

DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
CHESTER, PENNSYLVANIA 19013

MINUTES

JUNE 18, 2024

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, June 18, 2024, at 3:30 P.M. The meeting was held in the Board Room of the Administration Building at 100 East Fifth Street, Chester, Pennsylvania and virtually via Zoom.com.

REGULAR
MEETING

Messrs. Kern, Martin, Moss, Mullen, Nagle, Schuster, Mesdames Billings, Keffer, and Nichols Board Members, constituting a quorum were present.

ROLL CALL

Messrs. Cherico, DiSantis, Hurst, Lehman, Lenton, Rice, Willert, Mesdames Bonnett, Byrd, Caulk, and Jackson were also present.

PUBLIC ATTENDANCE: The following were present: Michael Clarke and Mike Ewall. No other members of the public were present.

PUBLIC
ATTENDANCE

Mr. Kern, Chairman, called the meeting to Order.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present.

PLEDGE OF
ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC: Mr. Kern stated that there were no comments or questions received from the public.

PUBLIC

APPROVAL OF MINUTES: It was moved by Mr. Schuster, seconded by Mr. Nagle, and unanimously carried that the minutes of the Regular Meeting of May 21, 2024, be approved as submitted.

APPROVAL
OF MINUTES

REPORTS:

REPORTS

1. COMMITTEES:

COMMITTEES

a. Human Resources and Administration. Ms. Nichols stated that the Committee met on June 10, 2024. There were no additions to the meeting minutes.

Human Resources
and Administration

b. Strategic Planning and Goals. Mr. Nagle stated that the Committee met on June 10, 2024. There were no additions to the meeting minutes.

Strategic, Planning
& Goals

- c. Operations and Engineering. Mr. Mullen stated that the Committee met on June 11, 2024. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes. Operations and Engineering
- d. Finance. Mr. Nagle stated that the Committee met on June 12, 2024. There were no additions to the meeting minutes. Finance
- e. Pension. Mr. Mullen stated that there was no formal meeting of the Pension Committee and had nothing to report at this time. Pension
- f. Legal Liaison. Ms. Billings stated that she had nothing to report at this time but that there would be an Executive Session to discuss pending legal matters. Legal Liaison
2. CHAIRMAN: Mr. Kern also stated that there would be an Executive Session to discuss several legal issues. He noted that he was attending the PennTec Conference. He congratulated Mike DiSantis on receiving the Utility Leadership Excellence Award and Joe Centrone on receiving the Ted Moses High Hat Award. Mr. Kern also noted that the Authority's Collection Systems group received a Safety Award from PWEA and a Safety Award from the WEF. He congratulated all of the recipients and said he was very proud of the people receiving these professional recognitions. CHAIRMAN
3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report. EXECUTIVE DIRECTOR
4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there was one addition to the written report. The report mentions that a verbal assessment report was received on the 2nd and Dock Street property. He noted that the verbal assessment is supported by the actual hard copy draft received. The report is extensive but there isn't anything beyond what would be expected for an industrial property in Chester. DIRECTOR OF ENGINEERING
- Mr. Kern asked if the closing on that property is moving along as expected. Mr. Hurst responded 'yes'. He also mentioned that the city has closed on the Highway 291 parcel last Thursday, and that John Rice and the city representatives have negotiated an Agreement of Sale. Mr. Rice stated that he would update the Board on that, as well as the other litigation matters and outstanding issues, in Executive Session.
5. DIRECTOR OF OPERATIONS & MAINTENANCE: Mr. DiSantis stated that there were no additions to the written report; however, he noted that an item was added to today's agenda. DIRECTOR OF OPERATIONS & MAINTENANCE
6. SOLICITOR: Mr. Rice stated that he had nothing to report at this time. He also noted that there would be an Executive Session to discuss legal and litigation matters. SOLICITOR

7. OTHER: Mr. Clarke noted that he will be attending the Executive Session.

OPERATING FUND PAYMENTS:

OPERATING
FUND PAYMENTS

1. CHIEF FINANCIAL OFFICER REPORT: Mr. Cherico stated that there were no additions to the written report.

CHIEF FINANCIAL
OFFICER

2. PAYMENT OF BILLS:

PAYMENT
OF BILLS

Approval of Operating Statement, Statement of Fund Balances, and List of Bills for the month of May 2024.

It was moved by Mr. Moss, seconded by Ms. Keffer, and unanimously carried that the statement and the list of bills in the amount of \$5,224,325.97 for the month of May 2024 contained in the Chief Financial Officer's report be approved.

CONSTRUCTION FUND PAYMENTS:

CONSTRUCTION
FUND PAYMENTS

1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report.

ENGINEERING
ADVISOR

2. CHANGE ORDERS: Mr. Kern stated that there were no Contract Change Orders at this time.

CHANGE ORDERS

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL: Mr. Kern stated that there were no Contract Closeouts at this time.

CONTRACT
CLOSEOUT

4. PAYMENT OF BILLS:

PAYMENT OF
BILLS

It was moved by Mr. Moss, seconded by Mr. Martin, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$2,927,192.88 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS: Mr. Kern stated that there were no Authorizations to Advertise Contracts at this time.

AUTHORIZATION
TO ADVERTISE
CONTRACTS

AWARD OF CONTRACTS:

AWARD OF
CONTRACTS

- Contract No. P2024-03 – Residential Delinquent Notice Posting Service. Mr. Kern stated that the lone bidder was AutoBoyz, LLC with a Year One bid amount of \$202,800.00 and a Year Two bid amount of \$202,800.00, and was in full compliance with DELCORA's requirements.

Contract No.
P2024-03
Delinquent Notice
Posting

It was moved by Mr. Mullen, seconded by Mr. Schuster, and unanimously carried to award Contract No. P2024-03 to AutoBoyz, LLC for \$202,800 per year for the next two years.

Ms. Nichols asked if the amount to be spent is up to the yearly bid amount since it is based on the number of notices billed. Ms. Caulk responded 'yes', it is up to that amount.

Mr. Nagle continued the meeting on behalf of Mr. Kern due to technical difficulties he was having. Mr. Kern participated via telephone.

OLD BUSINESS: Mr. Nagle stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds)

Authorization for
Professional
Services

A. D'Huy Engineering, Inc. – Proposal Dated May 28, 2024 – Professional Engineering Services For Additional Scope For The Design Of The PS-6 Odor Control Modifications Project – Total Additional Amount Not To Exceed \$52,000.00 (Capital Funds). Mr. Nagle stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

D'Huy
Addtnl. Scope
Design-PS-6 Odor
Control

It was moved by Mr. Mullen, seconded by Mr. Martin, and unanimously carried to approve this Professional Services proposal.

2. Authorization for Professional Services: (Operating Funds)

Authorization for
Professional
Services

A. Therm-A-Cor Consulting, Inc. – Proposal Dated June 6, 2024 – For Professional Engineering Services To Provide Additional Investigatory Combustion Engineering Support Services For The Multiple Hearth Incinerators At The WRTP – Total Additional Amount

Therm-A-Cor
Addtnl. Services
Investigatory
Combustion

Not To Exceed \$7,000.00 (Operating Funds). Mr. Nagle stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Ms. Nichols, and unanimously carried to approve this Professional Services proposal.

3. Authorization to Purchase:

Authorization To Purchase

- CDW-G – Quote Dated May 13, 2024 – For The Purchase Of Replacement Switches Throughout The WRTP For Business, Process And Security Networks Through PA COSTARS Contract #003-E22-586 – Total Amount Not To Exceed \$65,114.80 (Capital Funds).

CDW-G
Replacement
Switches

Mr. Nagle stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Mullen, seconded by Mr. Moss, and unanimously carried to approve the above purchase.

- Reiner Pump Systems – Quote Dated June 6, 2024 – For The Purchase Of One (1) Sulzer ABS Drypit Submersible Pump And Two (2) Full Repair Kits For The WRTP Through PA COSTARS Vendor #359913 – Total Amount Not To Exceed \$68,405.00 (Capital Funds).

Reiner Pump
One Drypit
Submersible Pump
for WRTP

Mr. Nagle stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Moss, seconded by Ms. Keffer, and unanimously carried to approve the above purchase.

- DRV, Inc. – Quote Dated May 8, 2024 – For The Purchase Of Three (3) Yaskawa Variable Frequency Drive Control Panels For The Muckinipates Pump Station Through PA COSTARS Contract #016-E22-197 – Total Amount Not To Exceed \$140,520.00 (Capital Funds).

DRV
3 Yaskawa VFDs for
Muck PS

Mr. Nagle stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Moss, seconded by Mr. Mullen, and unanimously carried to approve the above purchase.

- Ferguson Enterprises – Quote #B197572 Dated June 6, 2024 – For The Purchase Of Three (3) Lochinvar Crest Boilers With Boiler Pumps And Multi-Purpose Valves Through Omnia Partners

Ferguson
3 Lochinvar Crest
Boilers with Pumps &
Valves

Cooperative Purchase Agreement – Total Amount Not To Exceed \$137,605.60 (Capital Funds).

Mr. Nagle stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Mr. Moss, seconded by Mr. Martin, and unanimously carried to approve the above purchase.

- Field Force Equipment Sales & Rentals – Quote #OP24016A Dated May 14, 2024 – For The Purchase Of Parts And Supplies For Pumps Through PA COSTARS Contract #016-E24-359 – Total Amount Not To Exceed \$33,951.58 (Capital Funds) (added to agenda).

Field Force
Parts/Supplies For
Pumps

Mr. Nagle stated that this item was not previously discussed at the Operations and Engineering Committee meeting. Mr. DiSantis stated that about three to four months ago, the Board authorized the purchase of a pump from Field Force for \$126,000. This purchase is for some hoses, couplings, and other items that are needed for that pump.

It was consensus of the Board to approve this purchase.

It was moved by Mr. Martin, seconded by Mr. Moss, and unanimously carried to approve the above purchase.

Mr. Kern re-joined the meeting virtually.

There being no further business before the Board, the Board went into Executive Session. Board members Mr. Kenneth Schuster and Ms. Ieasa Nichols did not participate in the Executive Session.

EXECUTIVE SESSION: There was an Executive Session held to discuss legal and litigation matters.

EXECUTIVE
SESSION

ADJOURNMENT: It was moved by Mr. Moss, seconded by Ms. Keffer, and unanimously carried to adjourn the regular meeting after the Executive Session at 4:39 P.M.

ADJOURNMENT

ATTEST
Secretary