

DELAWARE COUNTY REGIONAL
WATER QUALITY CONTROL AUTHORITY
100 EAST FIFTH STREET
CHESTER, PENNSYLVANIA 19013

MINUTES

FEBRUARY 18, 2025

The Regular Meeting of the Delaware County Regional Water Quality Control Authority was held on Tuesday, February 18, 2025, at 3:30 P.M. The meeting was held in the Board Room of the Administration Building at 100 East Fifth Street, Chester, Pennsylvania and virtually via Zoom.com.

REGULAR
MEETING

Messrs. Kern, Martin, Moss, Mullen, Nagle, Schuster, Mesdames Billings, Keffer, and Nichols Board Members, constituting a quorum were present.

ROLL CALL

Messrs. Cartafalsa, Cherico, S. Garner, Hurst, Lehman, Lenton, Rice, Willert, Mesdames Amadio, Bonnett, Byrd, Caulk, B. Garner, and Jackson were also present.

PUBLIC ATTENDANCE: The following was present: Mike Ewall. No other members of the public were present.

PUBLIC
ATTENDANCE

Mr. Kern, Chairman, called the meeting to Order.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited by all parties present.

PLEDGE OF
ALLEGIANCE

ORDER OF BUSINESS

COMMENTS FROM THE PUBLIC: Mr. Kern stated that there were no comments or questions received from the public.

PUBLIC

APPROVAL OF MINUTES: It was moved by Ms. Billings, seconded by Mr. Martin, and unanimously carried that the minutes of the Regular Meeting of January 21, 2025, be approved as submitted.

APPROVAL
OF MINUTES

REPORTS:

REPORTS

1. COMMITTEES:

COMMITTEES

a. Human Resources and Administration. Ms. Nichols stated that the Committee met on February 10, 2025. There were no additions to the meeting minutes. Ms. Nichols reminded the Board to send in their 2024 Financial Interest Forms to Ms. Bonnett as soon as possible.

Human Resources
and Administration

Mr. Kern added that there is a May 1st deadline imposed by the State

and the State can impose several penalties if the forms are not received by the deadline.

b. Strategic Planning and Goals. Mr. Kern stated that the Committee met on February 10, 2025. There were no additions to the meeting minutes.

Strategic, Planning
& Goals

c. Operations and Engineering. Mr. Mullen stated that the Committee met on February 11, 2025. He noted items requiring Board action would be considered later in the agenda. There were no additions to the meeting minutes.

Operations and
Engineering

d. Finance. Mr. Nagle stated that the Committee met on February 12, 2025. There were no additions to the meeting minutes.

Finance

e. Pension. Mr. Martin stated that the Pension Committee met on February 10, 2025. He noted the fund's performance continues consistent with benchmarks and the fund continues to be fully funded. There were no additions to the meeting minutes.

Pension

f. Legal Liaison. Ms. Billings stated that there will be a Chester bankruptcy update in Executive Session at the end of this meeting. She had nothing else to report at this time.

Legal Liaison

2. CHAIRMAN: Mr. Kern stated that he is completing the procurement review and he will have a proposal ready for the next O&E Committee meeting. He also stated that he asked Mr. Rice to provide some guidance for Board members on our recordkeeping, emails, and Right to Know requests so Mr. Rice will be preparing that information soon. Mr. Kern also noted that there will be an Executive Session.

CHAIRMAN

3. EXECUTIVE DIRECTOR: Mr. Willert stated that there were no additions to the written report.

EXECUTIVE
DIRECTOR

4. DIRECTOR OF ENGINEERING: Mr. Hurst stated that there were no additions to the written report.

DIRECTOR OF
ENGINEERING

5. DIRECTOR OF OPERATIONS & MAINTENANCE: In Mr. DiSantis' absence, Mr. Lenton stated that there were no additions to the written report.

DIRECTOR OF
OPERATIONS &
MAINTENANCE

6. SOLICITOR: Mr. Rice stated that he will be providing some information regarding Right to Know and the Sunshine Act. He asked the Board to email him if they had any specific questions. He noted that some municipalities receive many Right to Know requests that result in litigation and, fortunately, DELCORA has not had to deal with those issues. He had nothing else to report at this time.

SOLICITOR

OPERATING FUND PAYMENTS:

OPERATING
FUND PAYMENTS

1. CHIEF FINANCIAL OFFICER REPORT: Mr. Cherico stated that there were no additions to the written report.

CHIEF FINANCIAL
OFFICER

2. PAYMENT OF BILLS:

PAYMENT
OF BILLS

Approval of Operating Statement, Statement of Fund Balances, and List of Bills for the month of January 2025.

It was moved by Mr. Nagle, seconded by Ms. Nichols, and unanimously carried that the statement and the list of bills in the amount of \$5,326,067.11 for the month of January 2025 contained in the Chief Financial Officer report be approved.

CONSTRUCTION FUND PAYMENTS:

CONSTRUCTION
FUND PAYMENTS

1. ENGINEERING ADVISOR'S REPORT: Mr. Lehman stated that there were no additions to the written report.

ENGINEERING
ADVISOR

2. CHANGE ORDERS: Mr. Kern stated that there were no Contract Change Orders at this time.

CHANGE ORDERS

3. CONTRACT CLOSEOUT AND FINAL PAYMENT APPROVAL: Mr. Kern stated that there were no Contract Closeouts at this time.

CONTRACT
CLOSEOUT

4. PAYMENT OF BILLS:

PAYMENT OF
BILLS

It was moved by Mr. Schuster, seconded by Ms. Keffer, and unanimously carried as follows: (a) that the bills of contractors, engineers and others for construction costs, engineering services and related costs under the Renewal & Replacement Fund in the amount of \$3,763,742.70 are hereby approved; and (b) the requisitions on the Renewal & Replacement Fund under the Trust Indenture with TD Bank, in payment of said bills, are hereby approved pending approval by the Treasurer, and the proper officers be and are hereby authorized and directed to execute same.

AUTHORIZATION TO ADVERTISE CONTRACTS:

AUTHORIZATION
TO ADVERTISE
CONTRACTS

- Contract No. TR-2501-O – Pocopson Riverside Biosolids Removal Project.

Contract No.
TR-2501-O

Mr. Kern stated that the above contract advertisement was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

It was moved by Ms. Nichols, seconded by Ms. Billings, and unanimously carried to advertise the above contract.

AWARD OF CONTRACTS: Mr. Kern stated that there were no Contract Awards at this time.

AWARD OF
CONTRACTS

OLD BUSINESS: Mr. Kern stated that there was no Old Business at this time.

OLD BUSINESS

NEW BUSINESS:

NEW BUSINESS

1. Authorization for Professional Services: (Capital Funds)

Authorization for
Professional
Services

A. Corrosion Probe, Inc. – Proposal Dated January 30, 2025 – For Professional Services For Continued On-Call Services For Corrosion And Materials Engineering, Testing, And Consulting Services Including Development Of Specs And Details To Repair The Primary Tanks – Total Additional Amount Not To Exceed \$75,000.00 (Capital Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Corrosion Probe
Continued On-Call
Services

It was moved by Mr. Mullen, seconded by Mr. Nagle, and unanimously carried to approve this Professional Services proposal.

2. Authorization for Professional Services: (Operating Funds)

Authorization for
Professional
Services

A. CEMTEK Systems – Proposal Dated November 15, 2024 – For Professional Services To Provide CEMS Maintenance Service (Quarterly, Semi-Annual And Annual Services For 2025) – Total Amount Not To Exceed \$17,225.00 (Operating Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

CEMTEK Systems
Provide CEMS
Maintenance Service
For 2025

It was moved by Mr. Mullen, seconded by Mr. Nagle, and unanimously carried to approve this Professional Services proposal.

B. CEMTEK Systems – Proposal Dated January 21, 2025 – For Professional Services To Provide Relative Accuracy Test Audits (RATAS) Of Two CEMS Systems – Total Amount Not To Exceed \$12,210.00 (Operating Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

CEMTEK Systems
Provide Relative
Accuracy Test Audits
(RATAS) Of Two
CEMS Systems

It was moved by Ms. Billings, seconded by Mr. Martin, and unanimously carried to approve this Professional Services proposal.

C. Iron Horse Environmental – Proposal Dated February 3, 2025 – For Professional Services To Provide Class I Service For Each Of The Four Howden Blowers Over A Period Of Five Years Through PA COSTARS Contract #016-E22-258 – Total Amount Not To Exceed \$173,394.14 (Operating Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Iron Horse Env.
Class I Service On
Four Howden Blowers
For Five Years

It was moved by Mr. Martin, seconded by Mr. Mullen, and unanimously carried to approve this Professional Services proposal.

D. Iron Horse Environmental – Proposal Dated February 3, 2025 – For Professional Services To Provide Additional Howden Blower Service Through PA COSTARS Contract #016-E22-258 – Total Amount Not To Exceed \$11,977.90 (Operating Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Iron Horse Env.
Additional Howden
Blower Service
(Class II)

It was moved by Mr. Mullen, seconded by Mr. Martin, and unanimously carried to approve this Professional Services proposal.

3. Authorization To Purchase:

Authorization To
Purchase

• Sherwood Logan & Associates – Ovivo Proposal #Q1434.2-KB Dated January 15, 2025 – For The Purchase Of Fifty (50) New Aeration Tank Diffusers Through PA COSTARS Contract #016-E23-290 – Total Amount Not To Exceed \$62,837.00 (Capital Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Sherwood Logan
50 New Aeration Tank
Diffusers

It was moved by Mr. Mullen, seconded by Ms. Nichols, and unanimously carried to approve the above purchase.

• Industrial Controls Distributors – Relevant Quote #1553006 Dated January 15, 2025 – For The Purchase Of PLCS, Input/Output (I/O) Cards, I/O Backplanes, And Related SCADA Equipment Through PA COSTARS Contract #016-E22-272 (Industrial Controls Is A Sole Source Vendor For GE Automation / Emerson Products) – Total Amount Not To Exceed \$83,429.60 (Capital Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Industrial Controls
I/O Cards, I/O
Backplanes, SCADA
Equipment

It was moved by Mr. Mullen, seconded by Mr. Martin, and unanimously carried to approve the above purchase.

- Iron Horse Environmental – Proposal #24-1015-HD.4 Dated February 3, 2025 – For The Purchase Of Recommended Spare Parts For Inventory For Class II Service Through PA COSTARS Contract #016-E22-258 – Total Amount Not To Exceed \$59,554.95 (Capital Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Iron Horse Env.
Spare Parts for Class
II Service

It was moved by Mr. Nagle, seconded by Mr. Mullen, and unanimously carried to approve the above purchase.

- Nadler Modular – Proposal Dated February 5, 2025 – For The Purchase Of One Newly Constructed Modular Building Through TIPS Contract #24020201 – Total Amount Not To Exceed \$164,591.00 (Capital Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Nadler Modular
Modular Building

It was moved by Mr. Mullen, seconded by Ms. Keffer, and unanimously carried to approve the above purchase.

- Iron Horse Environmental – Proposal #25-0207-RM Dated February 7, 2025 – For The Purchase Of Three (3) Roots Blowers Through PA COSTARS Contract #016-E22-258 – Total Amount Not To Exceed \$101,358.00 (Capital Funds). Mr. Kern stated that this item was discussed at the Operations and Engineering Committee meeting, and it was the consensus of the committee to recommend Board approval.

Iron Horse Env.
3 Roots Blowers

It was moved by Ms. Billings, seconded by Mr. Mullen, and unanimously carried to approve the above purchase.

4. Approval Of The New Collective Bargaining Agreement Between DELCORA And Teamsters Local No. 115. Mr. Kern stated that this item was added to the agenda and a memorandum of the Agreement was included in the Board meeting package.

New Collective
Bargaining
Agreement

It was the consensus of the Board to approve this Agreement.

It was moved by Mr. Nagle, seconded by Ms. Nichols, and unanimously carried to approve the New Collective Bargaining Agreement Between DELCORA And Teamsters Local No. 115.

There being no further business before the Board, it was moved by Mr. Mullen, seconded by Ms. Billings, and unanimously carried to begin the Executive Session at 3:56 P.M.

EXECUTIVE SESSION: There was an Executive Session held to discuss the Chester bankruptcy litigation. EXECUTIVE SESSION

Board member Mr. Kenneth Schuster did not participate in the Executive Session.

ADJOURNMENT: It was moved by Mr. Nagle, seconded by Ms. Keffer, and unanimously carried to adjourn the regular meeting at 4:15 P.M. ADJOURNMENT

ATTEST
Secretary