

DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
CHESTER, PENNSYLVANIA 19013

MINUTES

SEPTEMBER 19, 2023 (ON-SITE / VIRTUAL OPTION)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, September 19, 2023, at 3:30 P.M. The meeting was held in the Board Room of the Administration Building at 100 East Fifth Street, Chester, Pennsylvania and virtually via Zoom.com. REGULAR MEETING

Messrs. Kern, Knapp, Monaghan, Moss, Mullen, Nagle, and Mesdames Billings, Nichols, and Sage, Board Members, constituting a quorum were present. ROLL CALL

Messrs. Cartafalsa, Cherico, DiSantis, S. Garner, Hurst, Lehman, Lenton, Rice, Willert, and Mesdames Amadio, Bonnett, Byrd, B. Garner, and Jackson were also present.

PUBLIC ATTENDANCE: The following were present: Mike Ewall, someone identified as "JB", and someone identified as "Euphrosyne's iPhone". There were no other members of the public present. PUBLIC

Mr. Kern, Chairman, called the meeting to Order.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC: Mr. Kern stated that there were no comments or questions received from the public. PUBLIC COMMENT

APPROVAL OF MINUTES: It was moved by Ms. Billings, seconded by Mr. Nagle, and unanimously carried that the minutes of the Regular Meeting of August 15, 2023, be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Ms. Nichols stated that the Committee met on September 11, 2023. She noted one item requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Mr. Nagle reported that the Committee met on September 11, 2023. There were no additions to the meeting minutes. Strategic Planning & Goals

- c. Operations and Engineering. Mr. Mullen stated that the Committee met on September 12, 2023. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering
- d. Finance. Mr. Knapp stated that the Committee met on September 13, 2023. There were no additions to the meeting minutes. Finance
- e. Pension. Mr. Monaghan stated that there was no formal meeting of the Pension Committee and had nothing to report at this time. Pension
- f. Legal Liaison. Ms. Billings stated that at a hearing in Common Pleas Court on August 28, 2023, the Receiver for the City of Chester withdrew their Action for Declaratory Judgement and Injunctive Relief against DELCORA without prejudice. Many of the same issues found in the Action were duplicated in the Receiver's bankruptcy filing. She also noted that DELCORA's complaint for Declaratory Judgement against Aqua and Delaware County was scheduled for a hearing on October 12, 2023, but the hearing was cancelled pending the October 10, 2023 Commonwealth Court hearing between Delaware County, Aqua and DELCORA. All matters before the PUC remain stayed pending the ongoing Chester bankruptcy. Legal Liaison
2. CHAIRMAN: Mr. Kern stated that he established an Ad Hoc Eastern Service Area Committee to evaluate and recommend to the Board what the next step should be with respect to the proposed Eastern Area 537 Plan, aka the Tunnel Plan. The committee has been gathering data and has a basic outline for the report. The committee will meet with the staff to solicit ideas and recommendations. A workshop will be held for the Board when the draft is ready. Mr. Kern said the goal is to have the entire report completed and a recommendation acted on before the end of the year. Also, Mr. Kern announced that the Authority is receiving the Collection System Safety Award from the Eastern Pennsylvania Water Pollution Control Operator's Association and that Mike DiSantis is receiving their Leadership and Mentoring Award at their meeting on November 3<sup>rd</sup> in New Hanover Township in Montgomery County. He also noted that Joe Centrone will be receiving the High Hat Award at the next PWEA conference in June at State College, PA. He congratulated the award recipients and noted the professionalism exhibited by Authority staff. Ms. Billings also commended the Authority staff whose reputation is also recognized outside the industry. CHAIRMAN
3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report. Also, he congratulated Mr. DiSantis on winning the award and for his tireless work at the plant. EXECUTIVE DIRECTOR
4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report. DIRECTOR OF ENGINEERING

5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report. He also thanked everyone for the kind words. DIRECTOR OF OPERATIONS & MAINTENANCE

6. SOLICITOR: Mr. Rice stated that he had nothing to report at this time. SOLICITOR

OPERATING FUND PAYMENTS: OPERATING FUND PAYMENTS

1. CHIEF FINANCIAL OFFICER REPORT: Mr. Cherico stated that there were no additions to the written report. CHIEF FINANCIAL OFFICER

2. PAYMENT OF BILLS: PAYMENT OF BILLS

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of August 2023.

It was moved by Mr. Knapp, seconded by Mr. Nagle, and unanimously carried that the statement and the list of bills in the amount of \$5,072,758.09 for the month of August 2023 contained in the Chief Financial Officer report be approved.

CONSTRUCTION FUND PAYMENTS: CONSTRUCTION FUND PAYMENTS

1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report. ENGINEERING ADVISOR

2. CHANGE ORDERS: Mr. Kern stated that there were no Contract Change Orders at this time. CHANGE ORDERS

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL: Mr. Kern stated that there were no Contract Close-Out and Final Payments at this time. CONTRACT CLOSEOUT

4. PAYMENT OF BILLS: PAYMENT OF BILLS

It was moved by Mr. Knapp, seconded by Ms. Nichols, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$579,604.53 and the Sewer Revenue Bond Series of 2023 in the amount of \$302,682.92 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund and the Sewer Revenue Bond Series of 2023 under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS: Mr. Kern stated that there were no Authorizations to Advertise Contracts at this time. AUTHORIZATION TO ADVERTISE CONTRACTS

AWARD OF CONTRACTS: Mr. Kern stated that there were no Contract Awards at this time.

AWARD OF  
CONTRACTS

OLD BUSINESS: Mr. Kern stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds).

Authorization for  
Professional  
Services

A. ERM (Environmental Resources Management) – Proposal Dated September 1, 2023 – For Land Services For Multiple Projects Including CSO #11 (Parker Street) Outfall, A Property Search Related To A Possible Land Acquisition With The City Of Chester And The Potential Acquisition Of The Monroe Energy, LLC Property – Total Additional Amount Not To Exceed \$79,535.00 (Capital Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

ERM  
Additional Land  
Services

In response to a question from Mr. Nagle concerning an environmental assessment of the Monroe Energy property, Mr. DiSantis stated that ERM will lead us in that effort and it is part of the due diligence. He noted Monroe Energy also uses ERM.

In response to a question from Ms. Nichols as to the intended use of the Monroe Energy property, Mr. DiSantis stated that Monroe Energy has a separate parcel of land outside of their refinery property that is next to the WRTP. It's the only available property adjacent to the WRTP on that side since the railroad and the river block the other sides of the WRTP. That acquired property will be used for future solids handling. He also noted that the municipal boundary is within that property line, so there is some in Chester and some in Trainer. None of the delineation has been done until ERM begins their work. He added that we currently have a mutual Access Agreement and a mutual NDA with Monroe Energy.

It was moved by Mr. Mullen, seconded by Mr. Moss, and unanimously carried to approve this Professional Services proposal.

B. Municipal Maintenance Company – Proposal Dated September 11, 2023 – For The Installation Of Three (3) Customer Owned Sulzer Dry Pit Submersible Pumps Through PA COSTARS #267572 – Total Amount Not To Exceed \$80,910.00 (Capital Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Municipal Maint. Co.  
Install 3 Sulzer Dry Pit  
Submersible Pumps

It was moved by Mr. Mullen, seconded by Ms. Nichols, and unanimously carried to approve this Professional Services proposal.

2. Authorization for Professional Services: (Operating Funds)

Authorization for  
Professional  
Services

Mr. Kern stated that there were no Authorizations for Professional Services using Operating Funds at this time.

3. Authorization To Purchase:

Authorization To  
Purchase

- Edwin Elliot & Co. – Quote Dated August 23, 2023 – For The Purchase Of Five (5) Rotork IQ3 Size 20 Electric Actuators And Six (6) Rotork RHS Remote Hand Stations For The Chester Pump Station Through PA COSTARS #016-E23-297– Total Amount Not To Exceed \$55,325.00 (Capital Funds).

Edwin Elliot & Co.  
5 Electric Actuators &  
6 Remote Hand  
Stations for CPS

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Moss, and unanimously carried to approve the above purchase.

- United Rentals – Quote Dated August 14, 2023 – For The Purchase Of Two (2) New Portable 10x8 Electric Driven Pumps Through PA COSTARS #008-E22-782 – Total Amount Not To Exceed \$123,321.86 (Capital Funds).

United Rentals  
2 Portable Electric  
Driven Pumps

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Moss, seconded by Mr. Mullen, and unanimously carried to approve the above purchase.

- Iron Horse Environmental – Quote #0723-EV Dated July 28, 2023 – For The Purchase Of Grease Tank Flights, Chain And Accessories For T23 and T24 Through PA COSTARS #016-E22-258 – Total Amount Not To Exceed \$122,041.12 (Capital Funds) (added to agenda).

Iron Horse Env.  
Grease Tank Flights,  
Chains, Access. For  
T23 & T24

Mr. Kern stated that this item was not previously discussed at the Operations and Engineering Committee meeting. Mr. DiSantis stated that there are two treatment units that are used for thickening and separating grease. One of the two units was recently rebuilt and now there is a need to re-stock the inventory of those parts, such as sprockets, chain and flights. These are long lead-time items. Iron Horse is the supplier of these parts.

It was the consensus of the Board to recommend approval.

It was moved by Mr. Mullen, seconded by Ms. Sage, and unanimously carried to approve the above purchase.

4. Resolution No. 2023-06 – Authorizing The Disposition Of Various Industrial Pretreatment Files Including Self-Monitoring Reports, Verification Monitoring Reports, Permit Applications, Lab Reports, And Miscellaneous Correspondence From 1980 Through 2015. Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Res. No. 2023-06

It was moved by Mr. Nagle, seconded by Ms. Nichols, and unanimously carried to adopt Resolution 2023-06.

5. Resolution No. 2023-07 – Authorizing The Minimum Municipal Obligation Budget For 2024 – Pension Fund. Mr. Kern stated that this item was discussed at the Human Resources and Administration Committee meeting, and it was the consensus of the committee to recommend Board approval. The contribution amount is \$2,124,651. Mr. Cherico stated that amount will be in the 2024 budget for pension expense. In response to a question from Ms. Nichols, Mr. Cherico stated that the contribution is for union and non-union personnel.

Res. No. 2023-07

It was moved by Mr. Knapp, seconded by Mr. Moss, and unanimously carried to adopt Resolution 2023-07.

EXECUTIVE SESSION: There was no Executive Session.

EXECUTIVE  
SESSION

ADJOURNMENT: It was moved by Mr. Knapp, seconded by Mr. Nagle, and unanimously carried to adjourn the regular meeting at 3:51 P.M.

ADJOURNMENT

ATTEST  
Secretary