

MINUTES

HUMAN RESOURCES AND ADMINISTRATION COMMITTEE MEETING

JUNE 12, 2023 (VIRTUAL)

Attendants: Messrs. Cherico, Garner, Kern, Knapp, Lenton, Monaghan, Moss, Mullen, Nagle, Willert, Mesdames. Amadio, Bonnett, Byrd, Caulk, B. Garner, Nichols, and Sage.

The following were present: Mr. Ewall was present from the public.

1. ROLL CALL: Eight members of the DELCORA Board of Directors were present constituting a quorum.

2. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present.

3. DIRECTOR OF HUMAN RESOURCES REPORT: The report was provided for the Committee's information. Mrs. Amadio reported Mr. Trevor McKnight joined DELCORA on May 8th as a Pretreatment Specialist. Mr. McKnight filled the position of Ray Rios who left in September of 2022. Mrs. Amadio also reported that two DELCORA employees passed away in the month of May. One was currently working and the other was a former employee. She advised that flowers and a card was sent from the Board of Directors and Staff. Mrs. Amadio had no other additions or changes to the written report. The Committee had no questions or comments to the written report.

4. ADMINISTRATION REPORT: Ms. Bonnett stated that the report lists the items that the Admin team worked on during the last four weeks. She noted that the report includes all of the routine tasks that were processed and nothing out of the ordinary occurred. Ms. Bonnett had no additions or changes to her written report. The Committee had no questions or comments to the written report.

5. DRAFT RESOLUTION NO. 2023-02: Mr. Willert reported that Ms. Bohn worked for DELCORA for 16 years in the Lab department. She was on several committees at DELCORA and was a valued employee in the lab. Mr. Willert reminded the committee that Latoya Bowers was hired to fill that position.

Resolution No. 2023-02 will be added to the Board of Directors Agenda for consideration.

Mr. Kern advised the Board that the Pennsylvania Water Environment Association is having its annual conference in Hershey, PA next week and they will be honoring Irene Fitzgerald at the awards ceremony on Monday, night.

There were no other comments from the Board.

6. ADJOURNMENT: It was moved by Mr. Knapp, seconded by Mr. Monaghan, and unanimously carried to adjourn the meeting at 3:37 PM.