

DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
CHESTER, PENNSYLVANIA 19013

MINUTES

APRIL 18, 2023 (ON-SITE / VIRTUAL OPTION)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, April 18, 2023, at 3:30 P.M. The meeting was held in the Board Room of the Administration Building at 100 East Fifth Street, Chester, Pennsylvania and virtually via Zoom.com. REGULAR MEETING

Messrs. Kern, Knapp, Monaghan, Moss, Mullen, Nagle, and Mesdames Billings, Nichols, and Sage, Board Members, constituting a quorum were present. ROLL CALL

Messrs. Cherico, DiSantis, Garner, Hurst, Lehman, Lenton, Willert, and Mesdames Amadio, Bonnett, Byrd, Caulk, and Cummings were also present.

PUBLIC ATTENDANCE: The following were present: Jim Marshall, someone identified online as "Samsung SM-S901U", and Mike Ewall. No other members of the public were present. PUBLIC

Mr. Kern, Chairman, called the meeting to Order.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC: Mr. Kern stated that there were no comments or questions received from the public. PUBLIC COMMENT

APPROVAL OF MINUTES: It was moved by Ms. Billings, seconded by Mr. Nagle, and unanimously carried that the minutes of the Regular Meeting of March 21, 2023, be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Ms. Nichols stated that the Committee met on April 10, 2023. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Mr. Nagle reported that the Committee met on April 10, 2023. There were no additions to the meeting minutes. Strategic Planning & Goals

- c. Operations and Engineering. Mr. Mullen stated that the Committee met on April 11, 2023. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering
- d. Finance. Mr. Knapp stated that the Committee met on April 12, 2023. There were no additions to the meeting minutes. Finance
- e. Pension. Mr. Monaghan stated that there was no formal meeting of the Pension Committee in March and had nothing to report at this time. Pension
- f. Legal Liaison. Ms. Billings stated that the PUC decision is still on hold pending the Chester City bankruptcy case. There is another hearing scheduled before the bankruptcy judge on May 15th. At that time, the valuation of assets will be discussed. Also, she stated that there is one more mediation session scheduled with the Chester Water Authority, DELCORA, and the City of Chester Receiver. Legal Liaison
2. CHAIRMAN: Mr. Kern stated that he recently had a phone conversation with Chris Franklin about negotiating an extended service agreement with the City of Philadelphia. No decisions were made at that time. CHAIRMAN
3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report; however, he reported that the Bankruptcy Court is requiring DELCORA to conduct an asset valuation. Since this is such a massive task, he is working with the Solicitor and staff to draft an RFP (Request for Proposals) to engage an outside firm to perform the valuation. EXECUTIVE DIRECTOR
- Ms. Nichols asked if this would be a full valuation. Mr. Willert responded that it would only apply to the assets in question for the Chester Bankruptcy case. Mr. Hurst added that a full valuation of the entire system was considered at one time but since the Aqua closing was postponed due to legal issues, a decision was made to suspend a full valuation of the system. Ms. Billings added that it is still not clear exactly what assets need to be valued for the Chester bankruptcy case. Mr. Willert stated that he will be meeting with the legal team and staff to make that determination, and will provide further information to the Board.
4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report. DIRECTOR OF ENGINEERING
5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report. DIRECTOR OF OPERATIONS & MAINTENANCE
6. SOLICITOR: The Solicitor was not present. SOLICITOR

OPERATING FUND PAYMENTS:

OPERATING
FUND PAYMENTS

1. CHIEF FINANCIAL OFFICER REPORT: Mr. Cherico stated that there were no additions to the written report; however, there is an update on a customer service item that will be provided by Mr. Garner. Mr. Garner reported that Crozer, as promised, made a payment of about \$201,000 and they made another payment of about \$201,000, bringing their total to \$402,609.00 which makes their account current. He commended the efforts of Ed McKinney and the Customer Service Department to resolving this issue.

CHIEF FINANCIAL
OFFICER

2. PAYMENT OF BILLS:

PAYMENT OF
BILLS

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of March 2023.

It was moved by Mr. Knapp, seconded by Ms. Sage, and unanimously carried that the statement and the list of bills in the amount of \$5,582,981.72 for the month of March 2023 contained in the Chief Financial Officer report be approved.

CONSTRUCTION FUND PAYMENTS:

CONSTRUCTION
FUND PAYMENTS

1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated there were no additions to the written report.

ENGINEERING
ADVISOR

2. CHANGE ORDERS: Mr. Kern stated that there were no Contract Change Orders at this time.

CHANGE ORDERS

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL:

CONTRACT
CLOSEOUT

• Contract #SEW-2007-C – CCTV Inspection and Repair Project Egmont, Middletown and Rose Valley (Mobile Dredging & Video). Mr. Kern stated that consideration of this contract close-out and final payment approval is being postponed.

Contract No.
SEW-2007C
CCTV Inspection
& Repair
Egmont,
Middletown &
Rose Valley

4. PAYMENT OF BILLS:

PAYMENT OF
BILLS

It was moved by Mr. Knapp, seconded by Mr. Moss, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Sewer Revenue Bond Series of 2023 in the amount of \$1,501,895.47 are hereby approved; and (b) the requisitions on the Sewer Revenue Bond Series of 2023 under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

AUTHORIZATION
TO ADVERTISE
CONTRACTS

- Contract No. TC-2302-C – WRTP Outfall & Diffuser Project. Mr. Kern stated that this contract advertisement was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Contract No.
TC-2302-C
WRTP Outfall &
Diffuser

It was moved by Mr. Nagle, seconded by Mr. Mullen, and unanimously carried to advertise this contract.

AWARD OF CONTRACTS:

AWARD OF
CONTRACTS

- Contract No. P2023-02 – Janitorial Services. Mr. Kern stated that there were two bids received and that the lowest bidder was Golden, Inc. with a bid amount of \$27,600.00; however, Golden is disqualified for failure to disclose a prior contract default on its bid questionnaire. Accordingly, City Wide Facility Solutions is the lowest responsible and responsive bidder with a bid amount of \$36,396.00, and was in full compliance with DELCORA's requirements, and may receive this Award.

Contract No.
P2023-02

It was moved by Ms. Billings, seconded by Mr. Mullen, and unanimously carried to award Contract No. P2023-02 – Janitorial Services to City Wide Facility Solutions in the amount of \$36,396.00.

- Contract No. P2023-03 – Polymer Flocculant For A Dewatering Process. Mr. Kern stated that the lone bidder was SNF Polydyne, Inc. with a bid amount of \$869,722.00 and was in full compliance with DELCORA's requirements.

Contract No.
P2023-03

It was moved by Ms. Nichols, seconded by Mr. Moss, and unanimously carried to award Contract No. P2023-03 to SNF Polydyne, Inc. in the amount of \$869,722.00.

- Contract No. P2023-04 – Polymer Flocculant For Sludge Thickening. Mr. Kern stated that the lone bidder was SNF Polydyne, Inc. with a bid amount of \$147,825.00 and was in full compliance with DELCORA's requirements.

Contract No.
P2023-04

It was moved by Ms. Nichols, seconded by Mr. Mullen, and unanimously carried to award Contract No. P2023-04 to SNF Polydyne, Inc. in the amount of \$147,825.00.

OLD BUSINESS: Mr. Kern stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds).

A. Remington & Vernick Engineers – Proposal Dated March 16, 2023 – For Professional Engineering Services For The Design Of The Replacement Of An Existing Bulkhead At The Chester Pump Station – Total Amount Not To Exceed \$91,200.00 (Capital Funds).

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Moss, and unanimously carried to approve this Professional Services proposal.

2. Authorization for Professional Services: (Operating Funds)

Mr. Kern stated that there were no Authorizations for Professional Services using Operating Funds at this time.

3. Authorization To Purchase:

• HOWDEN USA – Proposal Dated March 27, 2023 – For Service, Supervision And Parts For A Class I And Class II Service On TURBLEX KA22-SV-GL225 Through The PA COSTARS Contract ID #528887 – Total Amount Not To Exceed \$22,426.00 (Operating Funds).

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Ms. Nichols, and unanimously carried to approve the above purchase.

• KAPPE Associates, Inc. – Quote #3272023-D-1 Dated April 5, 2023 – For Purchase Of One Fairbanks 11M 7000UW Vertical Turbine Pump Through PA COSTARS #016-E23-310 – Total Amount Not To Exceed \$75,020.00 (Capital Funds).

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Monaghan, and unanimously carried to approve the above purchase.

NEW BUSINESS

Authorization for Professional Services

Remington & Vernick Design Of Replacement Bulkhead At CPS

Authorization for Professional Services

Authorization to Purchase

HOWDEN Class I & Class II Service On Turblex Blower

KAPPE Assoc. One Vertical Turbine Pump

EXECUTIVE SESSION: There was no Executive Session.

EXECUTIVE
SESSION

ADJOURNMENT: It was moved by Ms. Nichols, seconded by Mr. Nagle, and unanimously carried to adjourn the regular meeting at 3:50 P.M.

ADJOURNMENT

ATTEST
Secretary