

**DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
POST OFFICE BOX 999
CHESTER, PENNSYLVANIA 19016**

REGULAR MEETING

**NOVEMBER 21, 2023
(ON-SITE WITH VIRTUAL OPTION)**

PRESIDING: _____

CALL TO ORDER: _____

ROLL CALL:

Board Members

Ms. Billings
Mr. Kern
Mr. Knapp
Mr. Monaghan
Mr. Mullen
Mr. Moss
Mr. Nagle
Ms. Nichols
Ms. Sage

Advisors and Staff

Mr. Rice	Mr. Willert
Mr. Lehman	Mr. DiSantis
	Mr. Hurst
	Mr. Lenton
	Mr. Cherico
	Mr. Garner

PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC:

APPROVAL OF MINUTES:

Moved by _____, seconded by _____
that the minutes of the Regular Meeting of October 17, 2023, be approved as submitted.

REPORTS:

1. Committees
 - a) Human Resources & Administration
 - b) Strategic Planning & Goals
 - c) Operations & Engineering
 - d) Finance
 - e) Pension
 - f) Legal Liaison
2. Chairman
3. Executive Director
4. Director of Engineering
5. Director of Operations & Maintenance
6. Solicitor
7. Other

OPERATING FUND PAYMENTS:

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of October 2023.

Moved by _____, seconded by _____, that the statement and the list of bills in the amount of \$4,597,650.94 for the month of October 2023 contained in the Chief Financial Officer report be approved.

CONSTRUCTION FUND PAYMENTS:

1. Engineering Advisor's Report
2. Change Orders:
 - Contract No. TC-2303-C – B-3 UPS Install – Change Order No. 1 – Increase In Contract Amount Due To The Addition Of Transformer Created A Need For More Equipment And A Change In The Size Of The Staging Area And Platform – Increase In The Amount Of \$573,593.00 (S. J. Thomas) (Capital Funds)

3. Contract Closeout and Final Payment Approval:

- None at this time.

4. Payment of Bills:

Moved by _____, seconded by _____ as follows:
(a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,542,491.29 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

- None at this time.

AWARD OF CONTRACTS:

- Contract No. P2023-07 – Dispensing Of Unleaded Gasoline And Diesel Fuel With Tracking System

OLD BUSINESS:

- None at this time.

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds)
 - A. Brown And Caldwell – Proposal Dated November 9, 2023 – For Professional Services For Technical Support For Review Of DRBC’s Analysis Of Attainability To Improve Dissolved Oxygen In The Delaware River Estuary – Total Additional Amount Not To Exceed \$17,483.00 (Capital Funds)
 - B. Gannett Fleming – Proposal Dated November 17, 2023 – For Professional Engineering Services For The Structural Evaluation Of The Electrical Conduit At The Darby Creek Pump Station – Total Amount Not To Exceed \$5,000.00 (Capital Funds) (added to agenda)

2. Authorization for Professional Services: (Operating Funds)
 - A. Castle Valley Consultants, Inc. – Proposal Dated October 3, 2023 – Professional Engineering Services For Preparation Of Municipal Wasteload Management Report For The Preserves (Corinne Village) Wastewater Treatment Plant, Pocopson Township, Chester County, PA – Total Amount Not To Exceed \$2,175.00 (Operating Funds)
 - B. Castle Valley Consultants, Inc. – Proposal Dated October 3, 2023 – Professional Engineering Services For Preparation Of Groundwater Report For The Preserves (Corinne Village) Wastewater Treatment Plant, Pocopson Township, Chester County, PA – Total Amount Not To Exceed \$1,420.00 (Operating Funds)
 - C. Castle Valley Consultants, Inc. – Proposal Dated October 3, 2023 – Professional Engineering Services For Preparation Of Municipal Wasteload Management Report For The Riverside Wastewater Treatment Plant, Pocopson Township, Chester County, PA – Total Amount Not To Exceed \$2,175.00 (Operating Funds)
 - D. Castle Valley Consultants, Inc. – Proposal Dated October 3, 2023 – Professional Engineering Services For Preparation Of Groundwater Report For The Riverside Wastewater Treatment Plant, Pocopson Township, Chester County, PA – Total Amount Not To Exceed \$1,420.00 (Operating Funds)
 - E. Weston Solutions, Inc. – Proposal Dated November 3, 2023 – For Professional Engineering Services To Prepare DELCORA’s Annual Chapter 94 Municipal Wasteload Management Reports For 2023 – Total Amount Not To Exceed \$34,000.00 (Operating Funds)
 - F. Chavond-Barry Engineering Corp. – Proposal Dated November 15, 2023 – For 2024 Incinerator Operator Training – Total Amount Not To Exceed \$10,000.00 (Operating Funds) (added to agenda)

3. Authorization To Purchase:
 - Fred Beans Ford Of West Chester – Quote Dated October 24, 2023 – For The Purchase Of One (1) 2024 F-350 4X4 Regular Cab Through The PA COSTARS Contract #025-E22-413 – Total Amount Not To Exceed \$50,513,82 (Capital Funds)

- Fred Beans Ford Of West Chester – Quote Dated October 24, 2023 – For The Purchase Of One (1) 2024 F-350 4x4 Crew Cab Through The PA COSTARS Contract #025-E22-413 – Total Amount Not To Exceed \$54,757.82 (Capital Funds)
- Fred Beans Ford Of West Chester – Quote Dated October 24, 2023 – For The Purchase Of Two (2) 2024 Bronco Sport 4x4 Through The PA COSTARS Contract #025-E22-413 – Total Amount Not To Exceed \$66,149.64 (Capital Funds)
- Northeast Technical Sales, Inc. – Quote HC-080223-01TFJD-REV02 Dated October 25, 2023 – For The Purchase Of 52 Flow Meters (FL900 Loggers With AV9000 Sensor Analyzer Module) With Extended 2 Year Warranties For Sensors And Modules Through The PA COSTARS Contract #016-E23-336 – Total Amount Not To Exceed \$323,648.00 (Capital Funds)
- Northeast Technical Sales, Inc. – Quote HC-092623-01TFJD Dated September 26, 2023 – For The Purchase Of Spare Parts To Support Metering Program Including Fifteen (15) Area Velocity Sensors And Modules, Five (5) FLO-DAR Downlooker Ultrasonic Sensors For FL900 And Five (5) FLO-DAR Sensors (No SVS), And Five (5) FLO-DAR Sensor Cables Through The PA COSTARS Contract #016-E23-336 – Total Amount Not To Exceed \$103,329.25 (Capital Funds)
- Trimble, Inc. – Quote #Q-35986-1 Dated November 1, 2023 – For The Purchase Of Fifty-Two (52) TELOG RU-35 Analog Units And Fifty-Two (52) Interface Cables For HACH FL900 And RU-35 (Sole Source Vendor) – Total Amount Not To Exceed \$192,816.00 (Capital Funds)
- BIO TRIAD – Quote Dated October 19, 2023 – For Implementing Totes (\$102,201.00 Annually) & Scrub Dry Service For Odor Control Via A Sole Source Purchase (\$2,865.00) – Total Amount Not To Exceed \$105,066.00 (Operating Funds)
- United Rentals – Quote Dated October 26, 2023 – For The Purchase Of One (1) Boom 60-64' Articulating And Four (4) Quarterly Maintenance Inspections Through The PA COSTARS Contract #008-E22-782 – Total Amount Not To Exceed \$32,098.38 (Capital Funds)
- EVOQUA Water Technologies – Quote Dated October 23, 2023 – For The Purchase Of One (1) Water Champ 25FX Chemical Induction Unit And One (1) System Control Panel Through The PA COSTARS Contract #016-E23-0284 – Total Amount Not To Exceed \$50,966.00 (Capital Funds)
- XYLEM – Quote Dated November 2, 2023 – For Parts And Labor To Repair The Allis-Chalmers Axial Flow Pump Serial #7758 At Chester Pump Station Through The PA COSTARS Contract #016-E23-311 – Total Amount Not To Exceed \$122,657.15 (Capital Funds)
- Edwin Elliot & Company – Quote Dated November 14, 2023 – For Replacement Electric Actuators For Two (2) 24" Plug Valves And One (1) 24" Gate Valve At The Central Pump Station Through The PA COSTARS Contract #016-E23-297 – Total Amount Not To Exceed \$45,410.00 (Capital Funds) (added to agenda)

4. 2024 DELCORA Budget Approval
5. Leitzell & Economidis, PC – Approval As Auditor For Year 2023 Due To Preliminary Work In December 2023 (fee: \$39,000.00)
6. Resolution No. 2023-08 – Establishing Hauled Waste Rates – Effective January 1, 2024 (Rescinds Resolution No. 2019-05). Price Adjustment Requests Are As Follows:
 - **RATE CLASS 1 DOMESTIC WASTE** - Requested Increase To 0.025 Per Gallon, Which Is An Increase Of Half A Penny Per Gallon
 - **RATE CLASS IV GREASE** - Requested Increase To 0.15 Per Gallon, Which Is An Increase Of 9 Cents Per Gallon. New Price Will Be 0.15 Per Gallon
 - **RATE CLASS VI FOOD INDUSTRIAL** - Requested Increase To 0.040 Per Gallon, Which Is An Increase Of 1.5 Cents Per Gallon
 - **RATE CLASS VII LANDFILL LEACHATE** - Requested Increase To 0.02 Per Gallon, Which Is An Increase Of A Penny Per Gallon
7. Resolution No. 2023-09 – Authorizing The Disposition Of Hauler Permits From 2011-2012, Right To Know Files From 2015-2021, And Miscellaneous Admin Files
8. Resolution No. 2023-10 – Establishing Policy For Current Treatment Options In The Authority’s Eastern Service Area

EXECUTIVE SESSION:

ADJOURNMENT: _____