of time of inactivity. The new protocols will begin in about two weeks and training will be provided. Lastly, he noted that all vehicles are equipped with GPS for monitoring and that they are being rebadged with new sticker logos.

Mr. Kern asked if the first responders had been invited to the plant. Mr. Lenton responded that as part of the Risk Management Plan, first responders were contacted

to schedule onsite visits; however, he also noted that, in the past, the local fire department has been onsite to learn of the plant layout and locations of fire hydrants, etc.

Mr. Lenton also mentioned that additional signage has been posted regarding no left turns from Harwick Street onto Rt. 291. He also requested that the police increase patrol of the area and issue tickets if needed. He also added that a reminder has been sent to all haulers.

Mr. Nagle asked what other significant hazards are there at the plant besides chlorine. Mr. Lenton responded that there are no other releases as dangerous as chlorine. Chlorine is the only one required to be listed in the Risk Management Plan. There are spill plans in place for all chemicals. Mr. Lenton had no other comments to the written report. The Committee had no additional questions regarding the written report.

ADJOURNMENT: It was moved by Mr. Moss, seconded by Mr. Mullen and unanimously carried to adjourn the meeting at 3:50 p.m.