

DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
CHESTER, PENNSYLVANIA 19013

MINUTES

APRIL 16, 2024

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, April 16, 2024, at 3:30 P.M. The meeting was held in the Board Room of the Administration Building at 100 East Fifth Street, Chester, Pennsylvania and virtually via Zoom.com.

REGULAR  
MEETING

Messrs. Kern, Martin, Moss, Mullen, Nagle, Schuster, Mesdames Billings, Keffer, and Nichols Board Members, constituting a quorum were present.

ROLL CALL

Messrs. Cherico, DiSantis, Garner, Hurst, Lehman, Lenton, Rice, Willert, Mesdames Amadio, Bonnett, Caulk, B. Garner, and Jackson were also present.

PUBLIC ATTENDANCE: The following were present: Louis Rosenthal, Pat Seymour, Michael Clarke and a person identified online as "BNI Plymouth Mtg. II Chapter". No other members of the public were present.

PUBLIC  
ATTENDANCE

Mr. Kern, Chairman, called the meeting to Order.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present.

PLEDGE OF  
ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC: Mr. Kern stated that there were no comments or questions received from the public.

PUBLIC

APPROVAL OF MINUTES: It was moved by Mr. Schuster, seconded by Mr. Nagle, and unanimously carried that the minutes of the Regular Meeting of March 19, 2024, be approved as submitted.

APPROVAL  
OF MINUTES

REPORTS:

REPORTS

1. COMMITTEES:

COMMITTEES

a. Human Resources and Administration. Ms. Nichols stated that the Committee met on April 8, 2024. She noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes.

Human Resources  
and Administration

b. Strategic Planning and Goals. Mr. Nagle stated that the Committee met on April 8, 2024. There were no additions to the meeting minutes. Strategic, Planning & Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on April 9, 2024. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering

d. Finance. Mr. Nagle stated that the Committee met on April 10, 2024. There were no additions to the meeting minutes. Finance

e. Pension. Mr. Mullen stated that there was no formal meeting of the Pension Committee and had nothing to report at this time. Pension

f. Legal Liaison. Ms. Billings stated that she had nothing to report at this time. Legal Liaison

2. CHAIRMAN: Mr. Kern stated that the Ad Hoc Executive Compensation Committee presented a draft Employment Contract to the Executive Director. The final contract will be placed on the meeting agendas of the Human Resources & Administration Committee and the Board of Directors in May for approval. He also noted that there will be an Executive Session to discuss legal matters. CHAIRMAN

3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report. EXECUTIVE DIRECTOR

4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report. DIRECTOR OF ENGINEERING

5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report. DIRECTOR OF OPERATIONS & MAINTENANCE

6. SOLICITOR: Mr. Rice stated that he had nothing to report at this time. He also noted that there would be an Executive Session to discuss legal and litigation matters. SOLICITOR

OPERATING FUND PAYMENTS: OPERATING FUND PAYMENTS

1. CHIEF FINANCIAL OFFICER REPORT: Mr. Cherico stated that there were no additions to the written report. CHIEF FINANCIAL OFFICER

2. PAYMENT OF BILLS: PAYMENT OF BILLS

Approval of Operating Statement, Statement of Fund Balances, and List of Bills for the month of March 2024.

It was moved by Ms. Billings, seconded by Mr. Nagle, and unanimously carried that the statement and the list of bills in the amount of \$4,180,708.73 for the month of March 2024 contained in the Chief Financial Officer's report be approved.

CONSTRUCTION FUND PAYMENTS:

CONSTRUCTION  
FUND PAYMENTS

1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report.

ENGINEERING  
ADVISOR

2. CHANGE ORDERS: Mr. Kern stated that there were no Contract Change Orders at this time.

CHANGE ORDERS

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL: Mr. Kern stated that there were no Contract Closeouts at this time.

CONTRACT  
CLOSEOUT

4. PAYMENT OF BILLS:

PAYMENT OF  
BILLS

It was moved by Mr. Nagle, seconded by Mr. Martin, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,675,524.51 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS: Mr. Kern stated that there were no Authorizations to Advertise Contracts at this time.

AUTHORIZATION  
TO ADVERTISE  
CONTRACTS

AWARD OF CONTRACTS:

AWARD OF  
CONTRACTS

• Contract No. SEW-2401-CO – Furnishing Equipment, Labor & Supervision For Paving Restoration Services. Mr. Kern stated that two bids were received and the lowest qualified bidder was A. F. Damon, Inc. with a one-year bid amount of \$747,950.00 and a total two-year bid amount of \$1,091,750.00, and was in full compliance with DELCORA's requirements.

Contract No.  
SEW-2401-CO  
Paving

It was moved by Mr. Mullen, seconded by Ms. Nichols, and unanimously carried to award Contract No. SEW-2401-CO to A. F. Damon, Inc. for a two-year contract in the amount of \$1,091,750.00.

OLD BUSINESS: Mr. Kern stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds)

A. Catania Engineering – Proposal Dated April 5, 2024 – For Professional Engineering Services To Provide Construction Administration Services For The SDCA Market Street Force Main Project – Total Amount Not To Exceed \$27,000.00 (Capital Funds).

Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Moss, and unanimously carried to approve this Professional Services proposal.

B. Greeley & Hansen – Proposal Dated April 8, 2024 – For Professional Services To Provide Assistance In Refining The System-Wide Hydraulic And Hydrologic (H&H) Model To Account For Recent System Improvements And Meter Data. This Relates To The Long Term Control Plan Update. (Task Order No. 16) – Total Amount Not To Exceed \$213,752.00 (Capital Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Nagle, and unanimously carried to approve this Professional Services proposal.

2. Authorization for Professional Services: (Operating Funds)

Mr. Kern stated that there were no Authorizations for Professional Services using Operating Funds at this time.

3. Resolution No. 2024-03 – Retirement of Robert Bennett. Mr. Kern stated that this item was discussed at the Human Resources and Administration Committee meeting, and it was the consensus of the committee to recommend Board approval. Mr. Kern read the resolution aloud.

It was moved by Ms. Nichols, seconded by Mr. Mullen, and unanimously carried to adopt Resolution 2024-03.

4. Resolution No. 2024-04 – Disposition of Records – Miscellaneous Human Resources Files. Mr. Kern stated that this item was discussed at the Human Resources and Administration Committee meeting, and it was the consensus of the committee to recommend Board approval.

NEW BUSINESS

Authorization for Professional Services

Catania Eng.  
Construction Admin.  
Svcs. For SDCA  
Market St. FM

Greeley & Hansen  
Refine H&H Model  
(Task Order #16)

Authorization for Professional Services

Res. No.  
2024-03

Res. No.  
2024-04

It was moved by Mr. Mullen, seconded by Mr. Martin, and unanimously carried to adopt Resolution 2024-04.

There being no further business before the Board, it was moved by Ms. Billings, seconded by Ms. Keffer, and unanimously carried to begin the Executive Session at 3:45 P.M.

EXECUTIVE SESSION: There was an Executive Session held to discuss legal and litigation matters. Board member Mr. Kenneth Schuster did not participate in the Executive Session. EXECUTIVE SESSION

ADJOURNMENT: It was moved by Mr. Martin, seconded by Mr. Nagle, and unanimously carried to adjourn the regular meeting after the Executive Session at 4:44 P.M. ADJOURNMENT

ATTEST  
Secretary