

MINUTES

HUMAN RESOURCES AND ADMINISTRATION COMMITTEE MEETING

AUGUST 07, 2023 (VIRTUAL)

Attendants: Messrs. Cherico, Hurst, Kern, Knapp, Lenton, Monaghan, Moss, Mullen, Nagle, Willert, and Mesdames. Amadio, Billings, Bonnett, Byrd, Caulk, B. Garmer, Nichols, Jackson, and Sage.

The following were present: Samantha Newell, Pat Seymour, Michael Clarke, John Rice, JF Andrews, MR Rhodes and another unidentified person.

1. ROLL CALL: Nine members of the DELCORA Board of Directors were present constituting a quorum.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present.

2. DIRECTOR OF HUMAN RESOURCES REPORT: The report was provided for the Committee's information. Mrs. Amadio reported that there were no changes to her written report, but highlighted that Mr. Willert requested to have summer team building events which kicked off in July with the salaried employees. She reported that the events have had tremendous success and that we have already seen a boost in morale and collaboration. Mr. Willert added that he was happy with the early success shown following the events and was hopeful they would continue to be successful with continuing to boost morale following the COVID era where we lacked the ability to have everyone together. Mrs. Amadio mentioned that the team put together to spearhead the summer events were Ms. Caulk, Ms. Byrd and Mrs. Amadio. Mrs. Amadio had no other additions or changes to the written report. The Committee had no questions or comments to the written report.

3. ADMINISTRATION REPORT: Ms. Bonnett stated that the report lists the items that the Admin team worked on during the last four weeks. She noted that the report includes all of the routine tasks that were processed and nothing out of the ordinary occurred. Ms. Bonnett had no additions or changes to her written report. Ms. Nichols asked when there are any additional Engineering items that are mentioned at the O&E Committee meeting, are they included in the current Admin report. Ms. Bonnett responded that if any items are received after the date of her report, then those items are placed on the following month's report. The Committee had no other questions or comments to the written report.

4. ADJOURNMENT: It was moved by Mr. Moss, seconded by Mr. Knapp, and unanimously carried to adjourn the meeting at 3:34 PM.