

**DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
POST OFFICE BOX 999  
CHESTER, PENNSYLVANIA 19016**

**REGULAR MEETING**

**FEBRUARY 20, 2024 (VIRTUAL)**

**PRESIDING:** \_\_\_\_\_

**CALL TO ORDER:** \_\_\_\_\_

**ROLL CALL:**

**Board Members**

Ms. Billings  
Ms. Keffer  
Mr. Kern  
Mr. Martin  
Mr. Moss  
Mr. Mullen  
Mr. Nagle  
Ms. Nichols  
Mr. Schuster

**Advisors and Staff**

Mr. Rice	Mr. Willert
Mr. Lehman	Mr. DiSantis
	Mr. Hurst
	Mr. Lenton
	Mr. Cherico
	Mr. Garner

**PLEDGE OF ALLEGIANCE**

**ORDER OF BUSINESS**

**COMMENTS FROM THE PUBLIC:**

**RECOGNITION OF CUSTOMER SERVICE STAFF**

**RESOLUTION NO. 2024-01 – Retirement of Louis DePietro**

**RESOLUTION NO. 2024-02 – Retirement of Stefan Roots**

**APPROVAL OF MINUTES:**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
that the minutes of the Regular Meeting of January 16, 2024, be approved as submitted.

**REPORTS:**

1. Committees
  - a) Human Resources & Administration
  - b) Strategic Planning & Goals
  - c) Operations & Engineering
  - d) Finance
  - e) Pension
  - f) Legal Liaison
2. Chairman
3. Executive Director

4. Director of Engineering
5. Director of Operations & Maintenance
6. Solicitor
7. Other

**OPERATING FUND PAYMENTS:**

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of January 2024.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that the statement and the list of bills in the amount of \$5,768,155.09 for the month of January 2024 contained in the Monthly Financial Report be approved.

**CONSTRUCTION FUND PAYMENTS:**

1. Engineering Advisor's Report
2. Change Orders:
  - Contract No. TC-2201-C – Incinerator – Annual Maintenance And Emergency Repairs 2022 – Change Order No. 1 – Increase In Contract Time Due To Planned Incinerator Burner Work Addressed In Preliminary Discussions With The PADEP That Is Expected To Extend Beyond The Current Contract End Date Of April 1, 2024 – Increase In Contract Time Of 183 Days To October 1, 2024 (No Change In Original Contract Amount Of \$1,491,400.00) (Industrial Furnace Company, Inc.)
3. Contract Closeout and Final Payment Approval:
  - None at this time.
4. Payment of Bills:

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,203,319.63 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

**AUTHORIZATION TO ADVERTISE CONTRACTS:**

- Contract No. SEW-2401-CO – Furnishing Equipment, Labor & Supervision For Paving Restoration Services
- Contract No. P2024-03 – Residential Delinquent Notice Posting Service
- Contract No. P2024-04 – Sodium Bisulfite 38%

**AWARD OF CONTRACTS:**

- Contract No. P2024-01 – Replacement Belts For A Belt Filter Press / Gravity Belt Thickeners

**OLD BUSINESS:** None at this time.

**NEW BUSINESS:**

1. Authorization for Professional Services: (Capital Funds)
  - A. Remington & Vernick Engineers – Proposal Dated January 26, 2024 – For Professional Engineering Services For Construction Bid Pricing Evaluation Services For Bids Received From The Keystone Purchasing Network (KPN) – Total Amount Not To Exceed \$15,000.00 Per Bid (Capital Funds)
  - B. Remington & Vernick Engineers – Proposal Dated February 7, 2024 – For Professional Engineering Services For Construction Management And Inspection Services For The Force Main Installation Project From Beech Street Pump Station To Ridge Road In Lower And Upper Chichester Townships – Total Amount Not To Exceed \$137,500.00 (Capital Funds)
2. Authorization for Professional Services: (Operating Funds)
  - A. Iron Horse Environmental – Proposal Dated November 27, 2023 – For Professional Services For Maintenance And Inspection Of #2 And #4 Turblex Blowers In Building B-6 Through The Pa Costars Contract #016-E22-258 – Total Amount Not To Exceed \$41,939.00 (Operating Funds)
  - B. CEMTEK Systems – Proposal Dated January 24, 2024 – For Professional Services To Provide Relative Accuracy Test Audits (RATAS) Of Two Cems Systems – Total Amount Not To Exceed \$11,100.00 (Operating Funds)
  - C. Chavond-Barry Engineering Corp. – Proposal Dated January 24, 2024 – For Professional Engineering Services For 2024 Stack Testing – Total Amount Not To Exceed \$67,000.00 (Operating Funds)
  - D. Castle Valley Consultants, Inc. – Proposal Dated January 25, 2024 – For Professional Engineering Services For Preparation Of The Water Quality Management Permit Renewal Application For The Riverside Wastewater Treatment Plant, Pocopson Township, Chester County, Pa – Total Amount Not To Exceed \$5,850.00 (Operating Funds)
  - E. SEWERAI – Proposal Dated January 23, 2024 – For Professional Services To Use An AI-Assisted Process To Facilitate Rapid And Accurate Sewer Condition Assessment – Total Amount Not To Exceed \$134,200.00 (Operating Funds)
  - F. Power Engineers – Proposal Dated February 12, 2024 – For Professional Engineering Services To Provide Continued Technical Support For GIS, Cityworks, And Granite XP – Total Amount Not To Exceed \$20,000.00 (Operating Funds) (added to agenda)

3. Authorization To Purchase:

- DRV, Inc. – Quote #18735 Dated January 26, 2024 – For The Purchase Of One (1) Replacement VFD For The Central Delaware Pump Station Through PA COSTARS Contract #016-E22-197 – Total Amount Not To Exceed \$36,339.91 (Capital Funds)
- CEMTEK Systems – Quote CII-2401-19 Dated January 31, 2024 – For The Purchase Of One Seal Controller With Associated Cards, THC Analyzer And O2 Analyzer Through Sole Source Vendor (CEMTEK Systems) – Total Amount Not To Exceed \$46,741.81 (Capital Funds)
- S. J. Thomas Company, Inc. – Proposal Dated February 7, 2024 – For Purchase Of Labor And Materials For Facility Services And Lateral Modifications Related To NPDES Permit And Draft LTCP Prescribed Municipal I&I Engagement At Various Locations Through The Keystone Purchasing Network – Total Amount Not To Exceed \$5,196,175.10 (Capital Funds)

4. Consent Decree Stipulated Penalties – Penalty Payment In The Amount Of \$16,000.00 Each To USEPA And PADEP (Total \$32,000.00) For Four Sanitary Sewer Overflows That Took Place During The Period January 1, 2022 Through December 31, 2022 – Per USEPA Letter Dated January 24, 2024

5. Approval Of Pilot Lateral Repair Program

6. Approval Of Amendment To The Procurement / Purchasing Policy Of 2013  
To Read As Follows:

“The DELCORA Board Of Directors Supports And Encourages The Use Of PennBid, Co-Stars, Keystone Purchasing Network (KPN), Municibid, And Other Online Electronic Platforms As May Become Available For Purposes Of Contract Bidding And Purchasing And Selling Of DELCORA Equipment, Vehicles, And Other Assets, As Approved By The Solicitor As Complying With State Procurement Requirements For Municipal Authorities.

7. Approval Of Amendment/Extension Of The 1973 Service Agreement with the Darby Creek Joint Authority

8. Approval Of Amendment/Extension Of The 1973 Service Agreement with the Muckinipates Authority

**EXECUTIVE SESSION:**

**ADJOURNMENT:** \_\_\_\_\_