

**DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
POST OFFICE BOX 999
CHESTER, PENNSYLVANIA 19016**

REGULAR MEETING

AUGUST 15, 2023

(ON-SITE WITH VIRTUAL OPTION)

PRESIDING: _____

CALL TO ORDER: _____

ROLL CALL:

Board Members

Ms. Billings
Mr. Kern
Mr. Knapp
Mr. Monaghan
Mr. Mullen
Mr. Moss
Mr. Nagle
Ms. Nichols
Ms. Sage

Advisors and Staff

Mr. Rice	Mr. Willert
Mr. Lehman	Mr. DiSantis
	Mr. Hurst
	Mr. Lenton
	Mr. Cherico
	Mr. Garner

PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC:

APPROVAL OF MINUTES:

Moved by _____, seconded by _____
that the minutes of the Regular Meeting of July 18, 2023, be approved as submitted.

REPORTS:

1. Committees
 - a) Human Resources & Administration
 - b) Strategic Planning & Goals
 - c) Operations & Engineering
 - d) Finance
 - e) Pension
 - f) Legal Liaison
2. Chairman
3. Executive Director
4. Director of Engineering
5. Director of Operations & Maintenance
6. Solicitor
7. Other

OPERATING FUND PAYMENTS:

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of July 2023.

Moved by _____, seconded by _____, that the statement and the list of bills in the amount of \$3,837,479.18 for the month of July 2023 contained in the Chief Financial Officer report be approved.

CONSTRUCTION FUND PAYMENTS:

1. Engineering Advisor's Report
2. Change Orders:
 - None at this time.
3. Contract Closeout and Final Payment Approval:
 - None at this time.
4. Payment of Bills:

Moved by _____, seconded by _____ as follows:
(a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$472,771.62 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

- Contract No. P2023-07 – Unleaded Gasoline And Diesel Fuel With Tracking System
- Contract No. P2023-08 – Liquid Chlorine In One Ton Cylinder
- Contract No. P2023-09 – Liquid Caustic Soda
- Contract No. P2023-10 – Phosphoric Acid

AWARD OF CONTRACTS:

- None at this time.

OLD BUSINESS: None at this time.

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds)

- A. Environmental Service & Equipment Company – Proposal Dated August 10, 2023 (Quote #1622) – For Professional Services To Provide Labor And Materials Needed For Removal Of Existing Equipment And Installation Of New Equipment (Hydro 10,000 PPD Chlorinator and Vaporizer System) At The WRTP – Total Amount Not To Exceed \$21,645.00 (PA COSTARS #016-125, Vendor #372655) (Capital Funds) (added to agenda)

2. Authorization for Professional Services: (Operating Funds)

- A. Cavallo Environmental Services, LLC – Proposal Dated July 10, 2023 – For Professional Services To Prepare The 2023 Pollutant Minimization Plan (PMP) Annual Report – Total Amount Not To Exceed \$15,000.00 (Operating Funds)
- B. CSL Services, Inc. – Proposal Dated August 7, 2023 – Proposal To Continue To Provide Operational Support Services For The DELCORA Flow Metering Program For A Period Of One Year. Current Project Pricing: (Operating Funds)

<u>ITEM</u>	<u>UNIT COST</u>
Flow Meter Installation	\$800.00/Meter
Flow Meter Operation & Maintenance	\$414.71/Meter/Month
Flow Meter Rental	\$500.00/Meter/Month

- C. Weston Solutions, Inc. – Proposal Dated August 4, 2023 – For Professional Engineering Services For Continued Assistance On The Annual Delaware County Metering Program – Total Additional Amount Not To Exceed \$20,000.00 (Operating Funds)
- D. NewGen Strategies & Solutions – Proposal Dated July 27, 2023 – To Provide Rate Model Update For 2024 Rates – Total Amount Not To Exceed \$9,770.00 (Operating Funds) (from Finance meeting)

3. Authorization To Purchase:

- DRV INC – Quote Dated July 18, 2023 – For The Purchase And Installation Of Two (2) VFDs For The Chester Pump Station Through PA COSTARS #016-E22-197 – Total Amount Not To Exceed \$103,730.00 (Capital Funds)
- Purchase Of Construction Services And Materials For The Beech Street Pump Station To Ridge Road Proposed Force Main Project Via The Keystone Purchasing Network ezIQC© Contract (Contractor S.J. Thomas Company, Inc.) – Proposal Dated August 3, 2023 – Total Amount Not To Exceed \$4,487,943.00 (Capital Funds)
- Environmental Service & Equipment Company – Quote #1620 Dated August 10, 2023 – For The Purchase Of One (1) Complete Hydro 10,000 PPD Chlorinator And Vaporizer System For The WRTP Through PA COSTARS #016-125, Vendor #372655 – Total Amount Not To Exceed \$79,170.00 (Capital Funds) (added to agenda)

4. Approval Of The Compensation Letter To Darby Creek Joint Authority For Purchase Agreement, Temporary Workspace Agreement, And Subterranean Agreement. DELCORA Is Agreeing To Pay A One Time Fee Of \$35,584.00 In Compensation. The Fee Includes \$11,665.00 For The Purchase Agreement; \$9,119.00 For The Temporary Workspace Agreement; \$10,800.00 For The Subterranean Easement; And \$4,000.00 For Attorney Fees (Operating Funds)
5. Resolution No. 2023-04 – Authorizing The Disposition Of Various Lab And Pretreatment Files Dated 1977-2017
6. Resolution No. 2023-05 – Authorizing An Amendment To The Pension Plan Adjusting The Pension Plan's Survivors Benefits to 100% Effective January 1, 2023
7. Authorization To Sign The Amendment To The Wastewater Service Agreement Between Delaware County Regional Water Quality Control Authority And The City Of Philadelphia

EXECUTIVE SESSION:

ADJOURNMENT: _____