

MINUTES
OPERATIONS & ENGINEERING COMMITTEE MEETING
SEPTEMBER 12, 2023

Attendants: Messrs. Cartafalsa, Cherico, DiSantis, Hurst, Kern, Knapp, Lehman, Moss, Mullen, Nagle, Willert, and Mesdames Billings, Bonnett, Byrd, Garner, Nichols, and Sage.

1. ROLL CALL: Eight members of the DELCORA Board of Directors were present at the meeting constituting a quorum.

The following were present: Steve Vinci, Mike Ewall, and J.B. There were no other members of the public present.

2. PLEDGE OF ALLEGIANCE: All parties present at the meeting recited the Pledge of Allegiance.

3. BID OPENING: Mr. Mullen stated that there were no bid openings at this time.

4. MONTHLY REPORT – DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis highlighted certain items in the written report. He stated that there were two NPDES violations at the WRTP during August for exceeding the Instantaneous Fecal Coliform Limit on August 9th, and August 13th. He also stated that due to a dry weather month, flow was down as compared to July but similar to year-to-date. Effluent quality during August was good with regard to cBOD and TSS removal. Also, Mr. DiSantis stated that Solids handling had less tonnage than normal as the feed solids were quite low during the month.

Mr. DiSantis stated that there were no reported incidents to DEP for the month of August. Mr. DiSantis reported that both incinerators were in service 75% with no cake hauled to compost. He also noted that while there was an increase in polymer and gas usage, operational targets were still met.

Mr. DiSantis reported that there were no violations in remote operations. In Central Maintenance, there is still a good ratio with predictive and planned work orders versus corrective work orders. Sewer Maintenance had a very busy month with a continued focus on line televising and cleaning. Lastly, regarding Trucked Waste, Mr. DiSantis reported 19.89 million gallons were received in August with the revenue expected to meet budget. Mr. DiSantis had no additional comments to the written report. The Committee had no questions regarding the written report.

5. MONTHLY REPORT – DIRECTOR OF ENGINEERING: Mr. Hurst highlighted certain items in the written report. Regarding the Sewer Maintenance contract, there were several street repairs as well as plant work. As far as the Paving Restoration contract, there was a few miscellaneous repairs as well as a flood berm installation in rear of WRTP PS-4 area. T-28 is close to being finished with three projects remaining. Which includes a new polymer system installed within the next few weeks. Regarding the Plant and Facilities contract, plant cleaning and lateral repairs were performed. The CSO #5 Partial Separation project is ongoing. Mr. Hurst stated that he received

feedback from PECO. They are still moving slowly to relocate their lines. A meeting has been scheduled with a project design engineer for Thursday September 14th to discuss how to move forward with the project. Regarding the Long-Term Control Plan, cost tables are being evaluated. Lastly, there have been several permits issued and renewed for pretreatment. Mr. Hurst had no additional comments to the written report. The Committee had no questions regarding the written report.

6. MONTHLY REPORT – ENGINEERING ADVISOR: Mr. Lehman highlighted several on-going projects on the written report, which had been provided to all Board members in advance of today's meeting. He reported that July was very wet and recorded 6.7 inches of rain. Lastly, he stated that the Metering Program continues as usual. Mr. Lehman had no additional comments to the written report. The Committee had no questions regarding the written report.

7. CHANGE ORDERS: Mr. Mullen stated that there were no Contract Change Orders at this time.

8. REQUEST FOR APPROVAL OF CONTRACT CLOSE-OUT & FINAL PAYMENT: Mr. Mullen stated that there were no Contract Close Outs at this time.

9. AUTHORIZATION FOR PROFESSIONAL SERVICES:

- A. Dluickenhofftbl LLC – Proposal I dated August 23, 2023 – For Professional Services To Assist DELCORA With The Development, Funding/Financing, and Implementation Of A Climate-Smart Community Based Partnership (CSCSBP) Regional Green Stormwater Infrastructure (GSI) & Local Jobs Program To Reduce CSOs and Local Flooding Using the PA Keystone Procurement Network (KPN) For Delivery In The Following Low Income Communities: Eddystone, Chester, Trainer, Upland, Parkside, and Marcus Hook – Total Amount Not To Exceed \$65,000 (Operating Funds)

Mr. DiSantis stated that this is a contract for a firm to help DELCORA get funding. The hourly rate is \$350/hr.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the September 19th Board meeting.

- B. ERM (Environmental Resources Management) – Proposal Dated September 1, 2023 – For Land Services for Multiple Projects Including CSO #11 (Parker Street) Outfall, A Property Search Related to A Possible Land Acquisition Of The Potential Acquisition With the City Of Chester and The Potential Acquisition Of The Monroe Energy, LLC Property – Total Additional Amount To Exceed \$79,535.00 (Capital Funds)

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the September 19th Board meeting.

- C. Municipal Maintenance Co. – Proposal Dated September 11, 2023 – For the Installation of Three (3) Customer Owned Sulzer Dry Pit Submersible Pumps Through PA Costars #267572 – Total Amount Not To Exceed \$80,910.00 (Capital Funds)

Mr. DiSantis that this proposal is to install Sulzer pumps as well as fittings for the pumps which was approved by the Engineering team.

It was the consensus of the Committee to recommend Board approval of the above proposal. This item will be placed on the agenda for the September 19th Board meeting.

10. AUTHORIZATION TO ADVERTISE FOR BIDS: Mr. Mullen stated that there were no authorizations to advertise for bids at this time.

11. AUTHORIZATION TO PURCHASE:

- Edwin Elliott & Co. – Quote Dated August 23, 2023 – For the Purchase of Five (5) Rotork IQ3 Size 20 Electric Actuators And Six (6) Rotork RHS Remote Hand Stations Through PA Costars #016-E23-297 – Total Amount Not To Exceed \$55,325.00 (Capital Funds)

Mr. DiSantis stated that this purchase is to put operators on large valves at pump stations.

Mr. Nagle asked about the periodic maintenance of this equipment. Mr. DiSantis replied that operators don't tend to need lots of maintenance, they just need to be ensured that they are always on track.

It was the consensus of the Committee to recommend Board approval of the above purchase. This item will be placed on the agenda for the September 19th Board meeting.

- United Rentals – Quote Dated August 14, 2023 – For the Purchase of Two (2) New Portable 10x8 Electric Driven Pumps Through PA Costars #008-E22-782 – Total Amount Not to Exceed \$123,321.86 (Capital Funds)

Mr. DiSantis stated that these large portable pumps prevent overflows and complete bypass work.

It was the consensus of the Committee to recommend Board approval of the above purchase. This item will be placed on the agenda for the September 19th Board meeting.

12. RESOLUTION NO. 2023-06 – AUTHORIZING THE DISPOSITION OF VARIOUS INDUSTRIAL PRETREATMENT FILES INCLUDING SELF-MONITORING REPORTS, VERIFICATION MONITORING REPORTS, PERMIT APPLICATIONS, LAB REPORTS, AND MISCELLANEOUS CORRESPONDENCE FROM 1980 THROUGH-2015.

It was the consensus of the Committee to recommend Board approval of the above resolution. This item will be placed on the agenda for the September 19th Board meeting.

13. ADJOURNMENT: It was moved by Mr. Moss, seconded by Mr. Nagle, and unanimously carried to adjourn the regular meeting at 3:56 p.m.