

**AGENDA**  
**STRATEGIC PLANNING & GOALS COMMITTEE MEETING**  
**OCTOBER 11, 2023**

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1. ROLL CALL

2. MONTHLY REPORT/ACTIVITY STATUS:

- TRUCKED WASTE BUSINESS HAD A GOOD MONTH – TRUCKS RECEIVED 4,229 - TOTAL GALLONS 18,704,221

3. UPCOMING ACTIVITIES:

- WEEKLY CONTRACTOR MEETINGS ARE ONGOING.
- WEEKLY MANAGEMENT MEETINGS ARE ONGOING EVERY WEDNESDAY AT 9:00 A.M.
- CDC GUIDELINES ARE BEING ENFORCED FOR COVID – 2 CASES THIS MONTH, COVID PROTOCOLS HAVE BEEN REINSTITUTED.
- MONTHLY TOUR OF THE FACILITY WITH THE EXECUTIVE DIRECTOR, TOURED THE CHLORINE UPGRADES IN B-3 AS WELL AS THE B-4 SLUDGE THICKENING PROCESS UPGRADES.
- THE SAFETY COMMITTEE REPORTED NO LOST TIME ACCIDENTS AND ONE NEAR MISS RELATED TO LOTO PROCEDURES. RETRAINING IS BEING SCHEDULED FOR ALL PERSONNEL.
- ACTIVE SHOOTER/SHELTER IN PLACE TRAINING TOOK PLACE ON AUGUST 10<sup>TH</sup> AT THE ADMIN BUILDING FROM 9:30 A.M. UNTIL 11:30 A.M. THIS TRAINING WAS FOUND TO BE INADEQUATE. ADDITIONAL RESOURCES ARE BEING LOOKED INTO TO FURTHER THE EMPLOYEE AWARENESS OF THIS IMPORTANT TRAINING.
- PHISHING EMAIL SYSTEM HAS BEEN PUT INTO SERVICE TO INCREASE EMPLOYEE AWARENESS OF POTENTIAL RISKS ASSOCIATED WITH OPENING EMAILS FROM UNKNOWN SOURCES.
- THE MONTHLY CLEANING OF HAULED WASTE AREA WAS PERFORMED BY PLANT PERSONNEL.
- NEW CRANE WAS INSTALLED IN CHLORINE ROOM TO MOVE OUR ONE-TON CYLINDERS INTO AND OUT OF ROOM.

4. ADJOURNMENT

CLL:SMF