

MINUTES

HUMAN RESOURCES AND ADMINISTRATION COMMITTEE MEETING

OCTOBER 11, 2023 (VIRTUAL)

Attendants: Messrs. Cartafalsa, Cherico, DiSantis, S. Garner, Kern, Knapp, Lenton, Monaghan, Moss, Mullen, Nagle, Willert, and Mesdames. Amadio, Billings, Bonnett, Byrd, Caulk, B. Garner, Nichols, Jackson, and Sage.

There were no members of the public present.

1. ROLL CALL: Nine members of the DELCORA Board of Directors were present constituting a quorum.

2. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present.

3. DIRECTOR OF HUMAN RESOURCES REPORT: The report was provided for the Committee's information. Mrs. Amadio advised the committee that there were a few staffing changes, Gilbert Bastedo moved from a Union Position to a Mechanical Maintenance Forman position and a new mechanic was added in September. Also, an employee who had worked for DELCORA for over 40 years retired, Louis DePietro. Mrs. Amadio had no other additions or changes to the written report. The Committee had no questions or comments on the written report.

4. ADMINISTRATION REPORT: Ms. Bonnett reviewed the written report. She stated that there was one insurance renewal notice sent on a current contract. She also stated that there were five new sewer planning module applications received and sent to Catania Engineering for review. Ms. Bonnett noted that there were three planning modules approved, two others required a tapping fee due letter, and one was approved after the tapping fee was received. Ms. Bonnett also stated that various types of pretreatment correspondence were finalized and mailed. The remainder of the report listed the other routine items the Admin team processed. Ms. Bonnett had no additions or changes to her written report. The Committee had no questions or comments on the written report.

5. ADJOURNMENT: It was moved by Mr. Mullen, seconded by Mr. Nagle, and unanimously carried to adjourn the meeting at 4:04 PM.