

DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
CHESTER, PENNSYLVANIA 19013

MINUTES

OCTOBER 17, 2023 (ON-SITE / VIRTUAL OPTION)

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, October 17, 2023, at 3:30 P.M. The meeting was held in the Board Room of the Administration Building at 100 East Fifth Street, Chester, Pennsylvania and virtually via Zoom.com. REGULAR MEETING

Messrs. Kern, Knapp, Monaghan, Moss, Mullen, Nagle, and Mesdames Billings, Nichols, and Sage, Board Members, constituting a quorum were present. ROLL CALL

Messrs. Cartafalsa, Cherico, DiSantis, S. Garner, Hurst, Lehman, Rice, Willert, and Mesdames Amadio, Bonnett, Byrd, Caulk, and B. Garner, were also present.

PUBLIC ATTENDANCE: The following was present: Traci (no last name identified). There were no other members of the public present. PUBLIC

Mr. Kern, Chairman, called the meeting to Order.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present. PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC: Mr. Kern stated that there were no comments or questions received from the public. PUBLIC COMMENT

APPROVAL OF MINUTES: It was moved by Ms. Billings, seconded by Mr. Monaghan, and unanimously carried that the minutes of the Regular Meeting of September 19, 2023, be approved as submitted. APPROVAL OF MINUTES

REPORTS: REPORTS

1. COMMITTEES: COMMITTEES

a. Human Resources and Administration. Ms. Nichols stated that the Committee met on October 11, 2023. There were no additions to the meeting minutes. Human Resources and Administration

b. Strategic Planning and Goals. Mr. Nagle reported that the Committee met on October 11, 2023. There were no additions to the meeting minutes. Strategic Planning & Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on October 10, 2023. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes.

Operations and  
Engineering

d. Finance. Mr. Knapp stated that the Committee met on October 11, 2023. There were no additions to the meeting minutes.

Finance

e. Pension. Mr. Monaghan stated that there was no formal meeting of the Pension Committee and had nothing to report at this time.

Pension

f. Legal Liaison. Ms. Billings stated that she had nothing to report at this time.

Legal Liaison

2. CHAIRMAN: Mr. Kern stated that the Ad Hoc Committee for the 537 Plan created a first draft that was distributed for comments. The report is undergoing some significant revisions at this time. Mr. Kern stated that another committee meeting will be held within the next two weeks to finalize the report and a workshop will be scheduled for early next month to present the report to the Board.

CHAIRMAN

3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report.

EXECUTIVE  
DIRECTOR

4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report.

DIRECTOR OF  
ENGINEERING

5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report.

DIRECTOR OF  
OPERATIONS &  
MAINTENANCE

6. SOLICITOR: Mr. Rice stated that he had nothing to report at this time.

SOLICITOR

OPERATING FUND PAYMENTS:

OPERATING  
FUND PAYMENTS

1. CHIEF FINANCIAL OFFICER REPORT: Mr. Cherico stated that there were no additions to the written report.

CHIEF FINANCIAL  
OFFICER

2. PAYMENT OF BILLS:

PAYMENT OF  
BILLS

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of September 2023.

It was moved by Mr. Knapp, seconded by Mr. Nagle, and unanimously carried that the statement and the list of bills in the amount of \$4,153,775.69 for the month of September 2023 contained in the Chief Financial Officer report be approved.

CONSTRUCTION FUND PAYMENTS:

CONSTRUCTION  
FUND PAYMENTS

1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report.

ENGINEERING  
ADVISOR

2. CHANGE ORDERS: Mr. Kern stated that there were no Contract Change Orders at this time. CHANGE ORDERS

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL: Mr. Kern stated that there were no Contract Close-Out and Final Payments at this time. CONTRACT CLOSEOUT

4. PAYMENT OF BILLS: PAYMENT OF BILLS

It was moved by Mr. Knapp, seconded by Mr. Nagle, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$842,115.57 and the Sewer Revenue Bond Series of 2023 in the amount of \$1,196,358.18 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund and the Sewer Revenue Bond Series of 2023 under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS: Mr. Kern stated that there were no Authorizations to Advertise Contracts at this time. AUTHORIZATION TO ADVERTISE CONTRACTS

AWARD OF CONTRACTS: Mr. Kern stated that there were no Contract Awards at this time. AWARD OF CONTRACTS

OLD BUSINESS: Mr. Kern stated that there was no Old Business at this time. OLD BUSINESS

NEW BUSINESS: NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds). Authorization for Professional Services

Mr. Kern stated that there were no Authorizations for Professional Services using Capital Funds at this time.

2. Authorization for Professional Services: (Operating Funds) Authorization for Professional Services

Mr. Kern stated that there were no Authorizations for Professional Services using Operating Funds at this time.

3. Authorization To Purchase: Authorization To Purchase

• M&K Truck Centers – Quote Dated September 22, 2023 – For The Purchase Of One Mack Granite 64FR 66,000 LB GVWR Chassis Through PA COSTARS Contract #025-E22-534 – Total Amount Not To Exceed \$170,332.00 (Capital Funds). M&K Truck Centers One Mack Chassis

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Ms. Billings, and unanimously carried to approve the above purchase.

- GapVax – Quote #23322 Dated October 6, 2023 – For Purchase Of One (1) 2024 MC2008-3S3X Combination JET/VAC Through PA COSTARS Contract #025-E22-469 – Total Amount Not To Exceed \$367,370.00 (Capital Funds).

GapVax  
Jet/Vac Combo

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval. Mr. Kern noted that the Jet/Vac and the chassis mentioned above would be put together to make one single truck used for line cleaning.

It was moved by Mr. Mullen, seconded by Ms. Nichols, and unanimously carried to approve the above purchase.

- S. J. Thomas Company, Inc. – Proposal Dated September 26, 2023 – For Purchase Of Labor And Materials To Replace Piping And Hydraulic Piping Mains At Several Pump Stations Through The Keystone Purchasing Network – Total Amount Not To Exceed \$1,741,063.36 (Capital Funds).

S.J. Thomas  
Replace Piping &  
Hydraulic Piping  
Mains At Pump  
Stations

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval. Ms. Nichols noted that this company procures and reviews the bids for this project. Mr. Kern stated that the Keystone Purchasing Network is similar to the PA COSTARS program.

It was moved by Ms. Nichols, seconded by Mr. Moss, and unanimously carried to approve the above purchase.

- PYRZ Water Supply Co., Inc. – Quote #61296 REV 2 Dated September 29, 2023 – For Purchase Of Nine (9) Blue-White MD-3 Pumps And Parts Through PA COSTARS Contract #016-E22-259 – Total Amount Not To Exceed \$46,297.00 (Capital Funds).

PYRZ Water Supply  
9 MD-3 Pumps &  
Parts

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Nagle, and unanimously carried to approve the above purchase.

- U.S. Municipal – Quote #9346 Dated October 2, 2023 – For Purchase Of One (1) Mongoose 123 Trailer Jetter Through PA COSTARS Contract #025-E22-441 – Total Amount Not To Exceed \$31,970.00 (Capital Funds).

U.S. Municipal  
1 Mongoose Trailer  
Jetter

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Ms. Billings, and unanimously carried to approve the above purchase.

4. Approval Of The Following Easement Agreement And Payment For The Wastewater Tunnel Project In Accordance With The DELCORA Board Of Directors Resolution 2020-34:

Tunnel Easement  
(Stephenson Eqpt.,  
Prospect Park)

<u>PARCEL NO.</u>	<u>OWNER</u>	<u>TYPE OF EASEMENT</u>	<u>COST</u>
33-00-00867-00	Stephenson Equipment Inc. 135 Lincoln Avenue, Route 420, Prospect Park	Subterranean	\$9,850.00

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Moss, seconded by Mr. Nagle, and unanimously carried to approve the subterranean easement agreement and payment listed above.

EXECUTIVE SESSION: There was no Executive Session.

EXECUTIVE  
SESSION

ADJOURNMENT: It was moved by Mr. Mullen, seconded by Mr. Knapp, and unanimously carried to adjourn the regular meeting at 3:43 P.M.

ADJOURNMENT

ATTEST  
Secretary