

**DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
POST OFFICE BOX 999
CHESTER, PENNSYLVANIA 19016**

REGULAR MEETING

**APRIL 16, 2024
(ON-SITE WITH VIRTUAL OPTION)**

PRESIDING: _____

CALL TO ORDER: _____

ROLL CALL:

Board Members

Ms. Billings
Ms. Keffer
Mr. Kern
Mr. Martin
Mr. Moss
Mr. Mullen
Mr. Nagle
Ms. Nichols
Mr. Schuster

Advisors and Staff

| | |
|------------|--------------|
| Mr. Rice | Mr. Willert |
| Mr. Lehman | Mr. DiSantis |
| | Mr. Hurst |
| | Mr. Lenton |
| | Mr. Cherico |
| | Mr. Garner |

PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC:

APPROVAL OF MINUTES:

Moved by _____, seconded by _____
that the minutes of the Regular Meeting of March 19, 2024, be approved as submitted.

REPORTS:

1. Committees
 - a) Human Resources & Administration
 - b) Strategic Planning & Goals
 - c) Operations & Engineering
 - d) Finance
 - e) Pension
 - f) Legal Liaison
2. Chairman
3. Executive Director
4. Director of Engineering

5. Director of Operations & Maintenance
6. Solicitor
7. Other

OPERATING FUND PAYMENTS:

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of March 2024.

Moved by _____, seconded by _____, that the statement and the list of bills in the amount of \$4,180,708.73 for the month of March 2024 contained in the Monthly Financial Report be approved.

CONSTRUCTION FUND PAYMENTS:

1. Engineering Advisor's Report
2. Change Orders:
 - None at this time.
3. Contract Closeout and Final Payment Approval:
 - None at this time.
4. Payment of Bills:

Moved by _____, seconded by _____ as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,675,524.51 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

- None at this time.

AWARD OF CONTRACTS:

- Contract No. SEW-2401-CO – Furnishing Equipment, Labor & Supervision for Paving Restoration Services

OLD BUSINESS: None at this time.

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds)
 - A. Catania Engineering – Proposal Dated April 5, 2024 – For Professional Engineering Services To Provide Construction Administration Services For The SDCA Market Street Force Main Project – Total Amount Not To Exceed \$27,000.00 (Capital Funds)
 - B. Greeley & Hansen – Proposal Dated April 8, 2024 – For Professional Services To Provide Assistance In Refining The System-Wide Hydraulic And Hydrologic (H&H) Model To Account For Recent System Improvements And Meter Data. This Relates To The Long Term Control Plan Update. (Task Order No. 16) – Total Amount Not To Exceed \$213,752.00 (Capital Funds)
2. Authorization for Professional Services: (Operating Funds)
 - A. None at this time.
3. Resolution No. 2024-03 – Retirement of Robert Bennett
4. Resolution No. 2024-04 – Disposition of Records – Miscellaneous Human Resources Files

EXECUTIVE SESSION:

ADJOURNMENT: _____