

**DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
POST OFFICE BOX 999
CHESTER, PENNSYLVANIA 19016**

REGULAR MEETING

JANUARY 16, 2024 (VIRTUAL)

PRESIDING: _____

CALL TO ORDER: _____

ROLL CALL:

Board Members

Ms. Billings
Ms. Keffer
Mr. Kern
Mr. Martin
Mr. Moss
Mr. Mullen
Mr. Nagle
Ms. Nichols
Mr. Schuster

Advisors and Staff

Mr. Rice	Mr. Willert
Mr. Lehman	Mr. DiSantis
	Mr. Hurst
	Mr. Lenton
	Mr. Cherico
	Mr. Garner

PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC:

2024 REORGANIZATION:

- A. Election of Temporary Chairman**
- B. Election of Temporary Secretary**
- C. Election of Authority Officers for 2024**
 - 1. Chairman
 - 2. Vice Chairman
 - 3. Secretary
 - 4. Treasurer
 - 5. Assistant Secretary-Treasurer
- D. Chairman - Committee Appointments for 2024**
 - 1. Operations & Engineering
 - 2. Finance
 - 3. Human Resources and Administration
 - 4. Legal Liaison
 - 5. Strategic Planning and Goals
 - 6. Pension Board

APPROVAL OF MINUTES:

Moved by _____, seconded by _____
that the minutes of the Regular Meeting of December 19, 2023, be approved as submitted.

REPORTS:

1. Committees
 - a) Human Resources & Administration
 - b) Strategic Planning & Goals
 - c) Operations & Engineering
 - d) Finance
 - e) Pension
 - f) Legal Liaison
2. Chairman
3. Executive Director
4. Director of Engineering
5. Director of Operations & Maintenance
6. Solicitor
7. Other

OPERATING FUND PAYMENTS:

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of December 2023.

Moved by _____, seconded by _____,
that the statement and the list of bills in the amount of \$3,960,616.32 for the month of December 2023 contained in the Monthly Financial Report be approved.

CONSTRUCTION FUND PAYMENTS:

1. Engineering Advisor's Report
2. Change Orders:
 - None at this time.
3. Contract Closeout and Final Payment Approval:
 - None at this time.

4. Payment of Bills:

Moved by _____, seconded by _____ as follows:
(a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$642,151.89 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

- None at this time.

AWARD OF CONTRACTS:

- None at this time.

OLD BUSINESS: None at this time.

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds)
 - A. Greeley And Hansen – Proposal Dated January 3, 2024 – Professional Engineering Services For LTCP Update Support Services – Total Amount Not To Exceed \$50,000.00 (Capital Funds)
 - B. Brown And Caldwell – Proposal Dated December 1, 2023 – For Professional Engineering Services To Provide Year 4 Reporting Of The Comprehensive Sewer System Infiltration And Inflow Control Program (Task Order No. 5) – Total Amount Not To Exceed \$173,085.00 (Capital Funds) (added to agenda)
2. Authorization for Professional Services: (Operating Funds)
 - A. HACH Company – Proposal Dated November 28, 2023 – Professional Engineering Services For The Coverage And Support Of RTC Channel, Includes Ongoing Priority Tech Support, Remote Monitoring, System Alerts, And Monthly Reports. This Also Covers All Parts, Labor, And Travel For Onsite Repairs Of The RTC – Total Amount Not To Exceed \$7,020.00 (Operating Funds)
 - B. FREYA Systems LLC. – Proposal Dated December 4, 2023 – Professional Engineering Services To Support DELCORA In Data Science And Software. This Would Provide DELCORA With Access To Support For Algorithm Maintenance, Future Project Feasibility Assessment, Ad-Hoc Analysis, Data Engineering, And More – Total Quarterly Amount Not To Exceed \$7,500.00 (Operating Funds)

- C. LRM, Inc. - Proposal Dated January 2, 2024 – Professional Instrumentation Service For B-3 Annual Calibrations – Total Amount Not To Exceed \$12,000.00 (Operating Funds)
- D. HRG, Inc. – Proposal Dated January 4, 2024 – Professional Engineering Services For The Preparation Of The 2023 Chapter 94 Wasteload Report For The Edgmont Township Collection And Conveyance System– Total Amount Not To Exceed \$3,200.00 (Operating Funds)
- E. D’Huy Engineering, Inc – Proposal Dated December 28, 2023 – Professional Engineering Services For Design And Permitting Of PS-6 Odor Control Improvements – Total Amount Not To Exceed \$270,000.00 (Operating Funds)

3. Authorization To Purchase:

- Environmental Service & Equipment Company, LTD. – Quote Dated January 4, 2024 – For The Purchase Of One (1) Complete Hydro 10,000 PPD Chlorinator And One (1) Vaporizer System, The Labor And Materials Needed For The Removal Of Existing Equipment, And The Installation Of The New Equipment Through PA COSTARS #016-E23-284 – Total Amount Not To Exceed \$107,813.00 (Capital Funds)
- Dukes Root Control, Inc. – Amendment To Original Quote Dated March 17, 2023 – For Purchase Of Sanitary Sewer Mainline Smoke Testing Program Through PA COSTARS #016-E22-232 – Total Additional Amount Not To Exceed \$1,178.00 (Capital Funds)

4. Approval Of The Following Revised License Agreement For The Wastewater Tunnel Project:

Parcel No.	Owner	Type of Easement	Cost
33-00-00852-01	PA Historical & Museum Commission	Subterranean	None

(Property is known as Morton Homestead located in Morton Homestead State Park, 100 Lincoln Avenue, Prospect Park, PA 19076)

5. Approval Of Amendment/Extension Of The 1973 Service Agreement with the Central Delaware County Authority

EXECUTIVE SESSION:

ADJOURNMENT: _____