

**DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
POST OFFICE BOX 999
CHESTER, PENNSYLVANIA 19016**

REGULAR MEETING

**DECEMBER 17, 2024
(ON-SITE WITH VIRTUAL OPTION)**

PRESIDING: _____

CALL TO ORDER: _____

ROLL CALL:

Board Members

Ms. Billings
Ms. Keffer
Mr. Kern
Mr. Martin
Mr. Moss
Mr. Mullen
Mr. Nagle
Ms. Nichols
Mr. Schuster

Advisors and Staff

Mr. Rice	Mr. Willert
Mr. Lehman	Mr. DiSantis
	Mr. Hurst
	Mr. Lenton
	Mr. Cherico
	Mr. Garner

PLEDGE OF ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC:

APPROVAL OF MINUTES:

Moved by _____, seconded by _____
that the minutes of the Regular Meeting of November 19, 2024, be approved as
submitted.

REPORTS:

1. Committees
 - a) Human Resources & Administration
 - b) Strategic Planning & Goals
 - c) Operations & Engineering
 - d) Finance
 - e) Pension
 - f) Legal Liaison
2. Chairman

3. Executive Director
4. Director of Engineering
5. Director of Operations & Maintenance
6. Solicitor
7. Other

OPERATING FUND PAYMENTS:

1. Chief Financial Officer Report
2. Payment of Bills

Approval of Operating Statement, Statement of Fund Balances and List of Bills for the month of November 2024.

Moved by _____, seconded by _____, that the statement and the list of bills in the amount of \$4,428,473.73 for the month of November 2024 contained in the Chief Financial Officer report be approved.

CONSTRUCTION FUND PAYMENTS:

1. Engineering Advisor's Report
2. Change Orders:
 - None at this time.
3. Contract Closeout and Final Payment Approval:
 - Contract No. SEW-2203-CO – Annual Sewer Maintenance (A. J. Jurich)
 - Contract No. TC-2201-C – Incinerator Maintenance/Repairs (IFCO) (added to agenda-close out documents received 12/10)
4. Payment of Bills:

Moved by _____, seconded by _____ as follows:
(a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$1,799,588.00 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

- Contract No. P2025-01 – Dewatered Solids Transportation, Stabilization And Beneficial Use/Disposal Services
- Contract No. P2025-02 – Lawn Mowing And Maintenance Services

- Contract No. P2025-03 – Janitorial Services
- Contract No. P2025-04 – Polymer Flocculant – Dewatering Process
- Contract No. P2025-05 – Polymer Flocculant For Sludge Thickening

AWARD OF CONTRACTS:

- None at this time.

AWARD OF PENNBID ELECTRONIC BIDDING:

- Contract No. P2024-07 – Liquid Chlorine in One Ton Cylinder

OLD BUSINESS: None at this time.

NEW BUSINESS:

1. Authorization for Professional Services: (Capital Funds)

- A. CHA Solutions – Proposal Dated November 27, 2024 – For Professional Engineering Services For Design Services For DELCORA’s Combined Sewer Separation Of CSO Regulators 5, 7, And 8 Catchment Areas – Total Amount Not To Exceed \$1,895,000.00 (Capital Funds)
- B. Remington & Vernick Engineers – Proposal Dated October 21, 2024 – For Professional Engineering Services For Additional Design And Inspection Scope Resulting From The PECO Conflicts Regarding The Townsend Street Combined Sewer Separation Project (Task Order No. 1) – Total Additional Amount Not To Exceed \$72,631.00 (Capital Funds) (New Total - \$197,203.00)

2. Authorization for Professional Services: (Operating Funds)

- A. Chavond-Barry Engineering Corp. – Proposal Dated November 20, 2024 – For Professional Services To Conduct Incinerator Operator Training In 2025 – Total Amount Not To Exceed \$11,000.00 (Operating Funds)
- B. HRG, Inc. – Proposal Dated December 5, 2024 – Professional Engineering Services For The Preparation Of The 2024 Chapter 94 Wasteload Report For The Edgmont Township Collection And Conveyance System – Total Amount Not To Exceed \$3,800.00 (Operating Funds)
- C. Weston Solutions, Inc. – Proposal Dated December 4, 2024 – For Professional Engineering Services To Prepare DELCORA’s Annual Chapter 94 Municipal Wasteload Management Reports For 2024 – Total Amount Not To Exceed \$34,000.00 (Operating Funds)
- D. Trinity Consultants – Proposal Dated December 9, 2024 – For Professional Services To Provide 2025 Title V Compliance And Reporting Assistance To DELCORA – Total Amount Not To Exceed \$36,600.00 (Operating Funds)

3. Approval Of The Health Insurance Caps For 2025:
 - Monthly Caps On Authority Contribution For Medical And Dental Premiums For 2025:

• Single	\$ 941.81
• Parent/Child	\$1,724.09
• Parent/Children	\$1,724.09
• Husband/Wife	\$2,196.86
• Family	\$2,775.54
4. Approval Of The 2025 Committee and Board Meetings Schedule and Authority To Advertise
5. Approval of the 2025 Holiday Schedule
6. Authorization To Purchase:
 - S. J. Thomas Company, Inc. – Proposal Dated November 12, 2024 (Job Order No. 136043.00) – For Purchase Of Labor And Materials For Facility Services And Lateral Modifications Related To NPDES Permit And Draft LTCP Prescribed Municipal I&I Engagement At Various Locations Through The Keystone Purchasing Network (Municipal Inflow Reduction-Phase 2) – Total Amount Not To Exceed \$5,185,621.10 (Capital Funds)
 - S. J. Thomas Company, Inc. – Proposal Dated November 18, 2024 (Job Order No. 136032.00) – For Purchase Of Labor And Materials For Plant Services Through The Keystone Purchasing Network – Total Amount Not To Exceed \$2,217,131.60 (Operating Funds)
 - George S. Coyne Chemical Co., Inc. – Quote Dated November 25, 2024 – For The Purchase Of Liquid Caustic Soda (#P2024-08) And Phosphoric Acid 75% (#P2024-09) Annual Chemicals Through PA COSTARS Contract #015-E23-045 – Total Combined Amount Not To Exceed \$420,200.00 (Operating Funds)
7. Rate Resolutions – Adoption Of Rate Resolutions For Establishing Sewer Service For The Year 2025
 - Rate Resolution 2024-11 - For Chester City Users
 - Rate Resolution 2024-12 - For Upland Borough Users
 - Rate Resolution 2024-13 - For Parkside Borough Users
 - Rate Resolution 2024-14 - For Chester Township Users
 - Rate Resolution 2024-15 - For Trainer Borough Users
 - Rate Resolution 2024-16 - For Marcus Hook Borough Users
 - Rate Resolution 2024-17 - For Western Wholesale Users
 - Rate Resolution 2024-18 - For EDU Wholesale Users
 - Rate Resolution 2024-19 - For Retail Industrial Users
 - Rate Resolution 2024-20 - For Wholesale Industrial Users
 - Rate Resolution 2024-21 - For Eastern Wholesale Users
 - Rate Resolution 2024-22 - For Pocopson-Riverside-Chadds Ford Users
 - Rate Resolution 2024-23 - For Pocopson-Preserve-Chadds Ford Users

- Rate Resolution 2024-24 - For Rose Valley Borough Users
- Rate Resolution 2024-25 - For Edgmont Township Users
- Rate Resolution 2024-26 - For SWDCMA Users
- Rate Resolution 2024-27 - For Middletown Twp. Sewer Authority Users
- Rate Resolution 2024-28 - For Springhill Farms WWTF Users

EXECUTIVE SESSION

ADJOURNMENT: _____