

**DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
POST OFFICE BOX 999  
CHESTER, PENNSYLVANIA 19016**

**REGULAR MEETING**

**MARCH 19, 2024  
(ON-SITE WITH VIRTUAL OPTION)**

**PRESIDING:** \_\_\_\_\_

**CALL TO ORDER:** \_\_\_\_\_

**ROLL CALL:**

**Board Members**

Ms. Billings  
Ms. Keffer  
Mr. Kern  
Mr. Martin  
Mr. Moss  
Mr. Mullen  
Mr. Nagle  
Ms. Nichols  
Mr. Schuster

**Advisors and Staff**

Mr. Rice	Mr. Willert
Mr. Lehman	Mr. DiSantis
	Mr. Hurst
	Mr. Lenton
	Mr. Cherico
	Mr. Garner

**PLEDGE OF ALLEGIANCE**

**ORDER OF BUSINESS**

**COMMENTS FROM THE PUBLIC:**

**RECOGNITION OF CUSTOMER SERVICE DEPARTMENT STAFF:**

**APPROVAL OF MINUTES:**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
that the minutes of the Regular Meeting of February 20, 2024, be approved as submitted.

**REPORTS:**

1. Committees
  - a) Human Resources & Administration
  - b) Strategic Planning & Goals
  - c) Operations & Engineering
  - d) Finance
  - e) Pension
  - f) Legal Liaison
2. Chairman

3. Executive Director
4. Director of Engineering
5. Director of Operations & Maintenance
6. Solicitor
7. Other

**OPERATING FUND PAYMENTS:**

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of February 2024.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that the statement and the list of bills in the amount of \$4,672,759.84 for the month of February 2024 contained in the Monthly Financial Report be approved.

**CONSTRUCTION FUND PAYMENTS:**

1. Engineering Advisor's Report
2. Change Orders:
  - None at this time.
3. Contract Closeout and Final Payment Approval:
  - Contract No. SEW-2204-CO – Paving Restoration Services (A.F. Damon)
4. Payment of Bills:

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,143,238.04 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

**AUTHORIZATION TO ADVERTISE CONTRACTS:**

- None at this time.

**AWARD OF CONTRACTS:**

- None at this time.

**AWARD OF PENNBID ELECTRONIC BIDDING:**

- Contract No. P2024-02 – Endimal (Odor Control)

**OLD BUSINESS:** None at this time.

**NEW BUSINESS:**

1. Authorization for Professional Services: (Capital Funds)
  - A. Brown & Caldwell - Proposal Dated March 8, 2024 – For Professional Services For Additional Technical Support For Review Of DRBC’s Analysis Of Attainability To Improve Dissolved Oxygen In The Delaware River Estuary (Amendment No. 1) – Total Additional Amount Of \$3,200 For A Total Amount Not To Exceed \$20,683.00 (Capital Funds)
  - B. Carollo – Proposal Dated March 6, 2024 – For Professional Engineering Services For Ultraviolet Disinfection Pre-Purchase – Total Additional Amount Not To Exceed \$188,890.00 (Capital Funds)
2. Authorization for Professional Services: (Operating Funds)
  - A. Cavallo Environmental Services, LLC – Proposal Dated February 15, 2024 – For Professional Services To Prepare The 2024 Pollutant Minimization Plan (PMP) Annual Report – Total Amount Not To Exceed \$15,000.00 (Operating Funds)
3. Authorization To Purchase:
  - Sewer & Water Evaluation & Rehabilitation Procedures – Quote Dated February 28, 2024 – For The Rehabilitation Of Three (3) Existing 8” Diameter Sanitary Sewer Lines In Park Valley, Brookhaven, PA Through PA COSTARS Contract #016-E23-330 – Total Amount Not To Exceed \$37,450.00 (Capital Funds)
  - Fieldforce Equipment Sales & Rentals, LLC – Quote #OP24016A Dated March 7, 2024 – For The Purchase Of One (1) Atlas COPCO PAC H64 JD 275HPFT4 Diesel Driven Pumpset Through PA COSTARS Vendor #0000547838 – Total Amount Not To Exceed \$126,265.00 (Capital Funds)
  - Reiner Pump Systems – Quote Dated March 11, 2024 – For The Purchase Of Two (2) Sulzer ABS Drypit Submersible Pumps For The Muckinipates Pump Station Through PA COSTARS Vendor #359913 – Total Amount Not To Exceed \$336,025.00 (Capital Funds)
  - Edwin Elliot & Company – Quote Dated March 12, 2024 – For The Purchase Of Four (4) Rotork IQ3 Size 35 Electric Actuators For The Darby Creek Pump Station Through PA COSTARS Contract #016-E23-297 – Total Amount Not To Exceed \$43,920.00 (Capital Funds) (added to agenda)

**EXECUTIVE SESSION:**

**ADJOURNMENT:** \_\_\_\_\_