

**DELAWARE COUNTY REGIONAL  
WATER QUALITY CONTROL AUTHORITY  
100 EAST FIFTH STREET  
POST OFFICE BOX 999  
CHESTER, PENNSYLVANIA 19016**

**REGULAR MEETING**

**JULY16, 2024  
(ON-SITE WITH VIRTUAL OPTION)**

**PRESIDING:** \_\_\_\_\_

**CALL TO ORDER:** \_\_\_\_\_

**ROLL CALL:**

**Board Members**

Ms. Billings  
Ms. Keffer  
Mr. Kern  
Mr. Martin  
Mr. Moss  
Mr. Mullen  
Mr. Nagle  
Ms. Nichols  
Mr. Schuster

**Advisors and Staff**

Mr. Rice	Mr. Willert
Mr. Lehman	Mr. DiSantis
	Mr. Hurst
	Mr. Lenton
	Mr. Cherico
	Mr. Garner

**PLEDGE OF ALLEGIANCE**

**ORDER OF BUSINESS**

**COMMENTS FROM THE PUBLIC:**

**APPROVAL OF MINUTES:**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
that the minutes of the Regular Meeting of June 18, 2024, be approved as submitted.

**REPORTS:**

1. Committees
  - a) Human Resources & Administration
  - b) Strategic Planning & Goals
  - c) Operations & Engineering
  - d) Finance
  - e) Pension
  - f) Legal Liaison
2. Chairman
3. Executive Director
4. Director of Engineering

5. Director of Operations & Maintenance
6. Solicitor
7. Other

**OPERATING FUND PAYMENTS:**

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of June 2024.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that the statement and the list of bills in the amount of \$4,758,885.76 for the month of June 2024 contained in the Chief Financial Officer's report be approved.

**CONSTRUCTION FUND PAYMENTS:**

1. Engineering Advisor's Report
2. Change Orders:
  - None at this time.
3. Contract Closeout and Final Payment Approval:
  - None at this time.
4. Payment of Bills:

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,114,464.45 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

**AUTHORIZATION TO ADVERTISE CONTRACTS:**

- None at this time.

**AWARD OF CONTRACTS:**

- Contract No. SEW-2403-CO – Furnishing Equipment, Labor & Supervision For Sewer Maintenance, Repairs & Other Construction Related Projects

**OLD BUSINESS:** None at this time.

**NEW BUSINESS:**

1. Authorization for Professional Services: (Capital Funds)
  - A. Bradford Engineering (now operating as Herbert, Rowland And Grubic, Inc.) – Proposal Dated January 1, 2024 – For Professional Engineering Services For The Sanitary Sewer System Or Subdivision Work In Edgmont Township – Total Amount Not to Exceed \$38,181.74 (Capital Funds)
2. Authorization for Professional Services: (Operating Funds)
  - A. CSL Services, Inc. – Proposal Dated December 21, 2023 – Professional Engineering Services To Continue To Provide Operational Support Services For The DELCORA Flow Metering Program For A Period Of Five Years. Current Project Pricing: (Operating Funds)

<u>Item</u>	<u>Unit Cost</u>
Flow Meter Installation	\$800.00/Meter
Flow Meter Operation & Maintenance	\$425.00/Meter/Month
Flow Meter Rental	\$500/Meter/Month
  - B. CEMTEK Systems – Proposal Dated July 8, 2024 – Professional Engineering Services For Emissions Monitoring For Compliance & Process Improvement – Proposal Is For One Year Of Services – Total Amount Not To Exceed \$17,273.00 (Operating Funds)
3. Authorization to Purchase:
  - Municipal Maintenance Co. – Quote Dated June 4, 2024 – For The Installation Of ET-1 Air Mixing System Through PA COSTARS Vendor #267572 – Total Amount Not To Exceed \$35,550.00 (Capital Funds)
4. Resolution No. 2024-08 – Authorizing Signatory To Consent Assessment Of Civil Penalty Agreement
5. Resolution No. 2024-09 – Disposition Of Records – Obsolete Or Redundant Records From Operations & Engineering Files And Industrial Pre-Treatment Program Self-Monitoring Reports (SMR) From 2017 And Older
6. Authorization For Payment Of \$10,000.00 To The Firm Of Manko, Gold, Katcher & Fox, LLP For Membership In The Delaware Estuary TMDL Coalition (Operating Funds)
7. Renewal Of Rental Lease For The Temporary Carbon Adsorber Trailer At PS-6 Until December 2025 (ECS Environmental Solutions – Agreement Dated July 8, 2024) – For A Total Amount Not To Exceed \$36,000.00 (Operating Funds)

**EXECUTIVE SESSION:**

**ADJOURNMENT:** \_\_\_\_\_